

**MINUTES OF THE REGULAR MEETING
OF THE
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1
GOVERNING BOARD**

CALL TO ORDER: The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mr. Loren Sadler, President, at 7:00 p.m., June 18, 2014, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

PRESENT: Mr. Loren Sadler
Mrs. Josephine "Dodie" Montoya
Mrs. Marian Scheid
Mrs. Beth Carlson
Mrs. Roberta Hadnot

ABSENT:

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA: Mrs. Montoya made a motion approve the agenda. The motion was seconded by Mrs. Scheid. A vote was taken and all members voted "aye". Motion carried.

APPROVAL OF MINUTES: Mrs. Carlson made a motion to approve the minutes of the regular meeting held June 4, 2014. The motion was seconded by Mrs. Hadnot and carried with a vote of "aye" from all members.

CALL TO PUBLIC: Mr. Sadler invited public comments on any listed items on the agenda at this time. He requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. He stated that no action will be taken as a result of public comments. He reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

There were no comments from the public this evening.

OLD BUSINESS: None

NEW BUSINESS: A. Mr. Watson announced the Employees of the Month for June. The certified employee is Renell Heister, Counselor at Winslow High School. She has done a great job running that office and helping the students with their scholarship applications and college preparations. As she is not present this evening, she will be recognized at the high school at a later date.

The Classified Employee of the Month is Ruth Smith, our Human Resources Specialist. She handles our insurance matters and is the Wellness Coordinator. Our insurance rates are based on claims, and we have only had a .9% increase, due in part to the excellent job she does in helping the employees stay healthy. Mr. Watson presented her with a plaque and the Board and audience expressed their congratulations.

B. Request ratification of expense and payroll vouchers per Ratification List No. 742 totaling \$336,046.28. This is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mrs. Carlson made a motion to approve all vouchers on Ratification List No. 742. Mrs. Scheid seconded the motion. All members voted "aye" and the motion carried.

C. Mr. Heister recommended that the Governing Board approve the hiring of the following personnel:

- Peggy Elrod – Math Teacher – Junior High School
- Jessica Heaton – Vocal / Music Teacher – High School and Junior High School
- Shawn Layden – Academic Coach – Washington School
- Leah Wischmann – Part-time Classroom Aide – Jefferson School

Mr. Heister recommended that the Governing Board approve the transfer of the following personnel:

- Rayna Castillo – from Classroom Aide to Parent Liaison at Bonnie Brennan School
- Pearl Cisneros – from High Needs Sp Ed Aide at Junior High School to High School

Mrs. Carlson made a motion, which was seconded by Mrs. Hadnot, to approve the hiring and transfer of personnel as recommended by Mr. Heister. All members voted "aye" and the motion carried.

D. Mr. Watson requested that the Governing Board accept the following donations.

- \$77.00 to Washington School from High Desert Photography for a percentage of Fall 2013 pictures sold
- \$45.00 to Washington School from High Desert Photography for a percentage of Spring 2014 pictures sold

There was some discussion about this matter and the Board was informed that this was a routine practice.

Mrs. Scheid made a motion to accept the donations and Mrs. Montoya seconded it. All members voted "aye" and the motion carried.

E. Mr. Watson requested that the Governing Board approve the following out-of-state travel.

- Nine employees to travel to Las Vegas, Nevada, July 6 – 10, 2014, for the "I Love First Grade" Conference.

Mr. Watson said that this will be funded by "Move on When Reading". The employees going are first grade teachers.

A motion to approve the trip was made by Mrs. Carlson and seconded by Mrs. Scheid. All members present voted "aye" and the motion carried.

F. Mr. Watson presented a new position description for High School Lead Counselor / Student Advisor. He said it has been five or six years since the high school had a student advisor. Additional responsibilities are identified in bold. This new position would be different than just a student advisor because of the lead counselor duties.

The members of the Board asked questions and Mr. Chris Gilmore, WHS Principal, was called upon to give more information. He distributed handouts; including the Counseling Program Mission Statement, Appropriate and Inappropriate Activities for School Counselors, List of Duties, Goals, Arizona School Counselor Evaluation Checklist, Arizona School Counselor Evaluation Rubric, an agenda from the 6-3-14 WHS Counseling Office Advisory Council meeting, and a handout regarding domains, standards, and competencies. Mr. Gilmore said a lead counselor is needed to work in the summer to keep the mission of the counseling office going. Mr. Heister said that officially this is not being done. Mr. Gilmore discussed the graduation rate, the American School Counselors Association (ASCA) model, scholarships, and college applications. He said the counselors have no prep time and cannot take a lunch break. When he became principal, he revamped the counseling office. Mr. Gilmore then reviewed things they used to do in the counseling office and the things they do now. He added that there are two new counselors starting this next school year.

There was further discussion about the need for a lead counselor. Mr. Gilmore talked about what the lead counselor would do during the summer. He said they are trying to be a "Ramp Up" school this next year, which is special recognition by ASCA. He said following the ASCA model is a major factor in attracting good counselors to come to Winslow High School.

The Board asked Mr. Gilmore how things would change if the new position was approved and he said nothing would change except the title. The members of the Board asked about compensation and Mr. Heister

said the issue was revenue neutral and would not mean any new cost to the District. Mrs. Scheid asked if this means there would be no salary increase for the lead counselor and Mr. Heister said there may be a marginal increase but this is really a title change and would give the lead counselor more official influence in the areas of added responsibility and make her position more effective.

Mrs. Montoya brought up the matter of conflict of interest, and Mrs. Carlson said that someone has to be responsible for the counseling office. She added that with two new counselors starting this year, a lead counselor is needed.

Mr. Watson reminded the Board that the matter at hand is strictly about this position description and whether the Board wishes to change the position description.

Mr. Gilmore was asked if a lead counselor position was part of the ASCA model and he replied that it was. He said that WHS is the only Winslow school to follow the ASCA model, and added that once school starts, there is not time to do all the things required in the model.

Mr. Sadler asked if all three counselor positions are ten-month or twelve-month. Mr. Gilmore said two are ten-month and Mr. Watson said one is equivalent to twelve-month. Mr. Heister said the contract is for a number of days, not months. Mr. Gilmore said the counselors' work schedules are flexible and they work a certain number of days, not a set calendar schedule.

The Board would like more information on this matter. Mrs. Carlson said she would like the item on the next agenda, July 2.

Mrs. Hadnot made a motion to table the item until more information is received. Mrs. Scheid seconded the motion. All members voted "aye" and the motion carried.

- G. As it relates to Item F above, Mrs. Carlson made a motion to table Item G until the July 2 meeting. The motion was seconded by Mrs. Scheid and carried with an affirmative vote from all members present.

REPORTS

- A. The Governing Board received copies of the financial reports for May, 2014. Mrs. Lomeli reported that 92% of the year has been completed and actual expenditures are at 89%.

- B. Governing Board Comments

Mrs. Hadnot thanked Mr. Watson for his years of service and guidance. She wished him Godspeed and she hopes he really enjoys his retirement.

Mrs. Carlson said Mr. Watson was his favorite superintendent and it has been a real pleasure working with him. She appreciates the fact that he always kept the Board well informed.

Mrs. Scheid said it has been a great pleasure to work with Mr. Watson.

Mrs. Montoya thanked Mr. Watson for all he has done; he has earned his retirement.

Mr. Sadler thanked Mrs. Watson for attending the Board meetings. He thanked Mr. Watson for his years of service as a teacher, principal and superintendent. He has impacted the lives of many, many students.

The Board and audience applauded Mr. Watson and wished him well.

C. Superintendent's Comments

Mr. Watson shared that at an appointment yesterday, his doctor wanted to know what he was doing that has caused the reduction in his blood pressure. He replied that he was retiring. He said that the last five years have been a worthwhile endeavor and he thanked all the Board members for their support.

D. Assistant Superintendent's Comments

Mr. Heister echoed the comments of the Board. He said that it has truly been a pleasure to work with and for Mr. Watson.

ADJOURNMENT:

A motion to adjourn the meeting was made by Mrs. Carlson and seconded by Mrs. Scheid. All members voted "aye" and the motion carried at 7:42 p.m.

President

Vice-President

Clerk

Member

Member

Douglas P. Watson, Superintendent

Richard L. Heister, Assistant Superin.