

Elsinore High School

Est. 1891



Tradition. Caring. Respect.

Home of the Tigers

21800 Canyon Drive, Wildomar, CA 92595-9181
Phone 95d1-253-7200

Tiger Planner 2017-2018

Lake Elsinore Unified School District

Elsinore High School

ehs.leusd.k12.ca.us

Governing Board

Juan Saucedo, President
Stan Crippen, Clerk
Heidi Matthies Dodd, Member
Susan E. Scott, Member
Steven L. Wood, Member

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Dr. Greg Bowers, Assistant Superintendent, Facilities and Operations Support Services
Dr. Alain Guevara, Assistant Superintendent, Admin. & Instruct. Technology Support Services
Dr. Kip Meyers, Assistant Superintendent, Student and Instructional Support Services
Tracy Sepulveda, Assistant Superintendent, Personnel Support Services
Sam Wensel, Executive Director, Personnel Support Services
Arleen Sanchez, Chief Business Official

Co-Principal's Message

Tigers,

Welcome to the 2017-2018 school year. We are excited to start our second year as a Co-Principal Team. This year will be filled with opportunities to connect with school and achieve new heights. This year will be filled with engaging, meaningful and rigorous work in the class room as we continue to focus on academic achievement.

This year marks the 126th year for EHS Tigers. Elsinore high has a heartfelt culture of Tradition, Caring and Respect. During this year, we will continue to build on the foundational values that have been established. Our motto this year will continue to be *We believe we will achieve*. The staff at Elsinore High is a dedicated group of professionals to work very hard to support all of our students achievement and honoring the traditions of the Tiger legacy.

As Co-Principals we have both dedicated our careers to education. Between us we have 40 years experience in education as, teachers, assistant principals, program specialist, associate principals, principal and now co-principals. We have had experience in Common Core Standards, Curriculum and Instruction, CTE, AVID, Special Education, LCAP and PBIS. WE look forward to using our experiences in education to continue to lead and move Elsinore High forward.

Students, as you begin this year, it is important to be connected to school. Elsinore High has many opportunities or you to explore, connect and achieve. We offer many programs for all the students at EHS to prepare you to enter the world college and/or career ready. We offer many CTE programs including: Animal Science, Agriscience, Public Health, Screen Printing, Automotive Technology, Graphic Design, Video Production, and Computer Science. WE also have a strong athletic department with opportunities for you to compete and defend our League and CIF titles. Students interested in the arts can take advantage of our award winning Band, our Drama productions and visual art classes. We also have a strong JROTC program for students who are interested in the military after high school. Our Family Forum will invite you to a day of learning about yourself and listening to other students stories. Our AVID program has over 25% of our students enrolled and over 95% of them will be attending college.

Connect with Elsinore and you will achieve, we believe in you!

Along with the staff we will continue the legacy of success established by building strong relationships with students. Our goals this year are to continue **building relationships, focus on our school systems and continue to implement the Common Core Standards.**

One of the most important components of a great school is the partnership between the school and the parents.

The team that works together for the best interest of our students will find the greatest success. Please stay involved at the high school level. There are many opportunities for parents to become involved included PTSA, School Site Council, attending sporting events and student performances. Please contact either one of us if you or your student need support to be successful at Elsinore High School.

We look forward to a year filled with success, achievement, laughter and building memories.

Mrs. Arredondo and Mrs. Hamilton

Proud Co-Principals

Elsinore High School

Mission Statement

The mission of Elsinore High School is to ensure an environment where students feel safe and successful, grow academically and socially, and develop basic and lifelong skills, which prepare them for the twenty-first century.

Administrative and Support Staff

Administration

Co-Principal	Sarah Arredondo	sarah.arredondo@leusd.k12.ca.us
Co-Principal	Robbin Hamilton	robbin.hamilton@leusd.k12.ca.us
Assistant Principal	Jeremy Cassara	jeremy.cassara@leusd.k12.ca.us
Assistant Principal	Dr. Hector Galicia	hector.galicia@leusd.k12.ca.us
Assistant Principal/Athletics Director	Don Nicholson	don.nicholson@leusd.k12.ca.us
ASB/Activities Director	Danny Templeton	dan.templeton@leusd.k12.ca.us

Counseling Staff

Freshman Academy, Spec. Ed.	Rico Borrero	rico.borrero@leusd.k12.ca.us
Grades 9-12, Last Names A-G	Donna Johnson	donna.johnson@leusd.k12.ca.us
Grades 9-12, Last Names S-Z	Cameron Lymon	cameron.lymon@leusd.k12.ca.us
AVID Counselor	Vickie George	vickie.george@leusd.k12.ca.us
Grades 9-12, G-S and ELD	Laura Sanchez	laura.sanchez@leusd.k12.ca.us

Support Staff

AP Secretary	Cindy Engels	cindy.engels@leusd.k12.ca.us
AP/Athletics Secretary	Nori Cartwright	nori.cartwright@leusd.k12.ca.us
Attendance Clerk	Alicia Sandoval	alicia.sandoval@leusd.k12.ca.us
Attendance Technician	Wallie Morales	wallis.morales@leusd.k12.ca.us
Bookkeeper	Linda Johnson	linda.johnson@leusdk12.ca.us
College and Career Technician	Rita Beecher	rita.beecher@leusd.k12.ca.us
Community Liaison	Juanita Saenz	juanita.saenz@leusd.k12.ca.us
Counseling Secretary	Melissa Kerckhoff	melissa.kerckhoff@leusd.k12.ca.us
Counseling Technician	Susie Navarro	susie.navarro@leusd.k12.ca.us
Health Clerk	Wendy Enochs	wendy.enochs@leusd.k12.ca.us
Librarian	Kim Johnson	kimberly.johnson@leusd.k12.ca.us
Principals Secretary	Audrey Forte	audrey.forte@leusd.k12.ca.us
Receptionist	Judi Miller	judi.miller@leusd.k12.ca.us
Registrar	Jackie Hernandez	jackie.hernandez@leusd.k12.ca.us
School Nurse	Jennifer Edquist	jennifer.edquist@leusd.k12.ca.us
School Psychologist	Michelle Vandenburg	michelle.vandenburg@leusd.k12.ca.us
School Resource Officer	Deputy Chavez	damian.chavez@leusd.k12.ca.us
Speech Therapist	Connie Siegel	connie.siegel@leusd.k12.ca.us

Where do I go to . .

Clear a student absence or pick up a student for an appointment? The attendance office, first door when entering our front gate or contact wallis.morales@leusd.k12.ca.us

Get an athletic clearance packet to play sports? The Athletic Directors office in the admin office or contact nori.cartwright@leusd.k12.ca.us

Get college and career information? The College and Career Center room 212, round building or contact rita.beecher@leusd.k12.ca.us

Get the Community Service agreement? The Counseling office, enter the first door when entering through the gate or contact melissa.kerckhoff@leusd.k12.ca.us

Get a transcript or student record? The Registrar's office, jackie.hernandez@leusd.k12.ca.us, first door when entering our front gate and information is available online at ehs.leusd.k12.ca.us

Add money to my students lunch account or apply for a Free/Reduced lunch application?

Through the first door when entering the gate, into the inner quad, cafeteria, or online at

<https://lakeelsinoreusd.rocketscanapps.com>

Discuss medical concerns or drop off medications for my student? The Health office, located in the middle of our school, stop by the main admin office for a visitor's pass and directions.

EHS Graduation Requirements

Social Science	3 years / 30 credits
English	4 years / 40 credits
Math	3 years / 30 credits, must complete Algebra 1
Science	3 years / 30 credits
Fine Art, CTE, or 1 year / 10 credits	Foreign Language
Health	1 semester / 5 credits
Physical Education	2 years / 20 credits
Electives	55 credits- consider taking 2-3 years of CTE courses which will prepare you for College and Career.

Complete 40 hours of community service.

Community Service Graduation Requirement

A component of the high school graduation requirements adopted by Elsinore High School is that every graduate complete forty (40) hours of community service. Community service must be for non-profit organizations. Below is a partial list of options students may consider to satisfy this requirement.

- Perform work for a religious organization.
- Baby-sit free for the community (church, school, community center, etc.).
- Assist in nursing homes – read to people, help them write letters, etc.
- Collect food and clothing for the needy.
- Assist with community or school events – rodeo, walkathons, relay for life etc.
- Assist with school events (e.g., play productions, athletic events).
- Read to children at the library (talk to the librarian).
- Assist with a blood drive (contact ASB).
- Check the high school career center for additional opportunities.
- Check the EHS daily Tiger's bulletin or Career Center for places needing volunteers.
- Help at local elementary and middle schools.

Students must make the arrangements. Contact your counselors, coaches, and teachers. Let them know you want to experience and understand community service, and ask them if they have any work for you. Community service hours must be done without pay for a non-profit organization (not a family member).

College and Career Counseling

We believe that all students can achieve! All students need a College and Career plan upon graduation from Elsinore High School

ADVANCED COURSEWORK OFFERED AT ELSINORE HIGH SCHOOL

Students who are considering advanced coursework to prepare for college should:

- Complete a grad plan with their counselor and parent/s
- Know their post-secondary plans and options
- Consider extra-curricular activities
- Consider family responsibilities
- Consider part time employment responsibilities
- Consider their reading, writing and comprehension skills
- Students must complete required summer coursework
- Realize that all coursework is a yearlong, no semester changes
- A "D" grade is not accepted for college admissions
- Colleges do not require AP coursework for admissions

Students who are qualified (generally, A and B students seeking a highly challenging curriculum) are encouraged to take Advanced Coursework. These courses are designed as university-level type courses:

Advanced Course Expectations

- Meet course and grade requirements
- GPA of 3.0 or above
- Homework and studying nightly

Honors Course Expectations

- Meet course and grade requirements
- GPA of 3.0 or above
- Homework and studying nightly
- Weighted grade upon completion of the course (A,B,C grades)

ADVANCED PLACEMENT (AP) COURSES

Some of the advantages to be gained by taking AP courses are: receiving college credit from high scores on the AP exam, additional benefits in saving of time and money in college, possible advanced standing in college, learning how to handle difficult courses, and learning how to study for college-level type tests that cover large amounts of information. In registering for an AP class, students are committing to the full one or two terms that constitutes completion of the particular course sequence. Students should expect the following level of rigor:

- projects and readings during the summer prior to the course;
- minimum of one hour of homework per night, including weekends;
- papers and projects prepared to meet specific criteria identified by instructor;
- active participation in all class projects, activities, and discussions
- participation in AP examinations in May of the year the course is taken

Students will register to take the AP examinations and set up a payment plan, if necessary, beginning October 1st. Should it become necessary to reduce the class enrollment to meet class size maximums, placement will be prioritized by evaluating students' high school grades in related subjects and overall GPA.

AP Course Expectations

- Meet course and grade requirements
- GPA of 3.0 or above – GPA of 3.3 or above is recommended
- Possible summer work
- Homework and studying nightly
- Weighted grade upon completion of the course (A,B,C grades)
- AP assessments cost approximately \$80.00 each
- College credit upon passing AP exam with a 3 or above
- Check with your college regarding acceptance of AP coursework

Mount San Jacinto College (MSJC) Dual Enrollment courses

(All MSJC courses fall under the MSJC student rules and regulations.)

- Must meet course and grade pre-requisites
- GPA of 3.0 or above - GPA of 3.3 or above is recommended
- Prior successful AP coursework recommended
- Pass the Accuplacer placement exam
- EAP, college ready status, meets placement requirement
- Homework, studying and research required
- Weighted EHS grade upon completion of course
- College credit upon completion of course
- College coursework stays on your college transcript

ALTERNATIVE EDUCATION PROGRAMS IN LEUSD

LEUSD alternative programs comprise Ortega High School, Keith McCarthy Academy, and Valley Adult School. We offer a variety of programs on these three campuses to fit the student's individual needs. We currently have a continuation program (Ortega), an independent study program (KMA) and our adult GED, high school diploma, and ESL programs (VAS). Our focus is to meet the needs of the alternative education student by offering quality teachers and coursework in a variety of settings.

AVID – ADVANCEMENT VIA INDIVIDUAL DETERMINATION

AVID is a voluntary, in-school college preparatory program open to all students, but that especially targets those students in the academic middle. AVID places students in academically rigorous, college preparatory classes while supporting them in the AVID class by:

- teaching note-taking, organization and study skills;
- teaching group study skills facilitated by college tutors;
- guiding students to complete the "A-G" UC/CSU required courses to become eligible for a four-year university;
- visiting college campuses;
- motivating students to succeed academically;
- guiding students and parents through the college application and financial aid processes; and
- exploring career opportunities.

BLENDED LEARNING

Participation in our blended learning program offers one the opportunity to experience the flexibility of online learning combined with the support of credentialed and highly qualified teachers. Blended learning students who are excelling in their blended learning class will be given the flexibility to work on that class anywhere that they have Internet access. Students who need the extra support of a face-to-face environment will have opportunities on campus that extend beyond the traditional school day.

College Online Classes & Credit Recovery may be available; please see your counselor.

COUNSELING APPOINTMENTS/PHONE CALLS

Counselors are available to speak to parents; however, the counselors' schedules are full with parent and student meetings, classroom presentations, and other work they are assigned. There are at times when a counselor may not be available to meet with a **WALK IN** parent. Please call ahead to the Counseling Secretary to make an appointment.

Telephone calls to the counseling office, especially during the first and second weeks of the semester are numerous. In general, please allow 24 hours for counselors to return your call. Many times return calls are made in the evenings after school, so please leave several phone numbers. Also, regarding messages, please speak clearly and give your name, the student's first and last name, and student ID#.

GRADES - D/F NOTIFICATIONS AND PROGRESS REPORTS

Teachers are required to notify parents when a student is receiving a D or an F grade. This is accomplished via D/F notices and Progress Reports. Make sure your mailing address is correct for delivery. The use of **Parent Portal to Infinite Campus (IC)** will also help parents to know when their student is not doing well. Parents may e-mail teachers if they have concerns. The 1st D/F notice in the semester is sent out about the 5th week of school. The only Progress Report with all grades will be sent out about the 10th week of school. The second D/F notice will be sent out about the 15th week of school. The final grade will be sent about the second week into the second semester or about the second week in summer.

GRADUATION POLICY

Graduation ceremonies shall be held to recognize those students who have successfully completed the required course of study, accrued 220 credits, and fulfilled 40 hours of verified community service. Only those students who qualify are eligible for graduation. Students who have not met all of the above requirements may not participate in the graduation ceremonies.

NAVIANCE

Naviance Family Connection is a web-based service designed especially for students and parents. Naviance provides a wide range of comprehensive tools to help students develop long-range course plans that not only meet graduation requirements, but also help students realize their ultimate post-secondary career and college goals.

PARENT/STUDENT PORTAL TO INFINITE CAMPUS (IC)

Parents and students have access to IC to view how the student is doing in his or her classes. The portal allows parents and students to access current grades, assignments, teacher and administration e-mails, transcripts, behavior, schedule, and attendance. Parents need to see the counseling secretary to sign up for the parent portal (ID is required). Students, your User Name is your student ID # and your Password is your first and last name initials and birthdate (mmddyy). Online access can also be accessed at the local public library, or the College & Career Center. If you get locked out or need assistance, please email icreset@jeusd.k12ca.us. Include your name, site, student ID and detailed description of issue. The school site cannot reset your Infinite Campus account.



Go Mobile.
 Access anytime, anywhere. Get your Campus Portal information when you want & how your mobile device.

- 1 Download the App**
 Download the Infinite Campus Mobile Portal application from the App Store.

- 2 Launch the App and Enter in the URL Code**

 - Select Settings
 - Enter your URL code: **21322**
 - Select Go.
- 3 Enter Portal Account to Sign In**
 Enter your Campus Portal username and password
 Select Continue.

One Touch.
 Tons of Info.

PARENT/TEACHER/COUNSELOR/ADMIN COMMUNICATION

Parents who want to contact a teacher should do so via e-mail (preferred) or telephone. Each teacher has a telephone with voicemail, as well as an e-mail address. If, after making contact with a teacher, there are additional questions or concerns, please contact your student’s counselor. All contact information can be found on the EHS website. You should expect messages to staff to be returned within a 24-hour period. We appreciate your patience in this regard, as teacher contracted work hours are from 7:10 am – 2:30 pm daily.

REPEATED CLASSES

Students may not receive credit if they repeat a course that states “may not be repeated for credit” to improve their grade. Units of credit will not be awarded more than once. Students who are considering repeating a course in order to raise the previously-earned grade should check with the counseling office before enrolling. There are courses identified which allow repetition for credit. (Previous grade will stay on transcript but will not be reflected in the GPA.)

SHMOOP

Lake Elsinore Unified School District provides free access to AP, SAT, PSAT, Accuplacer, and ACT test prep. <http://www.shmoop.com/signup/leusd-student>.

SUMMER SCHOOL

Summer school in the Lake Elsinore Unified School District has two major purposes:

- To assist seniors who come within 15 units of graduation; in such cases, they may take the Graduation Requirements class.
- To allow students to make up failed classes and earn credit for the Graduation requirement.

Summer School courses are online through the PLATO program/Virtual Learning Center.

TRANSCRIPTS

The Lake Elsinore Unified School District's Student Records Center (SRC) is responsible for the permanent archiving of student cumulative records of former Lake Elsinore Unified School District students. Cumulative records are maintained for students who attended Lake Elsinore Unified School District schools. Records for each Lake Elsinore Unified School District school the student attended may include a listing of classes completed, grades, test scores, immunization records, and graduation status.

For past grad students, requests are made through Scribsoft at www.leusd.k12.ca.us under the District Tab choose Student Records/Transcripts. For current 9-12th graders, requests are made through Naviance e-docs. Telephone and fax requests will no longer be accepted.

The following may not be requested: Diplomas. We provide official transcripts as education and graduation verification. We do not provide diploma reprints.

VALEDICTORIAN POLICY

In order to be eligible for Valedictorian/Salutatorian consideration, a student must have been enrolled at the high school issuing the diploma during the final two full semesters in which he/she earned credits.

The calculation to select the valedictorian and salutatorian is the sum of the student's weighted grade point average.

1. Determine the student's weighted grade point average grades 9 through fall semester grade.
2. The student with the highest weighted grade point average is Valedictorian. The student with the second highest weighted grade point average is the Salutatorian. In the case of tied grade point averages, there may be Co-Valedictorians and/or Co-Salutatorians.

WEIGHTED GRADES

In Honors and Advanced Placement (AP) courses, students will receive "weighted grades." This means a passing grade in one of these courses will earn more grade points than a non-weighted course. Weighted grades will influence the overall high school grade point average (GPA) and class rank. Any weighted class taken will be computed as follows: A-5, B-4, C-3, D-1, and F-0. Universities will not accept weighted grades for a "D."

SOCIAL MEDIA

We in the Lake Elsinore Unified School District believe that the following guiding principles are valuable, and when followed may help avoid some of the issues and concerns that have come to light in the recent past. Facebook leaders have put together some key principles to follow for their users. Below is a blend of what Facebook advocates and what we encourage and expect from students.

- **Keep it safe.** Threats of violence or bullying of any type is unacceptable. Do not practice this behavior, and if you see it happening, report it to someone in authority.
- **Encourage respectful behavior.** Consider your audience when sharing something that may offend others. Be respectful of others and encourage those around you to also be respectful in everything they post online. Be a positive role model for others.
- **Remember that what you post lives on.** What is posted online never goes away. Deleting something posted online does not mean it is gone forever. In fact, it lives on forever whether you can see it or not.



THINK with your brain and not your thumbs!

Course Selection and Class Change Policy

Courses are offered based on student interest, available qualified teaching staff, facilities, and/or funding.

Students are given the opportunity in the spring of each school year to select courses for the following year. Enrolling in a class represents a commitment on the part of the student that he or she will make a sincere effort to satisfactorily complete the schedule of classes chosen. Students should check carefully to ensure that they meet the prerequisites for each course selected. Course descriptions may be found on the EHS website.

Registration is based on a yearlong schedule. Students are enrolled in a full six-period day, with the exception of seniors who are in good standing with academics, discipline, and graduation requirements. Those seniors are eligible to take a four- or five-period day, which must consist of four or five high school classes.

SCHEDULE CHANGES

During the first fourteen (14) days of each semester, parents and students may request from the appropriate counselor a schedule change, stating the cause and justification for the class change from the seven reasons listed below. After the request has been submitted, a conference may be scheduled to evaluate the class change. **A request after the-14th day of the term will require an administrator's approval.** Student requests for schedule changes will only be considered for the following seven reasons:

1. Graduation requirement omitted from the schedule.
2. College requirement (A-G coursework) omitted from the schedule.
3. Prerequisites not met.
4. Special program (athletics, band, ROTC, CTE, etc.) desired.
5. Required class, previously taken, was successfully completed in summer school.
6. Scheduling conflict (e.g. two first periods, no third period, etc.).
7. Student previously failed this course with this same teacher.

NOTE: Class changes may be made by counselors for balancing of classes or dropped courses that have low enrollment. Counselors, administrators and teachers may also recommend a change in a student schedule. If a schedule change is granted, **students must follow their original schedule until they have received a hard copy of their revised schedule.**

College and Career Center

The College and Career Center is available to all students before and after school, during break, and at both lunches.

The following resources are available to all students, parents, and teachers:

- **College Information**
- Catalogs and brochures
- **Community College and Private/Vocational School Information**
- **MSJC**
- Concurrent enrollment information
- **Financial Aid Information**
- **Scholarship Bulletin and Applications**
- **Guest Speakers**
- College, Vocational, Career, Military
- **SAT/ACT /PSAT/CHSPE**
- Registration information and testing materials
- **Military**
- Recruiter visits
- **ASVAB**
- Test dates and information
- **CTE**
- Information – California Technical Education (Formerly ROP)
- **Current Occupational Catalogs and Reference Books**
- **Work Permit Applications**
- **Career Search Information**
- Assessments to identify interests, abilities, and career exploration
- **Volunteer and Community Service Resources**
- **Internet Available for Research**
- **Naviance Information**

Armed Services/Military Enlistment

You may be interested in some of the options open to you through the armed services. The armed services are some of the major employers in the nation. They are also a major source of educational training and preparation for entry-level jobs for both men and women.

The Armed Services Vocational Aptitude Battery (ASVAB) is required for students applying to any branch of military service. The test is given twice a year on the Elsinore High School campus. Check the College & Career Center for test dates and more information.

ASVAB TEST (ARMED SERVICES VOCATIONAL APTITUDE BATTERY)

See recruiter or visit the College and Career Center for additional information.

SELECTIVE SERVICE

All males must register for selective service within 30 days of their 18th birthday. Those who don't register risk losing the opportunity to receive federal student loans, participate in federal job training, or to hold a federal job. Students may register online at www.sss.gov or pick up an application at the local post office.

College Options

<https://connection.naviance.com/family-connection>

The schools available to you are as varied as the interests of the students being served. If you are trying to decide what type of school fits you best, read the following, then look at some other characteristics you may want to consider in selecting a school. In general, schools can be divided into two major categories: vocational training schools and colleges/universities.

TECHNICAL COLLEGES AND VOCATIONAL TRAINING PROGRAMS

Vocational training programs are privately owned and operated schools that offer a wide variety of training options in areas such as cosmetology, mechanical repair, court reporting, paralegal services, travel services, secretarial, and medical assistance. Typical academic preparation vocational courses are short, lasting from five to 12 months. However, some training programs (such as court reporting) can take up to two-three years to complete. The main appeals of these schools are concentrated curriculum, job-training focus, and short course length. Additional information and websites are available in the Career Center.

Technical colleges offer several different types of programs including associate degrees, technical diplomas, apprenticeships, and certificates. Associate degree programs are typically designed to prepare people for a technical occupation and include occupational, general education, and elective courses. Examples include accounting, dental hygienist, and computer programmer/analyst. Technical diploma programs are often offered to meet the needs of business and industry to assist employees in meeting certification requirements for their job. Examples include automotive maintenance, accounting assistance, and pharmacy technician. In other programs, the applicant enters into an agreement with an employer in which the employer assumes the responsibility of teaching the trade to the apprentice. Examples include carpentry, machinist, and millwright. Certificate programs show that a particular person has completed coursework in a focused area of study. Examples include advanced organized leadership, customer service, and landscape specialist. Additional information and websites are available in the career center.

COMMUNITY COLLEGES

The community college experience can help bridge the gap between your career and educational goals. If you are not planning to attend a four year university directly out of high school, the community college may be the first jumping off point for you. They offer associate of arts and sciences degrees in over 100 programs of study. They also offer over 100 certificates in occupational specializations. The transfer to a four year university or college can be achieved through completion of your general education lower division course work (60 units) at a local community college. Be sure to meet with a counselor regularly to make sure you are taking the appropriate transfer classes as designated by the articulation agreements between certain colleges and majors desired. In most cases you will be safe taking the IGETC or CSU GE patterns for transfer but for certain majors you should check with counselors at both the community college of attendance and desired transfer institution. Go to www.cccapply.org or www.naviance.com for more in-depth information.

FOUR-YEAR COLLEGES AND UNIVERSITIES

Public colleges and universities are subsidized by the states they are located in and are generally less expensive than private colleges. However, the cheapest rates go to residents of the state in which the college is located. Out-of-staters usually pay much higher fees.

Four-year universities offer Bachelors degrees (four-year degree) and a much wider variety of studies and curriculum from which to choose. They also offer graduate studies (studies after a Bachelor's degree is completed) with opportunities to earn a Master's degree, Doctorate, or professional degree (such as a medical doctor, lawyer, etc.). The curriculum is much broader than a community college and is designed to accommodate a variety of interests (unless you are going to a college that specializes in a certain area of study, such as music or dance, etc.).

PRIVATE AND PUBLIC COLLEGES

Public colleges and universities are subsidized by the states they are located in and are generally less expensive than private colleges. However, the cheapest rates go to residents of the state in which the college is located. Out-of-staters usually pay much higher fees. Private colleges, on the other hand, are funded through endowments, tuition, and donations. They usually cost more, but do not rule them out! Private colleges can often offer financial aid to make them financially feasible for your budget.

With thousands of schools to choose from, how do we decide which one is right for you? Probably the best place to begin is by looking inward rather than outward.

Helpful College/Career Websites

<p><u>COLLEGE EXPLORATION</u> www.csumentor.edu – (Cal-State) www.ucop.edu/universityofcalifornia.edu www.aiccu.edu – (CA Private) www.gocollege.com www.embark.com www.petersons.com www.collegequest.com www.californiacolleges.edu www.collegeispossible.org</p>	<p><u>FINANCIAL AID</u> www.fastweb.com www.sssc.com www.salliemae.com www.pin.gov www.fafsa.gov www.studentaid.ed.gov www.questbridge</p>
<p><u>TESTING</u> www.collegeboard.cm www.act.org www.princetonreview.com</p>	<p><u>FAMILY CONNECTIONS NAVIANCE</u> www.naviance.com</p> <p><u>ATHLETICS</u> www.ncaa.org</p>

UC/CSU Admissions Requirements

REQUIRED "A-G" COURSES

- A. **History/Social Science** – 2 YEARS REQUIRED – Two years of history/social science, including one year of world history, cultures and geography; and one year of U.S. history of one-half year of U.S. history of civics of American government.

- B. **English** – 4 YEARS REQUIRED – Four years of college-preparatory English that include frequent and regular writing and reading of classic and modern literature. No more than one year of ESL-type courses can be used to meet this requirement.

- C. **Mathematics** – 3 YEARS REQUIRED, 4 YEARS RECOMMENDED – Three years of college-preparatory mathematics that include Geometry and Algebra II. Approved math courses taken in the seventh and eighth grades that your high school accepts as equivalent to its own math courses.

- D. **Laboratory Science** – 3 YEARS REQUIRED – Three years of laboratory science providing fundamental knowledge in at least two of these three foundational subjects: biology, chemistry or physics as prerequisites and offer substantial additional material may be used to fulfill this requirement.

- E. **Language Other than English** – 2 YEARS REQUIRED, 3 RECOMMENDED – Two years of the same language other than English. Courses should emphasize speaking and understanding, and include instruction in grammar, vocabulary, reading, composition and culture. Courses in languages other than English taken in the seventh and eighth grades may be used to fulfill part of this requirement if your high school accepts them as equivalent to its own courses.

- F. **Visual and Performing Arts (VAPA)** – 1 YEAR REQUIRED – A single yearlong approved arts course from a single VPA discipline: dance, drama/theater, music or visual art.

- G. **College-Preparatory Electives** – 1 YEAR REQUIRED – One year (two semesters), in addition to those required in "a-f" above, chosen from the following areas: visual and performing arts (non-introductory level courses), history, social science, English, advanced mathematics, laboratory science and language other than English (a third year in the language used for the "e" requirement or two years of another language).

At this time, there are no special education classes approved by the UC/CSU.

Standardized Tests for College Applications

PSAT TEST

The Preliminary SAT/National Merit Scholarship Qualifying Test is a co-sponsored program by the College Board and National Merit Scholarship Corporation. The PSAT/NMSQT is a standardized test that provides firsthand practice for the SAT Reasoning Test. It also gives you a chance to enter National Merit Scholarship Corporation scholarship programs. The PSAT measures critical reading skills, math problem-solving skills, and writing skills. The entire test requires two hours and 10 minutes and consists of five sections: two 25-minute critical reading sections, two 25-minute math sections, and one 30-minute writing skills section.

All 11th and 10th grade students should take the PSAT on October 11, 2017. This is our College Kick off date, all PSAT tests will be given to students for free of charge. Scores on the PSAT are used to determine National Merit Scholars. Talk to your high school counselor for more information.

SAT REASONING

The SAT Reasoning Test is a measure of the critical thinking skills you will need for academic success in college. The SAT assesses how well you analyze and solve problems. The exam is typically taken by high school juniors and seniors. Each section of the SAT is scored on a scale of 200-800, with two writing sub scores for multiple-choice and the essay.

SAT SUBJECT TESTS (OPTIONAL)

Subject Tests are designed to measure your knowledge and skills in particular subject areas, as well as your ability to apply that knowledge. Students take the Subject Tests to demonstrate to colleges their mastery of specific subjects like English, history, mathematics, science, and language. The tests are independent of any particular textbook or method of instruction. Many colleges use the Subject Tests for admissions, for course placement, and to advise students about course selection.

For information on these exams, go to www.collegeboard.com. Test dates, sample test questions, and preparation materials for the PLAN and ACT can be obtained at www.ACT.org.

ACT TEST

The ACT test assesses high school students' general educational development and their ability to complete college-level work. The multiple-choice test covers four skill areas: English, mathematics, reading, and science. The writing test, which is optional, measures skills in planning and writing a short essay. The tests emphasize reasoning, analysis, problem solving, and the application of these proficiencies to the kinds of tasks college students are expected to perform.

ACCUPLACER TEST

This community college assessment assists students with making sound decisions about their courses by evaluating their reading, writing and mathematics skills. The test is not Pass/Fail, it is scored and used to determine whether a student needs to build skills before taking college level classes.

Testing Dates 2017-2018 School Year

EHS School Code Number is: 050-855

SAT Reasoning Test and SAT Subject Tests

(Register on-line at www.sat.collegeboard.org Fee: \$57.00)

PSAT-10 and 11 Test

Wednesday, October 11, 2017

All Sophomore and Juniors will take the PSAT at EHS for free!

ACT

(Register on-line at www.actstudent.org Fee: \$58.50)

ASVAB

November , 2017

March , 2018

Register for the ASVAB with Mrs. Beecher in the College and Career Center.

CA Proficiency Exam

(Register on-line at www.chspe.net)

AP Tests

For more information go to <https://apstudent.collegeboard.org/>

Contact samantha.yos@leusd.k12.ca.us for additional information

Athletics

www.elsinoreathletics.org

Elsinore High School is affiliated with the Southern Section of the California Interscholastic Federation (CIF). Competitive sports offered through our athletic program include the following:

Fall Sports	Winter Sports	Spring Sports
Girls Volleyball	Boys Basketball	Boys Baseball
Football	Boys Soccer	Boys Golf
Boys Water Polo	Wrestling- Boys/Girls	Girls Softball
Girls Golf	Girls Water Polo	Track and Field
Girls Tennis	Girls Soccer	Swimming
Cross Country	Girls Basketball	Boys Tennis Boys Volleyball

Elsinore High School has a rich tradition both on and off the fields of play. In order to participate in athletics, a student must have completed an athletic clearance packet, which is to be kept on file with the athletic director, and maintain a minimum GPA of 2.0 with no more than one failure and no more than one U mark in citizenship. Student athletes may not be on the debt list, may not have more than one unserved Saturday Work Study, and they must purchase an A.S.B. card to receive a school letter at no cost. Athletes are held to a high standard as representatives of the school; thus they are required to follow and be subject to the LEUSD Athletic Code of Conduct. The Athletic Director's office is in the administration building facing the Believe quad.

Eligibility

- Complete an athletic clearance packet with the Athletic Director.
- Maintain a minimum of a 2.0 grade point average.
- Have no more than one "F" and no more than one "U" for a citizenship mark; and
- Have no outstanding debts and no more than one unserved Saturday School.
- Students may not enroll in 6th-period Athletics without approval from the head coach.
- Athletics meets the PE requirements for graduation.
- Attendance at school for 4 periods on the day of a contest unless on approved absence.

Eligibility is based on letter grades from the *previous* nine weeks' grading period.

A = 4 points B = 3 points C = 2 points D = 1 point

F = 0 points NC = 0 points P = 0 points

My S.M.A.R.T. Goal

Fall Semester Elsinore High School Academics Athletics Activities

Specific: What exactly do you want to achieve?

Measurable: How will you know that you accomplished your goal?

Attainable: What steps can you take to accomplish your goal?

Relevant: How will meeting this goal help you in your overall purpose?

Time: How long will it take to reach your goal?

My S.M.A.R.T. Goal
Spring Semester Elsinore High School Academics Athletics Activities

Specific: What exactly do you want to achieve?

Measurable: How will you know that you accomplished your goal?

Attainable: What steps can you take to accomplish your goal?

Relevant: How will meeting this goal help you in your overall purpose?

Time: How long will it take to reach your goal?

General Information

ACADEMIC GRADING POLICY

The following grading system and accompanying guidelines, rules, and regulations have been developed to meet the needs of grading consistency throughout the school district and individual instructor freedom in assigning marks.

Meaning of Letter Grades (Grades 6-12):

- "A" grade indicates outstanding student achievement.
- "B" grade indicates good student achievement.
- "C" grade indicates average student achievement.
- "D" grade indicates low or poor student achievement.
- "F" grade indicates failure on the part of the student to comprehend the subject and/or failure to complete the minimum teacher-made course requirements.
- **An "Incomplete" may be given. All incompletes must be made up within six weeks or the grade may be recorded as failing.**

Citizenship as Factors in Grading

Every effort should be made to distinguish between the academic and the citizenship grade. The citizenship grade should not be determined by the student's academic performance. Factors taken into consideration may include behavior towards staff and students, promptness to classes, and class participation.

Weight of Examinations

No single course assignment or course project, including final examination, shall be weighted at more than 25 percent of the semester grade.

Providing Information to Parents and Students

The classroom teacher must provide information to each student regarding the basis of grading in the class. No student will be given a failing semester grade unless the parents have been previously notified by the teacher through the progress report or deficiency notice.

ACTIVITIES AND ELIGIBILITY

Student participation in these events is considered a privilege. Not all students will be allowed to participate, and those students disregarding the appropriate behavior policies will be excluded. Students may be excluded from activities for any of the following reasons:

- Outstanding school debts
- Poor citizenship grades
- Failing grades on last grade report
- Failure to have current medical and emergency cards on file
- Less than 2.0 GPA
- Excessive discipline
- Outstanding text/library books
- Poor attendance

- Not carrying required school-issued ID card

Students who receive one (1) or more UNSATISFACTORY citizenship comments on their report cards during any grading period may be restricted from school activities, after-hours dances, clubs, and organizations until the next grading period.

ASB

Each student enrolled in school is a regular member of the Associated Student Body. The ASB slate of officers may consist of, but is not limited to, President, Vice President, Secretary, Treasurer, Commissioner of Activities, Commissioner of Publicity, Commissioner of Clubs, and Historian. It may also include grade level senators and representatives. The ASB discusses student concerns, sponsors student assemblies and activities, and raises funds for ongoing student activities and clubs. Students are encouraged to support and participate in the ASB.

ATTENDANCE

Every absence from school must be cleared whether it is excused or not excused. **Absences must be cleared within 5 days. (AR 5113)** The law defines an excused absence as illness, quarantine by health officials, medical appointment, court appearance, or attendance at a funeral. Absences must be cleared in one of the following two ways: a) Provide a written note signed by a parent/guardian explaining absence or b) Parent/guardian may call the attendance clerk.

- **TRUANCY**- California Education Code allows that an attendance supervisor, a peace officer, a school administrator, or any probation officer may arrest or assume temporary custody of a minor who is absent from school.

- At the third truancy in the same school year, the pupil is referred to and required to attend a SARB meeting. (E.C. 48263)
- Upon the fourth truancy, the pupil will be classified as a habitual truant and may be adjudged a ward of the court. Being adjudged a ward of the court subjects the pupil to one or more of the following: community service, a fine (for which parents would be jointly liable), attendance in a court-approved truancy prevention program, or possible suspension/delay/restriction of driving privileges.

- **TARDIES**-

- All students who are tardy to period 1 must sign in at the attendance office prior to attending their first period class. Students must present a tardy slip to their first period teacher. The following discipline can occur to students who have multiple tardies to a single class period.
- Teacher can call home to discuss attendance concerns with your parents.
- Administrator or counselor intervention counseling meeting with you regarding your attendance.
- 30-minute detention before or after school at 6 tardies per class.
- One-hour detention for continued tardies per class period.
- Assigned Saturday Work Study for continued tardies or period and full day truanancies.
- Assigned an on campus intervention for non-attendance to a SWS, full day truanancies or additional discipline as assigned by an Assistant Principal.

- **ARRIVAL AT SCHOOL**- Students should allow ample time to get to school and arrive to class.

- **AFTER SCHOOL**- Only students who are enrolled in an after school program, or are attending a school sponsored event are allowed on campus after regular school hours. No other students should remain on campus.

BICYCLES/SKATEBOARDS/SCOOTERS

Bicycle and skateboard racks are provided on the school grounds but students must provide their own locks. The bicycle rack area is OUT OF BOUNDS during school hours. Bicycles, skateboards, scooters, etc., are not to be ridden on campus. Students must wear helmets, as required by law.

BUS REGULATIONS

Some students ride buses during the school year either to and from school or in connection with a school-sponsored activity. RIDING THE SCHOOL BUS IS A PRIVILEGE. Improper conduct on the bus may result in that privilege being denied. The consequences range from a warning to loss of bus riding privileges. (BP 5131.1)

CELL PHONES & ALL ELECTRONIC DEVICES

Neither the school, nor the district, will be responsible for personal electronic devices. Students are required to turn them off and place them out of sight during school hours. (BP 5131) The exception to this policy is if teachers permit cell phones or other electronic devices to be used for instructional purposes.

CLOSED CAMPUS

All Lake Elsinore Unified School District schools have a CLOSED CAMPUS policy. Students must remain at school once they arrive on campus in the morning until they are dismissed at the end of their last period. Students who leave campus without permission shall be classified as truant.

DEBTS

Debts refer to money owed for something (e.g., missing textbook, money collected for fundraisers, uniforms, restitution, etc.). All student debts to the school must be paid. No records or transcripts will be sent out until all debts are paid. All debts are paid in the bookkeeper's office before school, at break, or during lunch.

DELIVERY OF BALLOONS/FLOWERS/MESSAGES

Elsinore High School will not allow the delivery or possession of cakes, balloons, or flowers for birthdays, special occasions, etc.

DETENTION OF STUDENTS

Although it is hoped that alternative disciplinary procedures will change or modify a student's inappropriate behavior, at times it will be necessary to detain a student before or after school. With prior parent notification, teachers may detain students in their classrooms after school for the purpose of completing assignments, make-up work, frequent tardiness to class, discipline.

DISASTER

Following a natural disaster, all students will remain at school until they are checked out by the parent, guardian, or someone on their emergency card.

DISCIPLINE

EDUCATION CODE 48900

The following acts, if committed, may lead to suspension or recommendation for expulsion:

- a. Caused, attempted to cause, or threatened to cause physical injury to another person.
- b. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object.
- c. Unlawfully possessed, used, sold, illegally distributed, furnished or been under the influence of any controlled substance or look alike substance.
- d. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Section 11053 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- e. Committed robbery or extortion.
- f. Caused or attempted to cause damage to school property or private property.
- g. Stole or attempted to steal school property or private property.
- h. Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel on school premises.
- i. Committed an obscene act or engaged in habitual profanity or vulgarity.
- j. Unlawfully offered, arranged, or negotiated to sell any drug paraphernalia as defined in Section 11014.5 of the Health and Safety Code.
- k. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, or other school officials. Only students in grades 4-12 may be suspended for this violation.
- l. Knowingly received stolen school property or private property. E. C. Citation 48900
- m. Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- n. Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- o. Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- p. Offered, arranged, negotiated or sold prescription drug Soma.
- q. Engaged in, or attempted to engage in hazing of another individual.
- r. Engaged in an act of bullying. Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Education Code 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that have or can be reasonably predicted to have the effect of one or more of the following:
 - A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.

- B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
- C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.
- D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

EDUCATION CODE 48900 (s)

No pupil shall be suspended or expelled for any of the acts enumerated unless that act is related to school activity or attendance. A pupil may be suspended or expelled for acts which are enumerated in this section and related to school activity or attendance which occur at any time including but not limited to, any of the following:

- While on school grounds.
- While going to or coming from school.
- During the lunch period whether on or off the campus.
- During or while going to or coming from a school sponsored activity.

EDUCATION CODE 48900.2

A pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in Section 212.5 of the Education Code.

EDUCATION CODE 48900.3

Pupils in grades 4 to 12, inclusive may be suspended or recommended for expulsion if it is determined the pupil has caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in subdivision (e) of Section 233.

EDUCATION CODE 48900.4

A pupil in grades 4 to 12 inclusive may be suspended or recommended for expulsion if it is determined the pupil has intentionally engaged in harassment, threats, or intimidation against another. The act must be sufficiently severe or pervasive "to have the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder, and invading the rights of that pupil or group of pupils by creating an intimidating or hostile educational environment."

DRESS AND GROOMING

The Board of Trustees believes that every student has the right to attend a school that is orderly and free from influences that detract from a wholesome educational environment. The primary responsibility for a satisfactory standard of dress and/or appearance rests with the student and his/her parents. The clothing worn at school or school-related activities should reflect the positive attitude of our school community. Student dress for school influences behavior and learning. Therefore, all students are to dress and groom themselves in a school appropriate and respectful manner.

DRESS CODE

The Board of Trustees feel that there is nothing inherently wrong with certain types of dress or color of dress, but when a student's dress serves to intimidate or impede the rights of other students, it will be determined that such dress is in violation of this Administrative Regulation. A student may not remain at school dressed in a manner that (1) creates a safety hazard for said student or others at school, and/or (2) constitutes a serious and unnecessary distraction to the learning process or tends to disrupt campus order.

- A. When the site administrator/designee determines that a student's appearance or attire is in violation of this regulation, the student may be required to modify his/her appearance, clothing, and/or apparel in such a manner that it no longer violates this regulation. If necessary, the student may be taken or sent home with parental permission to modify unacceptable appearance and/or dress and return to school. Refusal to take steps as described in this regulation shall be cause for disciplinary action against the student.
- B. Parents have the primary responsibility to see that students are properly attired for school. School district personnel have the responsibility of maintaining proper and appropriate conditions conducive to learning. Hence, at all district schools or at school-related activities inappropriate appearance and dress includes, but is not limited to:
- Appropriate footwear must be worn for safety.
 - Clothing, jewelry, or accessories with either violent, suggestive, or obscene statements or designs.
 - Clothing, jewelry, accessories and/or tattoos with slogans or pictures promoting weapons or the use of or involvement with drugs, alcohol, tobacco, vaping, or any controlled substance.
 - Clothing, jewelry, and/or accessories that are dangerous and/or which may present a safety hazard to the wearer or others.
 - Strapless/backless tops or dresses, including tube tops. No bare midriffs.
 - Low-cut tops of any type that expose excessive cleavage.
 - Bathing suits, except when worn during swimming class or activity.
 - Clothing, jewelry, and/or accessories that express racial, ethnic, sexual, or religious disrespect.
 - Hats are only to be worn for the purpose of sun protection.
 - No bandanas.
 - Clothing that does not cover undergarments and pants that fall substantially below the waist. No part of student undergarments may show at any time.
 - Clothing, jewelry, and/or accessories which, by virtue of their color, arrangement, trademark, or any other attribute, denotes membership in or affiliation with any gang that advocates drug use, violence, weapons, or disruptive behavior based upon findings by the district of (1) a gang presence at the school site and (2) actual or threatened disruption or material interference with school activities.
 - PE clothes are not to be worn except for PE classes and PE related activities.
- C. No list of dress and appearance guidelines for students can be written that will anticipate all potential dress and grooming extremes. In the case of questionable dress or grooming that is not specifically covered in the list above, the administration will make the final decision. Appropriate action will be

taken at that time, and when necessary, a home contact will be made seeking parental cooperation and assistance.

- D. The administration retains the sole discretion to make the final determination whether clothing, jewelry, accessories, tattoos, and/or appearance meet acceptable standards. However, all school certificated and classified personnel shall be responsible for reporting violations of this dress code.
- E. Athletic coaches, physical education teachers, or club advisors may establish a standard of dress that is required for athletic competition or other extra-curricular activities.
- F. If the administration determines a student's clothing, jewelry, accessories, tattoo, and/or appearance to be inappropriate, the range of consequences from a warning to home suspension may apply.

DRUGS AND ALCOHOL

Students using, being in possession of, or under the influence of alcohol, drugs, or controlled substances (including over the counter medications) will be subject to suspension, and law enforcement will be notified. Students who furnish alcohol, drugs, or controlled substances will be subject to immediate suspension, contact with law enforcement, and may be recommended for expulsion. Students who sell a controlled substance will be immediately suspended from school, have contact with law enforcement, and will be recommended for expulsion. (EC 48915)

EARLY CAMPUS RELEASE FOR STUDENT DRIVERS

When a student driver needs to leave campus during school hours, we require a copy of the parent or guardian's photo ID along with a signed handwritten note indicating the date, time and reason for release. This may be submitted to the attendance office through fax (951)253-7219 or email (wallis.morales@leusd.k12.ca.us). If fax or email is unavailable, the student may carry in required documents to the attendance office prior to obtaining a release pass. Please allow enough time for documents to be received and processed. ***This must be done ahead of time or the absence will not be cleared.***

EIGHTEEN-YEAR-OLD STUDENTS

All students at Elsinore High School are subject to existing attendance policies regardless of age. If attendance or discipline becomes a problem for any eighteen-year-old student, he/she may be withdrawn to adult school. Students who are eighteen will not be allowed to sign in or sign out for themselves if they are living with their parents. Federal and State laws grant "right of access" to a parent of an eighteen-year-old student who is claimed as a dependent for tax purposes. "Right of Access" means a parent has the right to all school records including grades, attendance, etc., which concern an eighteen-year-old student who is still a dependent.

EXTRACURRICULAR & CO-CURRICULAR ACTIVITIES

Extracurricular activities are not part of the regular school curriculum, are not graded and do not offer credit. Students must maintain a minimum GPA and satisfactory citizenship in order to participate in any extra-curricular activities. Co-curricular activities are programs that may be associated with the curriculum in a regular classroom.

FIRE DRILLS

Fire drills are necessary for the safety of the students and staff. General rules for fire drills follow:

- Students will follow designated exit instructions. Students should keep in a single file, walk, refrain from talking, and proceed to a designated area.
- When the "All Clear" bell is sounded, all students will return to their classrooms in the same orderly fashion.

- Fire drills are a very important, serious exercise, which may save lives. Students are expected to act accordingly.

GUM

All LEUSD schools have a "No Gum" policy. Students who choose to bring and/or chew gum at school will be assigned an appropriate consequence.

HEALTH SERVICES

Students must have a pass from their teacher before going to the Health Office unless an emergency occurs. Students are welcome to discuss health problems with the nurse or health clerk. The nurse or health clerk will administer first aid; if a student needs further treatment or care, and the student requires transportation home or to a doctor, an identified emergency contact person will be notified by, or under the supervision of, school personnel

- Parents are required to provide the school with emergency information and to notify the school should name, address, and telephone number change. (EC 48423/49480)

INJURIES

If you are injured on campus or during a school-supervised event, report the injury to your teacher, coach, or supervisor immediately.

LOCKERS

Lockers in Physical Education will be assigned the first few days of school as a convenience as well as for storage during P.E. Lockers are the property of the school district and are on loan to the student for their use. Certain school employees have keys, which open all lockers. Students can expect lockers to be checked occasionally. The person to whom the locker is assigned shall be held responsible for the contents of the locker. THEREFORE, STUDENTS SHOULD NOT SHARE THEIR LOCKER COMBINATIONS OR LOCKER WITH OTHER STUDENTS. NEITHER THE SCHOOL NOR THE DISTRICT IS RESPONSIBLE FOR ANY LOST OR STOLEN ITEMS.

LUNCH PERIODS

Students MUST stay on campus during their lunch period. Hot lunches and snacks are sold at school. Students may also bring their own lunch from home. Students should show SCHOOL PRIDE in their campus and keep it clean by throwing away trash.

MEDIA CENTER

The media center is open to students from 7:45 am until 4:30 pm. Books are loaned for a period of two weeks and may be renewed twice. Your school I.D. card is required for book checkout. Fines are charged for overdue books. Materials not returned or paid for by the end of the year will be charged to the student's record and no additional materials can be obtained until the record is cleared.

MEDICATION

Students are not to have any medication in their possession, including aspirin, cough drops, etc. If it is necessary for a student to take medication during school hours, obtain the proper forms in the Health Office and have them completed by parents/guardians and physician. The forms are to be returned to the nurse or health clerk with the medicine in the prescription bottle. Medicine will be administered according to the physician's directions in the Health Office.

NON-DISCRIMINATION

The district has a policy of non-discrimination on the basis of sex, gender, race, color, religion, national origin, ethnic group, age or handicap, and promotes programs that ensure that discriminatory practices are eliminated in all district activities. Any complaints or questions may be referred to the Principal or Superintendent's Designee. Complaints may be made through the complaint procedure contained in Administrative Regulations 1312.3 - Uniform Complaint Procedure, which is available at each school site.

PARENT NOTIFICATION

It is important that parents receive information regarding school activities; therefore, it is the students' responsibility to take all bulletins and notices home to parents. The school web page, school newsletter, and School Messenger (the automated phone message system) all communicate pertinent information regarding school functions. Parents need to notify the school immediately of any change in address and/or phone number.

Parking

To ensure safety and to prevent unauthorized vehicles from entering and parking on our campus, Elsinore High School has implemented a parking program. All vehicles parking in the lots of EHS must have a permit, which is obtained from the bookkeeper. In the event one arrives on campus without his/her permit, a temporary "one-day" permit can be obtained from the assistant principal's secretary.

To obtain a parking permit, pick up a Permit Form at the Athletics office during break, lunch or before/after school. Fill out the form and submit it with a copy of the student's valid driver's license, proof of insurance, and the vehicle registration at the bookkeeper's window. There is a \$10.00 charge for this first permit. Replacements for lost or damaged permits will be \$10.00.

Parking Lot Information

- Parking will be by **permit only**. Cars must be parked in designated stalls.
- Students are to be in the parking lot only when arriving to or leaving from school. Do not store books, clothing, or other items, which may be needed during school. **Students will not be allowed to go to their cars during the school day.** For emergencies, report to the office for assistance.
- No student parking will be available in the Staff Parking lots.
- Students must obey all traffic and safety laws, both in the parking lot and in the areas surrounding the school.
- Students not displaying their permit in visible view, parking in unauthorized areas, or disobeying traffic/safety laws will be ticketed, fined, and lose parking privileges.
- Unauthorized cars are subject to tow at owner's expense.

PERSONAL PROPERTY

The school and school district are not responsible in the event of loss, theft, or damage of any personal property.

RESTROOMS

Restrooms are to be used during passing periods, during lunch, or before and after school. Restrooms are not to be used for changing clothes, or visiting with friends. Food and/or drink are not permitted in the restrooms. Teachers may not release students for restroom use the first 15 minutes last 15 minutes of class period.

SCHOOL RESOURCE OFFICER

A deputy from the Riverside County Sheriff's Department is assigned to assist all secondary schools. The deputy may assist in a wide variety of functions including, but not limited to, classroom presentations, traffic control, training/prevention, discipline, supervision, and the investigation of any criminal activity on campus.

SCIENCE EDUCATION — PUPILS' RIGHTS TO REFRAIN FROM THE HARMFUL OR DESTRUCTIVE USE OF ANIMALS (Education Code 32255)

1. Notification to pupils and parents - Education Code Section 2255.4 states that "each teacher teaching a course that utilizes live or dead animal parts shall inform the pupils of their rights pursuant to this chapter." Parental notification is also to be given "at the beginning of the first semester or quarter of the regular school term" by the governing board of each school district. This statement is the yearly notice.
2. Registering Objections and Determining Alternative Projects - Any pupil with a moral objection to dissecting (or otherwise harming or destroying) animals, or any parts thereof, must notify his/her teacher. Furthermore, the pupil's objections to participate in an educational project pursuant to this section (Education Code Section 32244.1) must be substantiated by a note from a parent or guardian. An alternative education project, as defined in Section 32255(b) would include, but not be limited to, the use of videotapes, models, film, books, and computer software that would provide an alternate method for obtaining knowledge, information, or experience required by the course of study. The teacher has the option of working with the pupil to develop an agreed upon alternative project. Should the teacher decide that an alternative education project is possible, they must ensure that it only requires "comparable time and effort investment by the pupil."

SEARCH AND SEIZURE

School officials may search individual students, their property, backpacks, and lockers when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law or the rules of the district/school. School officials have the right and ability to open and inspect any school locker, backpack, or vehicle without student permission when they have reasonable suspicion that the search will disclose evidence of illegal possessions and/or activity. Any items contained in a locker, backpack, or vehicle shall be considered to be the property of the student whom the locker was assigned, possessed the backpack, or brought the vehicle to school, or activity.

SELLING FOOD/MERCHANDISE

The only individuals who will be allowed to sell anything on campus will be school organizations that follow the process as outlined by the Activities Director. There should be no selling of any items during regular school hours. These items will be confiscated and not returned. In addition, the student may also face disciplinary consequences.

SEXUAL HARASSMENT

The Governing Board prohibits the unlawful sexual harassment of any student by any employee, student, or other person in or from the district. Any student who engages in the sexual harassment of anyone in or from the district may be subject to disciplinary action up to and including expulsion. Any employee who permits or engages in sexual harassment will be subject to disciplinary action up to and including dismissal. Any student who feels that he/she is being harassed should immediately contact the Principal or designee at his/her school. (See BP and AR 5131.2 and AB 9 regarding "bullying" behavior). A complaint of harassment can also be filed in accordance with AR 1312.1-Complaints Concerning School Personnel or AR 1312.3-Uniform Complaint Procedure. The district prohibits retaliatory behavior against any complainant or participant in the complaint process. Each complaint of sexual harassment shall be promptly investigated in a way that respects the privacy of all parties concerned. Board Policy 5145.7

SMOKING/TOBACCO/LIGHTERS/MATCHES

No form of tobacco is allowed anywhere at school. Any student in possession of, or using, any form of tobacco and/or lighters or matches is subject to consequences, up to and including home suspension.

• ELECTRONIC NICOTINE DELIVERY SYSTEM (ENDS) AND VAPING

The possession or use of any Electronic Nicotine Delivery System (ENDS) or any other device intended to promote use of a vaporized smokeless behavior is prohibited just the same as any tobacco item or device. The school district does not in any way promote smoking. Students who violate this rule may be subject to consequences up to and including home suspension and expulsion.

STUDENT I.D. CARDS

Students are to carry their school-issued I.D. Card at all times while on school campuses or at school-sponsored events or activities. Replacement cards can be purchased through the Athletics office for \$5.00.

STUDENT Academic PLANNER

All students at Elsinore High School are provided with a personal student planner. Students are expected to bring their student planners to class daily.

SURVEILLANCE CAMERAS

In an on-going effort to improve the supervision of students on our campus and to provide a safe and secure campus, the school may use video cameras to monitor and supervise open/public areas of the campus. Signs posted on campus serve as a reminder that cameras may be used to augment campus supervision.

TELEPHONES

School phones are used by teachers and staff members for school business. Students may use school phones only when it is an emergency and when they are supervised by a teacher or other adult employee.

TEXTBOOKS AND EQUIPMENT

The school furnishes books for students. Loss of or damage to textbooks, library books, classroom books, or school equipment will result in fines and/or holding of diplomas.

THEFT OR VANDALISM

If you are the victim of theft or vandalism, please file an *Incident Report* in the assistant principal's office. All reports should be filed **immediately**.

VISITORS

Students should be friendly and courteous to all adults, including visitors who may be touring the school. Students are not allowed to bring relatives or friends, other than guardians, on campus for visitations during the school day. Any parent/adult visitor to our campus must report first to the front office and sign in. Visitors are to wear identification badges. Parents are encouraged to visit the campus. A 24-hour notice is required if a parent wishes to sit in on classroom instruction.