

OFFICIAL MINUTES

**Long-Range Facilities Master Plan
Oversight Committee**

San Gabriel Unified School District

San Gabriel, CA

March 19, 2015

7:08 p.m. – 9:05 p.m.

The Long-Range Facilities Master Plan Oversight Committee (“LRFMPOC”, “the Oversight Committee”) of San Gabriel Unified School District (“SGUSD”) in Los Angeles County met in regular session at the time and on the date above with attendance as follows:

Present:	Jerry Schwartz	Chair, taking notes
	Mickey Scannell	Vice Chair
	Armando Pacheco	Member
	Robert Friedman	Member
	Robert Fujisaki	Member
	Quyen Phan	Member
Absent:	Kathay Feng	Member
	Hugo Correa	Member
Others Present:	Dr. David Yoshihara	SGUSD Superintendent
	Bill Gile	Director of Maintenance
	C.J. Singh	Partner, Nigro & Nigro

I. GENERAL FUNCTIONS

A. Call to Order

Chair Jerry Schwartz called the meeting to order at 7:08 pm. Robert Fujisaki led the meeting.

B. Approval of Minutes.

- Mickey Scannell moved and Robert Fujisaki seconded, approval of the October 16, 2014, minutes, with suggested changes, unanimously approved. Changes: “behind” instead of “being in Chair’s report, and Giving the Vice Chair’s first name in the Technology Report.
- Mickey Scannell moved and Quyen Phan seconded, approval of the January 22, 2015, minutes, unanimously approved.

C. Public Comment

None.

- D. Next Meeting: April 16, 2015 at McKinley Elementary at 6 pm to include a tour of the construction at the school.

II. PRESENTATION: Presentation on Measures “S” and “A” General Obligation Bond Building Fund of San Gabriel Unified School District Audit Report for the Fiscal Year Ended June 30, 2014 by C.J. Singh, Partner, Nigro & Nigro - (The presentation by Nigro & Nigro occurred before the consideration of minutes to not force Ms. Singh to sit through the other business of the Oversight Committee). Ms. Singh presented the

Audit, highlighting the process and findings. Nigro & Nigro “tests” certain expenditures to make sure they comply with the approved use of the bond funds. The firm also goes to the job sites to make sure that there are actual projects that match up with the expenditures. Nigro & Nigro found that SGUSD complied with the rules for bond expenditures. It was noted that the Oversight Committee needed to comply with all aspects of Prop. 39. Ms. Singh answered questions from the Oversight Committee.

III. REPORTS

- A. **Chair’s Report – Jerry Schwartz** - Chair Schwartz mentioned the results of the City Council recount, George Carney no longer being on the Oversight Committee, the SEF Dinner the following night, and the upcoming Open House.
- B. **Technology Report – Mickey Scannell** – Vice Chair Scannell reported about his meeting with Khai Nguyen, Director of Technology. Bond funds were used to purchase the new laptops that cost \$7,600 each, for a total cost of \$160,000. Coolidge will get a phone system update this summer.
- C. **Construction Update – Bill Gile** - The Construction Report is attached and included herein as part of these minutes.

IV. DISCUSSION ITEMS

- A. **School Representation by Committee Members** - Robert Fujisaki volunteered to represent the Oversight Committee at Washington and Roosevelt. Armando volunteered to represent the Oversight Committee at Del Mar High School.
 - B. **Review of Prop. 39 Requirements and Committee Roles** - The only remaining role that needs to be filled is a member of a taxpayer’s organization. Chair Schwartz will research and bring information to the April meeting.
 - C. **Update on Allocation of Extra Funds from Construction Projects** - Based on the stakeholder meeting at Gabrielino High School on February 18 and a follow up meeting Dr. Yoshihara had with the Principal and Vice Principals from Gabrielino, a two-story structure would have band and orchestra on the ground floor and wrestling on the second floor. A second stakeholder meeting will be held with the architect on a date to be determined.
 - D. **Review of Measures “S” and “A” General Obligation Bond Building Fund of San Gabriel Unified School District Audit Report for the Fiscal Year Ended June 30, 2014** - There was no additional discussion beyond the questions asked during the presentation by of the audit by C.J. Singh of Nigro & Nigro.
- V. **ACTION ITEM – Recommendation to the School Board Regarding Measures “S” and “A” General Obligation Bond Building Fund of San Gabriel Unified School District Audit Report for the Fiscal Year Ended June 30, 2014** - Mickey Scannell moved and Armando Pacheco seconded, to recommend to the SGUSD Board that it approve the audit report, unanimously approved.
- VI. **ADJOURNMENT** - The meeting was adjourned at 9:05 pm.