I. CALL TO ORDER/PRAYER FOR BOARD TRUSTEES
II. APPROVAL OF AGENDA
III. APPROVAL OF MINUTES — January 16, 2018 and January 25, 2018
IV. STUDENT RECOGNITION — District-Wide BETA Club Winners
V. PUBLIC COMMENTS
VI. REPORTS
   A. Superintendent’s Report and Update Requested by Board - Dr. Gibbs-Brown
   B. For Approval
      1. Field Trips — Mr. Gerald Wright
      2. 2017-18 School Calendar Amendment — Mrs. JoAnn Lawton
   C. For Information (5 Minutes)
      1. Dates for Board Work Session — Mrs. Vernell Goodwin
         April 26, 2018, July 26, 2018 & October 25, 2018
      2. Curriculum & Instruction Update — Dr. Marty Conner
      3. Budget Update — Dr. Jesulon Gibbs-Brown
      4. Personnel Update — Mrs. JoAnn Lawton
      5. Operations and Athletics Updates — Mr. Gerald Wright
      6. Transportation Update — Mr. Kevin Addison
      7. Technology Update — Mrs. Daphne Walley
VII. EXECUTIVE SESSION
     1. Personnel — Vacancies and Recommendations
     2. Legal - Litigation Update
VIII. OPEN SESSION
IX. ADJOURNMENT

Mission Statement
The mission of Orangeburg County Consolidated School District Three is to provide a quality education through shared responsibility in a safe and supportive environment for all students to meet the challenges of a global society.
The Board of Trustees of Orangeburg County Consolidated School District Three met on Tuesday, January 16, 2018 at 6:30 PM with the following persons present: Board Members Barbara Butler, Vernell Goodwin, Kenneth Hilliard, Betty Pelzer, Alice Pickney, Catherine Shuler, Dennis White, Superintendent Jesulon Gibbs-Brown, Associate Superintendent Gerald Wright, Director of Special Services Liana Calloway, Director of Transportation and Food Service Kevin Addison, Director of Technology Daphne Walley, Recording Secretary Gloria Middleton, representative from the Holly Hill Observer/The Striper newspapers, parents, students and other community members.

In accordance with the SC Code of Law, 1976, Sections 90-4-9 (d) as amended, notice was given to the Times & Democrat newspapers of the time, date and place of the meeting.

CALL TO ORDER/PRAYER FOR BOARD TRUSTEES
Chair Vernell Goodwin called the meeting to order and Kenneth Hilliard led the prayer for Board Trustees.

APPROVAL OF AGENDA
Mrs. Goodwin asked for the approval of the agenda. Barbara Butler motioned that the agenda be approved. Dennis White seconded the motion and the vote was in favor.

APPROVAL OF MINUTES – January 16, 2018 & January 25, 2018
Mrs. Goodwin asked for the approval of the minutes. Ms. Butler motioned that the minutes for the January 16, 2018 Regular Board Meeting and the January 25, 2018 Work Session be approved. Mrs. Catherine Shuler stated that the comment regarding Vance-Providence Elementary School made in the second paragraph under “Operations and Athletics Updates - Mr. Gerald Wright” was made by her instead of Mrs. Betty Pelzer. Mr. White seconded the motion with the necessary corrections and the vote was in favor.
PUBLIC COMMENTS
There were no comments.

STUDENT RECOGNITION – DISTRICTWIDE BETA CLUB WINNERS
Dr. Gibbs-Brown recognized Students from Elloree Elementary, Holly Hill Elementary, St. James-Gaillard Elementary and Holly Hill-Roberts Middle Schools who participated in competitive events at the Junior BETA Club State Convention January 10-12, 2018, in Myrtle Beach, South Carolina. Mrs. Mildred Casey, Holly Hill Elementary BETA Club advisor) announced BETA CLUB winners for Holly Hill Elementary School. The winners were:

- Six students - 1st Place Group Talent
- One student – 2nd Place Math
- One student – 3rd Place Science
- Five students – 3rd Place Banner

HHE also received the Merit Award. One student from St. James-Gaillard Elementary received 3rd place ELA, but was not in attendance due to illness and will be recognized at a later date. Cracker Barrel in Santee, SC also recognized the students from Holly Hill Elementary and St. James Gaillard for their achievements. They plan to go to Georgia for the National Convention later this year. The Board members gave them a standing ovation. A copy is a part of these minutes.

REPORTS

SUPERINTENDENT’S REPORT – Dr. Jesulon Gibbs-Brown
Dr. Jesulon Gibbs-Brown attended the Community of Character Program January 25, 2018, to support students who have been recognized for having great character traits. She recognized Board Members who attended the program and Liana Calloway for serving as Character Ed. Coordinator. Dr. Calloway said this is a great program and it teaches students good character traits. She thanked the Board for their support.

Mrs. Goodwin encouraged more participation in the One Orangeburg initiative. Board members’ e-mails have been submitted to them. This is a great way to get countywide information.
Dr. Gibbs-Brown stated that documents will be submitted to AdvancED on February 9, 2018. The AdvancED team will be in the District February 25-28, 2018, and they will be using an official rating tool called EProve. More specific information will be available after our next conference call. Stakeholders are invited and no reception is planned. The session with Board Members will take place on Monday, 1:00 p.m. – 2:30 p.m. Their visit to schools on Tuesday will consist of classroom observations (two hours), speaking with students/individuals and in small group sessions. They will meet with the Board, Principals, and District Leadership Team at the District Office on Wednesday at 12:30 p.m., to receive the preliminary conclusion. Mrs. Goodwin would like for Board Members to be there on Wednesday. Dr. Gibbs-Brown said Board Members can attend, and she would get them a schedule.

Two students will be recognized by the State Superintendent and State Board of Education on February 13, 2018. They will also be recognized at the March Board Meeting.

Dr. Gibbs-Brown informed the Board that they need to appoint a new Legislative Liaison since Mrs. Beatrice Swett is no longer on the Board. They were also reminded to file their Ethics report before the deadline.

Dr. Gibbs-Brown also recognized Mrs. Gloria Middleton who is currently serving as the Board’s recording secretary since Mrs. Catherine Behr retired.

Other highlights of Dr. Gibbs-Brown’s participation in school and community events for the period of January 18, 2018 through February 5, 2018 include:

- One Orangeburg County Meeting
- DO Leadership Meetings
- Pee Dee Consortium
- SCASA Superintendents’ Roundtable
- Concerned Citizens
- Head Football Coach Interviews

A copy is a part of these minutes.
FOR APPROVAL

FIELD TRIPS – Gerald Wright
Mr. Gerald Wright presented four (4) field trip requests and recommended their approval:

- LMHS Band students to Region 4 Honor Band, Charleston, SC (2/22-24/18)
- LMHS Student Council to State Convention, Easley, SC (3/16-18/18)
- HH-RM Student Council to State Convention, Easley, SC (3/16-18/18)

Ms. Butler made a motion for the four (4) field trips (change in date for one (1) previously approved) to be approved. Mr. White seconded the motion and the vote was in favor. A copy is a part of these minutes.

CALENDAR AMENDMENT - Dr. Jesulon Gibbs-Brown
Dr. Gibbs-Brown requested that Presidents' Day be used as one-half make-up day and one-half holiday for students and staff. She reminded the Board of a discussion they had last year regarding honoring Presidents' Day. Mrs. Goodwin tabled the amendment until executive session.

FOR INFORMATION

DATES FOR BOARD WORK SESSION – Mrs. Vernell Goodwin
Mrs. Goodwin gave the dates of Board Work Session. They are:

- April 26, 2018
- July 26, 2018
- October 25, 2018

CURRICULUM & INSTRUCTION – Dr. Marty Conner
Dr. Conner distributed a timeline with activities as reflected in the Strategic Plan. He also informed the Board that it will receive $24,000 from the State Department of Education to setup classroom libraries for fourth and fifth graders. We continue planning for Read to Succeed requirements for third grade students who are not reading on grade level and will not be promoted to the fourth grade. The ACT will be given on February 27, 2018, at LMHS. They are also working on the master schedule and IGP for eighth graders. Mrs. Goodwin inquired about partnerships with the Lexington Medical Center that could provide training opportunities for students. She was informed that we are currently not partners. A copy is a part of these minutes.
BUDGET UPDATE – Dr. Gibbs-Brown
Dr. Gibbs-Brown stated that our revenues in the amount of $5,155,423.19 exceeds our expenditures in the amount of $2,917,570.46. The Board also got an updated copy of the budget for the Bonuses. A copy is a part of these minutes.

PERSONNEL UPDATE – Dr. Jesulon Gibbs-Brown
Dr. Gibbs-Brown told the Board that Letters of Intent were received and determines the number of vacancies. We have a countywide recruitment fair scheduled for March 10, 2018 and are posting vacancies. A copy is a part of these minutes.

OPERATIONS AND ATHLETICS UPDATES – Mr. Gerald Wright
Mr. Wright met with Principal Latonya Durant and Officer James Williams regarding the parking issue at Vance Providence Elementary (VPE). He has also contacted the State Highway Department regarding blinking lights. He said we may want to consider asking for a state trooper to patrol the area or consider using a crossing guard. It was also suggested that they try to park more cars in the parking area or purchase more property to enlarge the parking area.

Mr. Wright said that before they can begin working on the roof at Holly Hill-Roberts Middle (HH-RM), they have to inspect it for asbestos which is scheduled for February 15, 2018. Mrs. Betty Pelzer inquired about the asbestos inspections not being held before, and Mr. Wright said this is routine for old buildings.

He informed them that both varsity boys and girls were in the playoff, and evaluations would be discussed in executive session. A copy is a part of these minutes.

TRANSPORTATION UPDATE – Mr. Kevin Addison
Mr. Kevin Addison’s informed the Board that one bus driver retired and that had an impact on routes at the high school. One driver is running double routes. Some drivers working on certification have passed the initial test and should be completed soon. He also stated that several individuals expressed interest, but they have to pass the test. There are five or six drivers on sick leave.

Mrs. Betty Pelzer said we need to come up with ideas to attract more driver. Mrs. Goodwin suggested that we advertise and see what we get. We may also need to offer incentives and provide whatever assistance needed. A copy is a part of these minutes.
TECHNOLOGY UPDATE – Mrs. Daphne Walley

Mrs. Daphne Walley said schools should be more successful with online testing now that our bandwidth increased. She also said we need funds to begin working on projects we would like to complete before consolidation. Computers we currently have were refurbished and need to be replaced. The priority is for administration, media centers and food service. Dr. Gibbs-Brown stated that she has asked Mrs. Walley for a list of projects to implement before consolidation with funds we have available. Mrs. Goodwin said they need to follow appropriate procurement procedures before making purchases. Dr. Gibbs-Brown assured her that we will follow proper procedures. A copy is a part of these minutes.

Mrs. Goodwin asked for a motion to go into Executive Session. Ms. Shuler motioned that the board go into executive session to consider Personnel (Vacancies and Recommendations), and Legal (Litigation Update). Mrs. Pickney seconded the motion and the vote was in favor.

EXECUTIVE SESSION

Mr. White made a motion that the board reconvene in open session. Mrs. Shuler seconded the motion and the vote was in favor.

A motion was made to use Presidents’ Day as one-half make-up day and one-half holiday for students and staff. The motion was seconded and the vote was in favor.

Executive Session ended at 9:35 p.m.

Mrs. Shuler made a motion for the meeting to adjourn. Ms. Butler seconded the motion and the vote was in favor.

The meeting was adjourned.

Submitted by

Gloria Middleton, Recording Secretary

Catherine Shuler, Secretary