



## Holy Family School Registration Contract 2017-2018

	Tuition Schedule	Annual Pay*	Semi Annual	10 Month Payment Plan	Parish Rate**
	Per Student	by 07/01/17	07/01/17 & 12/01/17	07/17 - 04/18	Same payment plans apply
	SMART Tuition	SMART Tuition	SMART Tuition	SMART Tuition	SMART Tuition
Rate Plan	Full Cost	Plan A	Plan B	Plan C	
<b>Pre-Kindergarten (per student)</b>					
5 days per week	\$9,810.00	\$9,614.00	\$4,905.00	\$981.00	
<b>Pre-School (per student)</b>					
3 days per week	\$5,887.00	\$5,769.00	\$2,943.50	\$588.70	
2 days per week	\$4,061.00	\$3,980.00	\$2,030.50	\$401.60	
<b>Grade K – 8th</b>					
1 student	\$10,347.00	\$10,140.00	\$5,173.50	\$1,034.70	\$8,847.00
2 students	\$19,072.00	\$18,691.00	\$9,536.00	\$1,907.20	\$16,072.00
3 students	\$27,638.00	\$27,085.00	\$13,819.00	\$2,763.80	\$23,138.00
4 students	\$36,208.00	\$35,484.00	\$18,104.00	\$3,620.80	\$30,208.00

The following information outlines the requirements for registration and contractual obligations for families enrolling at Holy Family School. A tuition schedule will be available in Spring 2017 for the academic year 2017 – 2018.

Upon reading the Registration Contract, a signature is required by the person(s) responsible for the completion of the registration indicating your understanding of the obligations for tuition, fundraising and volunteer hours.

### Below are the requirements for consideration of Parish Rate and 2% Discount

In order to qualify for the Parish Rate, the pastor and principal must verify that a family meets the following requirements:

- Must be enrolled in Holy Family School to be eligible for Parish rate
- Must be registered and be an active parish member at Holy Family Parish or another diocesan parish
- Must complete a Parish Rate Registration Form to be considered
- Be an active member in parish life, attend Mass regularly, and support the parish financially
- Fulfill SCRIP and parent volunteer hour requirements, as outlined by the school contract (see contract for details)

A 2% discount will be given for full payment by July 1, 2017. Families are required to pay in full by July 1, 2017 through Smart Tuition

#### Please Note:

1. Registration includes classroom fees, instructional materials, insurance, testing and other diocesan expenses.
2. Uniforms, sports fees, field trip fees, retreats and co-curricular fees (all grades) are charged in addition to tuition and registration. These costs vary depending on your students' academic classes and the programs in which your student participates.
3. Students in Preschool pay tuition at the one-student rate (i.e. these programs are not eligible for a family rate). However, 5-day-a-week students enrolled in these programs do qualify their siblings in grades K through 8 for family rate.
4. Smart Tuition will be processing the tuition and fees for the 2017/2018 school year. Each family must enroll online at <http://www.enroll.smarttuition.com> to set up the plan of their choice.
5. Smart Tuition has two payment options available: 1) Automatic Debit from your checking or savings account or 2) Automatic Debit from Visa, MasterCard, Discover or American Express cards. A 2.85% convenience fee will be assessed for all credit/debit card transactions.

Family Name: \_\_\_\_\_ Sign: \_\_\_\_\_ SMART Family ID: \_\_\_\_\_

Student(s) Name and Grade(s) \_\_\_\_\_

### Financial Policies

1. **I understand that the registration fee is non-refundable.** I further understand that I forfeit the registration fee if my student ultimately does not attend Holy Family School (hereinafter referred to as School) in 2017/2018 and understand that I forfeit the registration fee and owe annual students fees if my student attends any part of the school year.
2. I agree that all amounts owing under this contract are for the full school year and **no prorating of tuition is allowed.** When my student terminates attendance at the School whether because of a transfer to another school, interruption of their education, or for any other cause, **all unpaid tuition, fees and other charges become immediately due and payable.**
3. I agree to pay tuition charges and all other fees established by the School for the 2017/2018 year on or before the due dates. I further agree to pay additional fees such as, retreat, book, field trip, athletic, and other reasonable fees as determined by the School.
4. I agree that the School may at its sole option and discretion enforce any or all of the following penalties in the event that I fail to make my tuition and fee payments as scheduled and my account is in arrears:
  - a. Charge and collect a \$60 delinquent payment charge each month that my account is in arrears.
  - b. Charge \$35 for any automatic debit or check returned by my bank.
  - c. Withhold my student's diploma, report card, recommendations, yearbook, other school materials, or deny participation in co-curricular activities and/or end of year activities.
  - d. Suspend the attendance of my child when my account is thirty (30) days in arrears.
  - e. Terminate the attendance of my child when my account remains in arrears by an amount equal to 20% or more of my family's annual tuition five (5) business days after the School mails a request for payment of the delinquent amount to the address I have on file with the School.
  - f. Choose to collect from me all amounts owing under this contract for the full school year before reinstating my student's attendance.
5. I agree to reimburse the School promptly for any damage to School property for which the School finds my student responsible.
6. I agree to pay all attorney, collection, and court costs in addition to any past due amounts that I fail to pay under the terms of this contract.
7. *I have read and agree to the terms and conditions of this document. I agree that the school may re-enroll me in the Smart Tuition payment program for each subsequent school year. I agree to pay the amount established by my school for the student(s) above by my specified due date.*

### Parent Participation

1. I understand that the tuition and fees that I pay **do not cover the total cost of educating my student.** In addition to meeting my tuition and fees obligations, I acknowledge my responsibility to contribute to the School community by my participation in School-sponsored activities, by my service to the School, and by my financial support of the School's fundraising and development efforts.
2. I understand that Holy Family School is a ministry of Holy Family Parish. Its worshipping community demonstrates its commitment to providing all seriously committed parishioners with access to affordable Catholic education by sponsoring part of the financial burden of qualified families through a direct per student subsidy to the School. The Parish establishes the criteria and determines eligibility for the Parish Tuition Rate after reviewing a family's level of participation in the life of the associated Parish. Serious participation requires Parish registration, regular attendance at liturgies, as well as regular, identified, and required support of the Parish's Stewardship program. Families who wish to qualify for the Parish Tuition Rate are required to complete the request form and submit it to the Parish Office. Request forms are available at the Parish
3. I understand that families who qualify for the Parish Tuition Rate pay a subsidized rate. (For the deadline date or more information on the Parish Tuition Rate, please call the Admissions Office).
4. I recognize that the School is a faith-based community, and I agree to engage in prayer and other activities with my student both at home and at school events in a manner that will promote my family's growth in faith. I agree to participate with my child through their faith journey including sacramental preparation where applicable.
5. I recognize that the success of my son/daughter's education at School requires a high degree of home-school communication and cooperation. Consequently, I agree:
  - a. To read the School Handbook upon enrollment and be knowledgeable of and agree to follow School policies.
  - b. To attend to any academic or disciplinary notices sent home (class expectations, progress reports, report cards, disciplinary referrals, etc.) and to confer with school personnel over concerns arising from these.
  - c. To attend School initiated conferences with School administrators, teachers or counselors.
  - d. To keep abreast of school happenings by reading the School newsletter and other bulletins or publications sent home.
  - e. To be aware of parent meetings scheduled throughout the year and make every effort to attend these. To attend mandatory parent meetings, such as "Back to School Night" and Parent Education Nights.
  - f. To participate in the fundraising and am expected to contribute to fund development efforts. Families with one (1) child are expected to contribute \$375.00 and families with two (2) or more children are expected to contribute \$500. The financial commitment can be satisfied by any combination of fundraising efforts (i.e. Walk-A-Thon, Gifting of Faith, etc.) Fundraising events and opportunities are publicized throughout the school year.
  - g. To purchase SCRIP/eScrip/Shop with SCRIP/Benefit ~ of \$4,000.00 a year or pay a \$400.00 buyout (buyout can be added to monthly tuition). If SCRIP requirements are not fulfilled by April 30, 2018 I will be billed 10% of the difference.
  - h. To fulfill my 40 parent volunteer hours for the 2017/2018 school year (May 1, 2017 – April 30, 2018). If hours are not completed, I will be charged \$40.00 for each unfulfilled hour.