

MINUTES

Prospect Ridge Academy

2555, Preble Creek Parkway, Broomfield, CO 80023

March 1, 2018 15:30 p.m.

In Attendance

Board Members: Adam DiGiacomo, Bret Fund, Julia Guynn, Susan January, Kevin Jenkins, Lena Lucas, Cameron Mascoll, Steve Perruzza, April Wilkin

Board Members Not Present: Todd Stockard

Quorum Present? Yes.

Others Present: Tanya Smith, Brian Smith, Erin Abramson, Ken Rooks, Bryan Schramm, Naomi Boyer

Call to Order

Call to Order at 5:30 pm.

Approval of Agenda

MOTION to approve Agenda as written.

- Approved unanimously.

Public Comment

Bryan Schramm – email notifications for daughters went to spam folder and did not see within 72 hours. Request to have daughters enroll.

Ken Rooks on behalf of Vacco family. Forgot to check the sibling priority box on the form. Request 6th grader to go to end of sibling list.

Tanya Smith- failed to check sibling box for incoming kindergarten sibling but showed it in two other places (those questions used for marketing purposes).

Erin Abramson – 6th grader and 4th grader at PRA. Concerned about safety issues. Would like PRA to have more discussions with parent input for increased safety precautions at PRA. No main concerns now but would like to start discussion.

Consent Agenda

1. Minutes from February 1, 2018.

MOTION to approve Consent Agenda.

- Approved unanimously.

Policy/Bylaw Report

Julia Guynn. Policy/Bylaw Report. Review of Procedure to elect new members of the board of directors.

Departmental Report (Gilbert, Rueda, Huey, Elliott)

Student Support Services (SSS):

25 Staff (2 general teachers).

Roles: To support students inside and outside classroom, counsel students, psychologist assesses students for IEP, counselors and psychologists complete observations of students, post-grad coordinator assists with scholarship opportunities, develop and implement 504 plans.

Interventionists -Provide interventions, provide resources to teachers and track and present data at meetings.

Administrators role with SSS – attend bi-weekly meetings, attend IEP and 504 meetings, evaluate and collaborate with SSS.

Students covered:

IEP (Individualized Education Plan) – 40 (provide services).

Section 504 Plan Students – 106 (only accommodations, no services).

ALP (Advanced Learning Plan) – 114 (158+).

ELD (English Language Development) – 69 (29 services, 40 monitored).

Gifted and Talented

50 processed from last year.

30+ identified and processed this year.

160+ by the end of the year identified as gifted and talented.

Programing

Advanced Learning Plans.

Weekly content time support.

Weekly Lunch Discussion Groups 2-8.

Weekly GT Enrichment Time.

HS monthly ALP check ins.

Next Year's Plans:

Depth and Complexity training/implementation K-5.

More support/team teach content classes.

Lunch discussion groups for HS.

Credit for secondary GT explorations.

Possible GT committee (PD and collaborate with).

Principal's Report (Wilkin/DiGiacomo)

Kudos:

- Community for the Staff Appreciation Week.
- Cameron Mascoll – 2018 Charter School Operational Excellence Award from Colorado League of Charter Schools.
- Enrollment Team: Nina Hankla and Sue Donohoe.

New Business:

- Parent Teacher conferences went well.
- Reviews for Staff right now.
- Finalizing 3rd/4th and 5th grade schedules for next year (Parent Survey for 3rd and 4th grade parents to find out how it went).
- Focus on differentiation and data driven instruction – train classroom teachers.
- Need for Substitute teachers.
- Graduation Task Force (Saturday May 19th) / exams, breakfast, BBQ – working on speaker nominations.
- Safety – will plan to communicate some of our safety systems to community. National Movement within schools – protest day on March 14th (walkout for 17 minutes); student driven movement. Spoken with Adams 12 school district, do not yet have a support plan. March 24th rallies (over our spring break).

Business Manager Update (Mascoll)

Kudos:

- Operation Team: Lynn Gregory, Tony Smith, Nichole Beck, Timmie Aragon for their part in earning the operations award.

New Business:

- Presenting at the Charter School meeting this week.
- Working on collections for fees of over \$1000.
- Have received some of our fees; seniors will not walk at graduation if they have fees (23 students @ \$6,000 plus).
- MESA – staff discount @ 70% discount. Next year – 60% staff discount.

(Sub)Committee Reports

Athletic Subcommittee (Perruzza):

- Received HS surveys, will compile next meeting and report back.
- JP Morgan developing property across the street, data center. Security measures and large fence to go in around building.

Community Outreach Subcommittee (Lucas):

- Kudos to Kirsten Wright and Amber Dann for leading Staff Appreciation Week.

Curriculum Subcommittee (DiGiacomo):

- Met and discussed about trips.

Motion to approve the Applied Mathematics for College and Career Readiness by Pearson for the FST math class.

- Approved Unanimously.

Facilities Subcommittee (Jenkins):

- Everything is on track for all projects.

Finance Committee (Mascoll):

- Working on 2019 budget, will review at next board meeting.

Fundraising Subcommittee (January):

- Annual Give currently @ \$85,000 (Goal is \$112k).
- King Soopers – exceeding goal.
- 243 for Gala, looking to get to 300.

Governance Committee (Guynn):

- Reviewed candidates and will update later in meeting in our new business.
- Updating MESA handbook.

Hiring Subcommittee (Wilkin):

- All hiring teams in place with a principal lead. Several positions have begun demos.
- Focusing on improving initial screening process.
- HR Consultant Parent – Ellis Blevins assisting in identifying who we want to hire.

School Accountability Committee (Fund):

- Met last month, will meet next week to review parent survey. Update to the board next month.
- Dashboard discussion.

Old Business

1. None.

New Business

1. Enrollment Data – N. Hankla
 - a. Update on Enrollment Numbers as of February 22nd
 - b. Discussion of trends and where offers stand.
 - c. Clarification of enrollment policy.

MOTION to approve PRA’s lottery policy Lottery Run Date to February 7th annually.

Approved Unanimously.

2. Sibling Preference (Enrollment) – Jenkins.
3. Board Candidate Recommendation Discussion – Guynn.
4. 2018/2019 Board Calendar – Jenkins.

MOTION to approve 2018-19 Board Calendar.

Approved Unanimously.

EXECUTIVE SESSION.

MOTION to enter into Executive Session to discuss matters related to *personnel* pursuant to C.R.S. 24-6-402(4)(f)(I&II). Approved unanimously.

Entered Executive Session – 8:27 pm.

Executive Session Recorded.

Exited Executive Session – 8:46 pm.

EXECUTIVE SESSION.

MOTION to enter into Executive Session to discuss matters related to *a particular student* pursuant to C.R.S. 24-6-402(4)(h). Approved unanimously.

Entered Executive Session – 8:48 pm.

Executive Session Recorded.

Exited Executive Session – 9:11 pm.

Adjourned

MOTION to adjourn meeting. Approved unanimously.

Meeting adjourned at 9:12 pm.