



**JEFFERSON DAVIS PARISH SCHOOL BOARD  
AGENDA  
LACASSINE HIGH SCHOOL  
409 ALGONIA AVE.  
LACASSINE, LA 70650  
DECEMBER 17, 2015, 10:00 A.M.**

**I. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE.**

**II. ROLL CALL FOR DETERMINATION OF A QUORUM.**

Arcen	Bord	Bouley	Brucha	Buller	Capde	Dees	Dobson	Doise	Juneau	Menard	Segura	Troutman
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**III. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE REGULAR MEETING ON NOVEMBER 19, 2015.**

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**IV. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.**

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**V. RECOGNITION/PRESENTATIONS:**

1. Welcome by Lacassine High Principal, Christina Fontenot.

**VI. ELECTION OF 2016 SCHOOL BOARD PRESIDENT AND VICE-PRESIDENT.**

- A. Superintendent LeJeune, School Board Secretary, calls for nominations for office of School Board President.
- B. School Board President, calls for nominations for office of School Board Vice-President.

**VII. BOARD COMMITTEE REPORTS:**

- A. Finance - Jason Bouley, Chairman
- B. Insurance - Phillip Arceneaux, Chairman
- C. Building & Grounds - James Segura, Chairman
- D. Policy - Robert Menard, Chairman
- E. Transportation - Greg Bordelon, Chairman
- F. 16<sup>th</sup> Section - Charles Bruchhaus, Chairman
- G. Ward II (Ad Hoc) - Phillip Arceneaux, Chairman
- H. Legislative Liaison - Jason Bouley, Chairman
- I. Food Service Committee - Greg Bordelon, Chairman

**VIII. SALES TAX REPORT - Amber Hymel, Tax Collector/Auditor.**

**IX. NEW BUSINESS:**

1. Approve the following out-of-state travel requests:
  - a. Elton High Counselor, Cathy Smith, to travel to Washington, DC from January 22-31, 2016 to attend the American School Counselor Association to represent Louisiana as the Louisiana Counselor of the year. All expenses to be paid according to Board policy.

- b. Fenton Elementary Pre-K Teacher to travel to Tulsa, OK from February 9 -12, 2016 to attend the Southern Early Childhood Association Convention. At no expense to the Board.

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- 2. Approve Joel Wilson, as a non-faculty boys track coach at Lacassine High School for 2015-2016, upon completion of LHSAA coaching course certification and Board policy requirements.

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- 3. Approve the following Salary Schedule Adjustments recommended by the Superintendent:

- a. Adjust the Secretary III salary schedule to an amount that is \$600 per year more than the Bookkeeper II salary schedule at an approximate cost of \$1,650 per year, effective January 1, 2016.
- b. Increase the salary of the Executive Secretary to maintain the same gap between the Executive Secretary schedule and the Secretary III schedule at an approximate cost of \$1,650 per year, add \$2,400 of annual cost to the Executive Secretary schedule to incorporate the estimated \$200 average monthly cost in stipends paid to the Executive Secretary to attend the monthly meetings of the School Board, and add the \$200 paid as an annual Notary fee into the salary schedule due to Fair Labor Standards Act concerns, effective January 1, 2016.
- 3. Adjustments to Substitute Pay stipends due to compliance with Minimum Wage laws:
  - a. Increase the daily Clerical/Aide substitute pay from \$50.76 per day to \$58 per day (8 hours a day \* \$7.25 per hour).
  - b. Increase the daily rate paid to Bus Aides who work supplemental routes from \$15 per day to \$20 per day.
- 4. Transfer the part-time Secretary Assistant Sub at Food Service to a permanent position due to Fair Labor Standards Act requirements.

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- 4. 2016-17 Coordinated Funding Request for Jefferson Davis Early Childhood and Community Network is as follows:

Jefferson Davis Parish School Board = 387 LA4 (Cecil Picard Early Childhood) Seats  
 Brite Beginnings of Jennings  
 Allocated CCAP Seats for Infants = 3  
 Allocated CCAP Seats for Toddlers = 9  
 Allocated CCAP Seats for Threes = 5  
 Total = 17 CCAP Seats

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- 5. Authorization from board to use current signature plates as the signing authority on all checks and accounts until new plates are issued following the new board election of officers.

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**X. INFORMATION**

1. Notice of Public Meeting

Notice is hereby given that at its meeting to be held on Thursday, January 21, 2016 at 6:00 p.m. at the Parish School Board Office, 203 E. Plaquemine Street, Jennings, Louisiana, the Parish School Board of the Parish of Jefferson Davis, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in School District No. 8 of the Parish of Jefferson Davis to authorize the issuance of general obligation bonds.

2. A report was recently released identifying the Louisiana school districts that offer parents the best value for their housing dollars, and out of 68 districts , Jefferson Davis Parish Schools ranked third.

3. The 2016 Louisiana School Board Association Convention will be held in Baton Rouge, LA from February 14-16, 2016. Please let Ms. Abshire know if you plan to attend.

**XI. ADDENDUM A**

**A. PERSONNEL CHANGES.**

**B. ADDITIONAL NEW BUSINESS.**

**C. ADDITIONAL INFORMATION.**

**XII. JEFFERSON DAVIS PARISH EDUCATIONAL UPDATE BY CURRICULUM SUPERVISOR**

**XIII. SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION**

**XIV. EXECUTIVE SESSION**

A. Motion to enter into Executive session.

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B. Motion to resume in regular session.

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**XV. ADJOURN**

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IN COMPLIANCE WITH STATE LAW, A COPY OF THE ORIGINAL AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON DECEMBER 10, 2015 BY 4:00 P.M.
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