

OFFICIAL MINUTES OF THE BOARD OF EDUCATION

Big Horn County School District No. 3

July 15, 2015

7:00 P.M. Regular Board Meeting

I. The regular meeting of the Board of Education, Big Horn County School District No. 3, was called to order at 7:03 p.m., July 15, 2015, by the chairman, Jamie Flitner.

II. Roll Call: Steve Hoblit, Michael Wirtzberger, Jamie Flitner, Dale Nuttall, Eddie Johnson, Barry Bryant, Paula Scott

Absent: Selena Brown, Cheri Edeler

Guests: Nathan Oster, Sandra Menke, Nolan Tracy

III. Approval of Consent Agenda (*Items)

It was moved by Steve Hoblit and seconded by Dale Nuttall to approve the consent agenda as presented. Motion carried unanimously.

IV. *Reading and Approval of Minutes of Previous Meeting

Approved regular board minutes of June 9, 2015 and the special board minutes of June 24, 2015 as presented.

V. Agenda Additions/Deletions/Adoption

None

VI. Audience and Communication

1. Community Remarks

Nolan Tracy, activities director, stated that he came to answer any questions the Board might have regarding the extra-curricular pay scale. He attempted to get a committee of teachers together to address the salary scale. There is no criteria to explain why you are on a certain level. Chairman Flitner stated that there is still opportunity for staff to get together to develop criteria. Mr. Tracy would like to see criteria that would make it fair. Barry Bryant stated that the goal was to get activities in line with the budget, and the budget was in the black this year. Mr. Tracy stated that in the past, the coaches and sponsors have documented their time for each activity. Chairman Flitner thanked Mr. Tracy for coming.

VII. Information Items

1. Clerk's Report

None

2. Administration Reports

Superintendent Bryant reported that we are continuing to work towards the accreditation visit beginning October 3, 2015. We will have a special board meeting at the end of the visit. We are still looking for special education teachers for both the elementary and middle school. We interviewed a candidate for a possible certified tutor position. The certified tutor candidate expressed interest in pursuing special education endorsement through an Exception Authorization (EA). Mr. Bryant provided an explanation of a certified tutor and EA. Temporary one year paras may have to be hired in the event that no special education teachers are hired. Bus driver interviews are in progress. The preliminary Punch List on the new middle school is due to be corrected by July 31. The old middle school / new central office is scheduled to be completed August 10. Tim Kershner has started the middle school gym parking lot project. The elementary playground resurface project is under way. The gravel from the elementary playground will be used elsewhere in the district.

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3. Quarterly Budget Report

Barry Bryant explained that due to the change in the policy regarding equipment inventory, the expenses that would have been out of equipment were taken out of supplies. There was a brief discussion regarding building budgets and the transportation budget. No action required.

VIII. Old Business

1. *Policy IKF (Graduation Requirements – Revision) 2nd Reading

Approved Policy IKF (Graduation Requirements – Revision) as revised.

IX. New Business

1. Personnel

a. Resignations(s)

It was moved by Eddie Johnson and seconded by Dale Nuttall to accept the resignations from Ryan Harder, elementary teacher, and Olivia Fulkerson, custodian, as presented. Ms. Fulkerson's resignation was effective 6/30/15. Mr. Harder owes liquidated damages to the district of \$1000 for resigning after June 15 per Policy GCQC. Motion carried unanimously.

b. Hires

It was moved by Steve Hoblit and seconded by Eddie Johnson to accept the recommendation to hire Tanya Kraft, as custodian for the 2015-2016 school year. Motion carried unanimously.

2. Out of District Request

It was moved by Dale Nuttall and seconded by Eddie Johnson to approve the three listed students for Out of District attendance for the 2015-2016 school year as presented. Motion carried unanimously.

3. WHSAA Membership & Representative

Superintendent Bryant recommended approval of the membership dues and Catastrophic/Liability Insurance for students in grades 5-12 who participate in WHSAA sanctioned activities. It was moved by Michael Wirtzberger and seconded by Steve Hoblit to approve the Wyoming High School Activities Association Membership application and appointment of Nolan Tracy as WHSAA District Representative for the 2015-2016 school year. Motion carried unanimously.

4. Policy IA (Exit Standards / Graduation Requirements – Revision) 1st Reading

Superintendent Bryant stated that the policy changes were made due to the state removing BOE requirements. This policy is recommended by the school attorney. No action required.

5. Handbook Updates

- a. GES Handbook
- b. GMS Handbook
- c. GHS Handbook
- d. Staff Handbook

Superintendent Bryant reviewed the updates to each handbook. There were some questions regarding bus departures and dismissal times. Mr. Bryant will make the corrections. It was moved by Eddie Johnson and seconded by Dale Nuttall to accept the updated GES, GMS and GHS student and staff handbooks with modifications. Motion carried unanimously.

6. Set Ribbon Cutting Date for New Middle School

There was discussion regarding having a ribbon cutting and open house for the new middle school. It was moved by Eddie Johnson and seconded by Michael Wirtzberger to schedule a Ribbon Cutting and Open House for the new Greybull Middle School on August 11, 2015 at 6:00 p.m. prior to the regular board meeting. Motion carried unanimously.

X. *Approval of Bills

Approved General Fund checks #276979 through #27797 inclusive, totaling \$371,297.49; Payroll Fund Checks #29054 through #29079 inclusive, totaling \$172,791.73; High School Activity ACH Transfer, totaling \$3,558.56; Major Maintenance Fund ACH Transfer, totaling \$171,201.49; Lunch Fund ACH Transfer, totaling \$2,049.72; Federal Funds ACH Transfer, totaling \$24,894.62; and Capital Projects ACH Transfer, totaling \$536,849.34.

XI. Board Discussion

Jamie Flitner asked whether there would be signage for the middle school and high school parking lots. Mr. Bryant stated that there will be an area for visitors and 2 handicap parking spaces. Superintendent Bryant stated that after a recent security review, the high school office may eventually move to the front area. There was a brief discussion regarding the new middle school open house and new central office.

Chairman Flitner made the request to break at 7:50 p.m. and reconvened at 8:00 p.m.

8:00 P.M. Budget Adoptions for Fiscal Year 2015-2016

- a. Greybull Recreation District budget for fiscal year 2015-2016
Public comments and questions, Board discussion and vote

It was moved by Steve Hoblit and seconded by Eddie Johnson to approve the Greybull Recreation District budget for Fiscal Year 2015-2016 as presented. Motion carried unanimously.

- b. Big Horn County School district No. 3 & NWC BOCES budget for fiscal year 2015-2016
Public comments and questions, Board discussion and vote

It was moved by Dale Nuttall and seconded by Steve Hoblit to approve the Big Horn County School District No. 3 and NWC BOCES budget for Fiscal Year 2015-2016 as presented. Motion carried unanimously.

- c. Big Horn County School District No. 3 budget for fiscal year 2015-2016
Public comments and questions, Board discussion and vote

It was moved by Steve Hoblit and seconded by Eddie Johnson to approve the Big Horn County School District No. 3 budget for Fiscal Year 2015-2016 as presented. Motion carried unanimously.

XII. Executive Session

It was moved by Dale Nuttall and seconded by Eddie Johnson to move into executive session to discuss Litigation, Personnel – Extra-Curricular Positions & Pay Scale and Real Estate at 8:12 p.m. Motion carried unanimously.

The Board recessed into executive session at 8:12 p.m. and reconvened in regular session at 9:00 p.m.

1. Litigation

No action taken.

2. Personnel – Extra-Curricular Positions & Pay Scale

It was moved by Dale Nuttall and seconded by Michael Wirtzberger to accept the Extra-Curricular Pay Scale Option #2 as presented for compensation for the 2015-2016 school year. Motion carried unanimously.

3. Real Estate

No action taken.

XII. Adjournment

There being no further business, the meeting adjourned at 9:02 p.m.

Jamie Flitner, Chairman

Cheri Edeler, Clerk

Recorded by: Paula Scott
