

**Center Joint Unified School District  
Hazard Alert Form**

Instructions: This form is to be used by district employees to report potential hazards or unsafe conditions.

Person reporting: \_\_\_\_\_  
(Optional) Name

Department Extension

Date of report: \_\_\_\_\_

Location of Hazard: \_\_\_\_\_  
School Site/Department/Other

Description of Unsafe Condition or Hazard (attach pictures if available):  
\_\_\_\_\_  
\_\_\_\_\_

Description of Incident:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Recommendations to Correct the Condition or Hazard:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Follow-up:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_