

School Site Leadership Team Minutes

10.10.12

Arcadia High School

Conference Room 1, Administration Building

Chairperson: Terri Darr tdarr@ausd.net

Timekeeper: Niroo Dev

Members and Audience Present: Terri Darr, Kathy Yamane, Michael Feraco-Eberle, Niroo Dev, Julianne Curry, Jennifer Oku, John Tung, Catherine Merel, Kevin Fox, Heather Moore, John Finn, Robin Neuwirth-Bishop, Christa Heinrich-Josties, Brent Forsee, Vicky Stiles, Robert Ilgenfritz, Oliver Beckwith, Winnie Chin, Jennifer Oku, Catherine Chen, Vanya ?, Caroline LeFever, Alex Ye, Jennifer Lashier, Ginger Stemnock, Linda MacKessy

Minutes from June, 2012 are posted on website, <http://ahs.ausd.net/modules/cms/pages.phtml?pageid=263193&sessionid=0a02586e48379d2510479356a39b9ae6&sessionid=0a02586e48379d2510479356a39b9ae6>

Meeting called to order: 3:05p.m.

Introductions, Agenda Review & Talent Hunt- Members introduction and talent demonstration; lots of talent to solve problems of this school.

Notebooks for membership (14) distributed, contains: responsibilities, bylaws, Appendix E, School Wide Action Plan*(Please keep updated and pass onto incoming member at the end of the school year.)*

Agenda: approved by consensus

Earthquake Bell Schedule: by John Finn. **October 18th.** Historically, the past few years, when we've had the earthquake drill, we have not had a 3rd/4th period class. A number of teachers have expressed concern, because their 3rd/4th grade students have fallen a little behind the goals set by the departments and the peers in the classrooms. Drill is set to take place between 1015 to 11:54a.m. On schedule- 10:02a Period 3 will end, but students will stay and put their books and supplies away, keeping in mind that in a real situation, we would not be worried about these items, just the lives of our kids. Teachers will lock doors upon exit of classes during drill. (possible theft problem) Search and Rescue will have the keys to all rooms. Once drill is complete-11:54p.m., all students/teachers will return to period 3 class and go to lunch. After lunch back to 4th period, all classes 36 minutes long. 7 minute passing periods. There will be an announcement of "earthquake", duck, hold..."Injuries", on placecards-Teachers and Students, and Search and Rescue.

Consensus of 36 minute periods by SSLT on October 18th.

Presidential Inauguration Observance- by Kevin Fox and Heather Moore. Four years ago we observed President Obama's swearing in and Inauguration speech. The bell schedule changed at that time. Every American should take that time as a citizen to watch history. In the 2013 year it will happen to fall on MLK Holiday.

SSLT consensus, it was decided that the Inauguration Bell Schedule should be adopted every 4 years if it falls on a school day.

Item Drop-Off Policy Review- by Terri Darr. Terry Schreiner, submitted a form to Terri Darr that other support staff have used when students have had parents, guardians or friends bring forgotten items to the school. Historically, before the construction of the Student Services Building, there was a table that was used to leave forgotten items. Staff was not responsible for any items left on the table. There is a

School Site Leadership Team Minutes

10.10.12

Arcadia High School

Conference Room 1, Administration Building

Chairperson: Terri Darr tdarr@ausd.net

Timekeeper: Niroo Dev

notice on the website that students are not to be late to class or miss class in order to pick up an item they have forgotten. Julie Curry suggested that the **form should be used** and written with stronger language to circumvent any liability issues.

Catherine Merel will take the form to department chairs and will return this form to SSLT to review.

WASC-Hispanic Achievement Gap –by Brent Forsee. Joan Stevens and Terri Darr will update WASC Plan progress from last year. Please review the 3 goals that were targeted by the WASC Task Force. Dr. Forsee introduced an idea, infant phase. Data shows the Hispanic/Latino achievement gap continues to widen. Dr. Forsee proposes for freedom to approach teachers to be part of a task force to effect change with this population. Want this “A” experience for all students. Vague idea for staff centered task force. Even looking at this population there are successful students in this strength based model. Mr. Beckwith/ Ms. Darr agree that starting with this group of 400 students would hit the 3 WASC goals. AVID program has been started here at Arcadia. Middle school are excited that AHS has started.

Consensus that SSLT agrees with Dr. Forsee’s suggestion that we focus on this subgroup of Hispanic students, plus SSLT needs to look more clearly at data to see comparison of which students are doing well compared to those who need work with achievement scores in conjunction with our WASC goals.

Elections-(2012-3)

Chair: Oliver Beckwith

Vice Chair: Linda MacKessy

Secretary: Michael Feraco

Alex Ye will be posting minutes on the SSLT site

ACTION ITEMS: NEXT MEETING

WASC Follow-up by Joan Stevens and Terri Darr

Drop-Off Policy Form Review

Hispanic Achievement Gap-collecting data

Terri Darr adjourned meeting at 3:57p.m.

Respectfully Submitted,

Kathy Yamane

Secretary

Approval by Consensus and Correction: by October 17th, 2012

School Site Leadership Team Minutes

10.10.12

Arcadia High School

Conference Room 1, Administration Building

Chairperson: Terri Darr tdarr@ausd.net

Timekeeper: Niroo Dev

Next Scheduled Meeting: November 14th ; 3p.m., Conference Room 1