

Record of Proceedings

Minutes of the January 7, 2016 Organizational Meeting
OTSEGO LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION

Meeting Number 2016-01

President Pro-Tem

Mrs. Snyder moved to appoint Mr. Anderson President Pro-Tem, Mr. Tolles seconded.

<u>Roll Call</u>	
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mrs. Gorski	Yes
Mr. Harter	Yes
Mr. Anderson	Abstain

16-01
President
Pro-Tem

Call to Order

Mr. Anderson called to order the Organizational Meeting of the Board of Education for the Otsego Local School District on January 7, 2016, at 6:00 pm in High School Library. Also present: Mr. Koch (Superintendent), Mrs. Ford (Treasurer).

Oath of Office

Mrs. Gorski and Mr. Harter were sworn in as Board Members.

Roll Call

Mr. Anderson	Present	Ms. Nigh	Present
Mrs. Gorski	Present		
Mr. Harter	Present		
Mrs. Snyder	Present		
Mr. Tolles	Present		

16-02 Call
to Order

Pledge of Allegiance

Mr. Anderson led the Pledge of Allegiance.

Election of President

Mr. Harter nominated Mr. Brad Anderson as President, Mrs. Gorski seconded that motion.

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Gorski	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Abstain

16-03
Election of
President

Mr. Anderson declared the motion carried and Mr. Anderson took the Oath of Office.

Vice President Election

Mr. Harter nominated Mrs. Snyder as Vice-President, Mrs. Gorski seconded that motion.

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Gorski	Yes
Mrs. Snyder	Abstain
Mr. Tolles	Yes
Mr. Anderson	Yes

16-04 Vice-President Election

Mr. Anderson declared the motion carried and Mrs. Snyder took the Oath of Office.

Date and Time of Board Meetings

Mr. Harter motioned that Board Meetings take place on the fourth Tuesday of each month at 6:00 pm in the High School Library, Mrs. Gorski seconded his motion.

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Gorski	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

16-05 Meeting Dates

Mr. Anderson declared the motion carried.

Treasurer Authorizations

- Signature of the Treasurer, or the facsimile thereof, be used for all checks and vouchers.
- Permission to invest inactive funds according to Ohio Revised Code.
- Permission for the Treasurer to pay all bills as they are presented, provided that funds are available, and to report monthly to the Board of Education those bills that were paid.
- Permission for the President and Treasurer to borrow money if needed.
- Permission for the Treasurer to approve workbook prices.
- Permission for the Treasurer to apply on behalf of the school district, to participate in any Federal or State Projects or Programs for which Board approval is required.
- Permission for the Treasurer to attend association, local and state meetings.

Mr. Harter motioned to approve and Mrs. Gorski seconded:

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Gorski	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

16-06 Treasurer Authorization

Mr. Anderson declared the motion carried.

Service Fund

Establish service fund for the Board in the amount of \$4,000.

Mrs. Gorski motioned to approve and Mrs. Snyder seconded

<u>Roll Call</u>	
Mrs. Gorski	Yes
Mrs. Snyder	Yes
Mr. Harter	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes



Mr. Anderson declared the motion carried.

Establish the following board assignments:

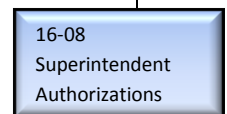
- Penta County (1) – Elizabeth Gorski
- Legislative Liaison (1) Mark Tolles
- Otsego Endowment Foundation – Ex-Officio Member (1) Brad Anderson
- Strategic Plan Committee (2) Judy Snyder and Jamie Harter

Superintendent Authorizations

- Permission to attend association, local and state meetings.
- Permission to serve as the purchasing agent for the school district.
- Permission to the Superintendent to enter into tuition contracts.
- Permission to approve meeting attendance, travel requests, and reimbursements as deemed appropriate.
- Permission to the Superintendent or designee to serve as the sexual Harassment grievance and compliance officer.
- Permission to employ such temporary personnel as needed for emergency situations. Such employment is to be presented for approval by the Board at the next regular meeting.
- Declare that the purchase of meals and other refreshments at meetings be authorized as a permissible use of funds, and to authorize the Superintendent and/or the Treasurer to determine appropriateness.
- Permission for the Superintendent and Treasurer as the Records Commission.
- Authorize the Superintendent to consult with legal counsel as deemed necessary.
- Authorize the Superintendent to make assignments to committees of the Superintendent.

Mr. Tolles moved to approve and Mrs. Gorski seconded

<u>Roll Call</u>	
Mr. Tolles	Yes
Mrs. Gorski	Yes
Mr. Harter	Yes
Mrs. Snyder	Yes
Mr. Anderson	Yes



Mr. Anderson declared the motion carried.

Adjournment

There being no further business to come before the Board, Mrs. Gorski moved, Mr. Harter seconded Board approval to adjourn the meeting.

<u>Roll Call</u>	
Mrs. Gorski	Yes
Mr. Harter	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

16-09
Adjournment

Mr. Anderson declared the motion carried. Meeting Ending at 6:13 pm

Certificate of Available Resources

Certificate
Section ORC §5705.412

IT IS HEREBY CERTIFIED the Otsego Local School District Board of Education, Wood County, Ohio has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year.

Board President

Treasurer

Comments:

See ORC §5705.412

This certificate must be attached to any contract or order involving the expenditure of money with certain statutory exceptions.