

## Sending your final transcript through CFNC

1. Go to CFNC.org
2. Log in with username and password
3. Click on “apply” tab then “apply to college”
4. Click on “application hub”
5. If you see your college in your application hub, you can click on the + to see activity. \*
6. Click on “transcript requests”. Final transcript should say complete or pending. If it says pending, check back later to make sure it eventually says complete.

\*If it does not have your college listed in the hub choose “Request my transcript”  
Make sure all personal information is correct including student number and save.

Choose your college from the list and click “request my transcript”

Make sure it eventually says “complete” for final transcript.