

Record of Proceedings

Minutes of the May 18, 2017 Regular Meeting
OTSEGO LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION

Meeting Number 2017-08

Call to Order

Mr. Anderson called to order the Regular Meeting of the Board of Education for the Otsego Local School District on May 18, 2017 at 6:00 pm in the High School Library. Also present: Mr. Koch (Superintendent) and Mrs. Ford (Treasurer).

Roll Call

Mr. Anderson	Present	Mr. Digby	Present
Mrs. Gorski	Present	Mr. McQuillin	Present
Mr. Harter	Present		
Mrs. Snyder	Present		
Mr. Tolles	Present		

Pledge of Allegiance

Mr. Anderson led the Pledge of Allegiance.

Approval of the Minutes

Mr. Harter moved to approve the minutes, Mrs. Gorski seconded.

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Gorski	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

Mr. Anderson declared the motion carried.

Agenda / Adjustments Approval

Mrs. Gorski moved to approve the agenda with adjustments, Mr. Harter seconded

<u>Roll Call</u>	
Mrs. Gorski	Yes
Mr. Harter	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

Mr. Anderson declared the motion carried.

17-62
Minutes
Approval

17-63
Agenda
Approval

Information Items:

Recognition of Otsego High School Students of the Month for May:

- i. Will Agan, Freshman
- ii. Alexia McNett, Sophomore
- iii. Brock Snyder, Junior
- iv. Matt Hannewald, Senior

Recognition of Student Board Members – Mr. Digby and Mr. McQuillin

Recognition of the Junior High Quiz Bowl – Fritz Wolfram

National Athletic Trainers’ Association Safe Sports School Award – Jen Mag

Community Resource Booklet – Otsego Staff members

Community Resource Booklet

Mr. Tolles moved that the school make copies of the Community Resource Booklet for the District offices to provide to new families and put a copy on the District web site as well as provide libraries and churches in the school district, Mr. Harter seconded.

<u>Roll Call</u>	
Mr. Tolles	Yes
Mr. Harter	Yes
Mrs. Gorski	Yes
Mrs. Snyder	Yes
Mr. Anderson	Yes

17-64
Community
Resource
Booklet

Mr. Anderson declared the motion carried

Visitor’s Comments – None

Executive Session

Mr. Tolles moved that the board enter into Executive Session to discuss employment of personnel and negotiations, Mrs. Snyder seconded.

<u>Roll Call</u>	
Mr. Tolles	Yes
Mrs. Snyder	Yes
Mrs. Gorski	Yes
Mr. Harter	Yes
Mr. Anderson	Yes

17-65
Executive
Session 6:29
pm

Mr. Anderson declared the motion carried

President Anderson declared the members out of executive session at 6:40 pm.

Treasurer’s Financial Reports / Recommendations

- A. Approve the Financial Report per Exhibit 2
- B. Approve the Five Year Forecast with Assumptions for the May 2017 submission per Exhibit 3
- C. Approve the LGS Agreement to prepare GASB 34 financial statements for FY17, 18 and 19 per Exhibit 4
- E. Approve the Drug Testing Agreement with Great Lakes Biomedical for the 2017-18 school year per Exhibit 6

- F. Approve all donations to Otsego Local School District per Exhibit 7
- G. Approve the salary advancement for the 2017-18 school year for Katie Gregorsok from Bachelors to Bachelors +150, Kerri Ann Wendt from Masters to Masters +10 and Lisa Wensink from Masters to Masters +10

Upon recommendation by the Treasurer, Mr. Harter moved, Mrs. Gorski seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Gorski	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

17-66 Treasurer Recommendations

Mr. Anderson declared the motion carried.

Upon recommendation by the Treasurer, Mr. Harter moved to approve the Treasurer's contract for Steve Carroll per Exhibit 5, Mrs. Gorski seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Gorski	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

17-67 Steve Carroll Treasurer

Mr. Anderson declared the motion carried.

Superintendent Recommendations

After consultation with the administrative staff, the Superintendent recommends the Board approve the employment of personnel as provided in Exhibit 8

Resignations:

- Deborah Ford, Treasurer, effective June 30, 2017
- Mary Gase, Library Aide, effective end of the 2016-17 school year
- Matthew Rohn, Teacher, effective end of the 2016-17 school year
- Seth Snyder, Custodian, effective May 15, 2017

Retirement Resignation:

- Karen Bluhm, elementary Aide, effective August 1, 2017

2016-17 School Year Tutors:

- Taylor Ernsthausen, effective May 1, 2017
- Don Smith

Summer 2017 OES Extended Care Supervisors:

- Michelle Hollar

Summer 2017 Student Workers:

- Joe Agan, A.J. Digby, Adam Lewis, Dalton Maher, Chad Robertson, Cody Vance, Shannon Weihl, Devin Wilson

Community Garden Grant Employees:

- Debbie Ayers, Jeanne Jeffers

Classified Employees One-Year Limited Contract for 2017-18:

Jane Alexander Assistant to the Treasurer/Accounts Payable
Bonnie Armitage Administrative Assistant
Donna Baker Bus Driver
Christopher Feather Bus Driver

Classified Employees' Contracts for 2017-18:

Continuing: Dawn Blandy, Linda Canterbury, Tammie Hanthorn, Michelle Hollar, Amorette Kleman, Danelle Langley, Maria May, Angie Norman, Cindy O'Dell, Connie Podolak, Veronica Roeser, Tami Schuckers, Cindy Sheffer, Amy Soto, Nicole Treen, Paula VanHorn, Lissa Vollmar

Two-Year Limited: Kelsi Blackford, Meghan Parsons, John Phillips, Greg Scott, Julie Snyder

One-Year Limited: Joyce Wright

2017-18 Supplemental Contracts:

NWOi3 Curriculum Writers: Molly Duhamel, Charlie Spencer

2017-18 School Year Volunteers:

Rick Girona

Certified Employees One-Year Limited Contract for 2017-18:

Andrea Lipiec Bachelors Step 4

Upon recommendation by the Superintendent, Mr. Harter moved, Mrs. Gorski seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Gorski	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

17-68
Employment of
Personnel

Mr. Anderson declared the motion carried.

Upon recommendation by the Superintendent, Mr. Harter moved to approve the OAPSE 7/1/2017-6/30/20 Negotiated Agreement per Exhibit 9, Mrs. Gorski seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Gorski	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

17-69
OAPSE
Agreement
FY18-20

Mr. Anderson declared the motion carried.

Upon recommendation by the Superintendent, Mr. Tolles moved to approve the Children’s Resource Center 2017-18 agreement per Exhibit 10, Mrs. Snyder seconded

<u>Roll Call</u>	
Mr. Tolles	Yes
Mrs. Snyder	Yes
Mrs. Gorski	Yes
Mr. Harter	Yes
Mr. Anderson	Yes

17-70 CRC Agreement FY18

Mr. Anderson declared the motion carried.

Upon recommendation by the Superintendent, Mrs. Gorski moved to approve the agreement to conduct Otsego athletic program in accordance with the OHSAA and to approve membership, Mr. Harter seconded

<u>Roll Call</u>	
Mrs. Gorski	Yes
Mr. Harter	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

17-71 OHSAA Agreement FY18

Mr. Anderson declared the motion carried.

FIRST READING: Athletic Coach’s Handbook per Exhibit 11 and Athletic Code of Conduct per Exhibit 12

Upon recommendation by the Superintendent, Mrs. Gorski moved to approve the following handbooks and code of conduct per Exhibits G-K, Mr. Harter seconded

<u>Roll Call</u>	
Mrs. Gorski	Yes
Mr. Harter	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

17-72 Final Readings/ Approval of Handbooks/ Code of Conduct

Mr. Anderson declared the motion carried.

Upon recommendation by the Superintendent, Mr. Harter moved to approve the board policy updates per Exhibit L, Mr. Tolles seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mr. Tolles	Yes
Mrs. Gorski	Yes
Mrs. Snyder	Yes
Mr. Anderson	Yes

17-73 Final Reading/ Approval of Board Policy Updates

Mr. Anderson declared the motion carried.

Upon recommendation by the Superintendent, Mr. Harter moved to approve the agreement with HPC from July 1, 2017 through June 30, 2020 per Exhibit 18, Mrs. Snyder seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Snyder	Yes
Mrs. Gorski	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

17-74 HPC Agreement FY18-20

Mr. Anderson declared the motion carried.

Upon recommendation by the Superintendent, Mr. Tolles moved to approve the tech service agreement with NBEC for FY18 per Exhibit 19, Mrs. Snyder seconded

<u>Roll Call</u>	
Mr. Tolles	Yes
Mrs. Snyder	Yes
Mrs. Gorski	Yes
Mr. Harter	Yes
Mr. Anderson	Yes

17-75 NBEC Tech Agreement FY18

Mr. Anderson declared the motion carried.

Upon recommendation by the Superintendent, Mr. Harter moved to approve the 2017-18 breakfast and lunch prices as follows: Elementary Breakfast \$1.50 Lunch \$2.75 and High School/Junior High Breakfast \$1.50 Lunch \$3.00, Mrs. Snyder seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Snyder	Yes
Mrs. Gorski	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

17-76 FY18 Cafeteria Prices

Mr. Anderson declared the motion carried.

Old Business – None

New Business:

Mr. Harter moved to schedule a special board meeting for 6/5/17 at 6 p.m. in the H.S. Library, Mrs. Snyder seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Snyder	Yes
Mrs. Gorski	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

17-77 Special Board Meeting

Mr. Anderson declared the motion carried.

Mr. Harter moved to move the June board meeting to 6/29/17 at 6 p.m. in the H.S. Library, Mrs. Snyder seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Snyder	Yes
Mrs. Gorski	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

17-78
Regular
June Board
Meeting

Mr. Anderson declared the motion carried.

Adjournment

There being no further business to come before the Board, Mr. Tolles moved, Mrs. Snyder seconded Board approval to adjourn the meeting.

<u>Roll Call</u>	
Mr. Tolles	Yes
Mrs. Snyder	Yes
Mrs. Gorski	Yes
Mr. Harter	Yes
Mr. Anderson	Yes

17-79
Adjournment
7:03 pm

Mr. Anderson declared the motion carried.

Certificate of Available Resources
Section ORC §5705.412

IT IS HEREBY CERTIFIED the Otsego Local School District Board of Education, Wood County, Ohio has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year.

Board President

Treasurer

Comments: See ORC §5705.412

This certificate must be attached to any contract or order involving the expenditure of money with certain statutory exceptions.