

**REGULAR BOARD MINUTES
BOARD OF TRUSTEES
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO
DISTRICT OFFICE
June 22, 2015
7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Monday, June 22, 2015.

Those present: **Mr. Thadis D. Calcutt, Jr.**
 Mrs. Mona Lisa M. Andrews
 Mr. Johnny R. Jenkins
 Mrs. Elleveen T. Poston

Absent: **Mrs. Angela P. Keith**
 Mr. Bradford C. Poston
 Mr. Raleigh O. Ward, Jr.

Call to Order

Mr. Thadis D. Calcutt, Jr., called the meeting to order at 7:00 p.m. by welcoming the visitors. Mrs. Elleveen T. Poston, served as secretary. A quorum of four (4) board members were present for the meeting.

Recognition of Visitors

None at this time were recognized.

Minutes

A motion was made by Mrs. Elleveen T. Poston and seconded by Mr. Johnny R. Jenkins to accept the May 26, 2015, minutes as written. The motion carried unanimously.

Communication to the Board

On recommendation of the Administration, a motion was made by Mr. Johnny R. Jenkins and seconded by Mrs. Elleveen T. Poston to grant Mr. Vincent permission to sign and give authorization to Mr. Hyman to file the Title I Project 2015-2016 Application with the State Department of Education. Mr. Hyman said the project is being funded for \$376,554.18. The project last year was funded for \$308,855. Title I funding is based on the number of students receiving free and reduced lunch. The motion carried 4-0. A copy of the project application is on file in the Superintendent's office.

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Mr. Sullivan presented the Board with an update on the Scholarship Totals (1989-1990 - 2014-2015). The totals for 2014-2015 are as follows:

Total Ranked Students in Senior Class	Number of Academic Scholarships	Value	Number of Athletic Scholarships	Value	Total Value
81	73	\$2,024,546	3	\$96,000	\$2,120,546

The above figure was a \$965,317 increase from last year (84% increase). For the past twenty-six years (1989-2015), Florence County School District Two has received a total of \$13,438,942.50 in academic scholarships and 647,304.00 in athletic scholarships awarding the students with a grand total of \$14,086,246.50. This is the highest amount received in academic scholarships in the history of Florence County School District Two.

As of June 8, 2015, the **SAT Scores Update** and the **ACT Scores Update** were given as follows: The **ACT Scores** (bar graph) were presented to the Board. The following charts show a slight decrease in the total test scores that was presented to the Board earlier in the year (*See the 01/26/15, and the 02/23/15, Board Minutes*):

SAT Scores - Seniors				
	Total Tested	Math	Verbal	Total
2013-2014	37	471	463	934
2014-2015	28	458	461	919

ACT Scores - Seniors						
	Total Tested	English	Math	Reading	Science	Composite
2011	15	15.53	20.13	16.73	18.93	17.83
2012	19	17.41	21	18	20.53	19.24
2013	14	17.07	19.71	19	18.14	18.48
2014	17	19.71	20.47	22.06	20.47	20.68
2015	18	17.86	18.09	19.73	18.86	18.64

Copies of the **2014-2015 Hannah-Pamplico High School Accomplishments** were also presented to the Board.

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Mr. Sullivan informed the Board about the **Volunteer Coaches Notification for 2015-2016**. Mr. Sullivan wanted to keep the Board abreast of the volunteers and reassure them that SLED Checks and Sex Offender Registry were being screened on each volunteer.

The **Final Superintendent Search Cost** was presented to the Board. The total cost was \$22,940.54. Mr. Sullivan stated the final sum does not include man hours by Florence Two district employees. He stated these figures were absorbed by the district which included mailings, copying, etc. The Board acknowledged the District Office Staff for all their hard work in the Superintendent Search.

The **Kelly Services - Substitutes** presentation has been taken off the agenda at this time. It will be revisited at a later time.

Report of the Superintendent

Mr. Sullivan presented the Board with information on the **Water Quality Certification - DHEC - DOT Project**. He stated the project will now pick up at an accelerated rate. The SC Department of Health and Environmental Control, acting on an application for Water Quality Certification pursuant to Section 401 of the Federal Clean Water Act will begin a placement of fill material in wetlands which includes various creeks in Florence County (Little Willow, Cypress, Big Swamp, and Little Swamp Creek).

Mr. Sullivan was excited to give the Board an update on the **Pee Dee Education Center (PDEC) Superintendent Retiree Luncheon**. The luncheon was given in honor of Mr. Sullivan (Florence Two), Dr. Keith Callicutt (Florence Three), and Dr. Yvonne Jefferson-Barnes (Williamsburg County). Mr. Sullivan said it was a pleasure to have many of the previous superintendent retirees to come back and attend the luncheon.

Mr. Sullivan distributed to the Board an update on the **South Carolina Retirement Systems (SCRS) total employer rates**. The new figure is 16.39%. Mr. Sullivan told the Board that fringe benefits will be the greatest struggle for school districts when trying to balance their budget in the coming years.

The South Carolina Athletic Association ranking of schools for 2014-2015 was presented to the Board. At this time, Hannah-Pamplico and Carvers' Bay both are tied for the 8th Rank in Class A. Mr. Sullivan also said three private schools have the top three rankings in the Class A division. Congratulations to Mr. Timothy Gibbs, Mr. Al Calcutt, the athletes, and the community. He stated it has been an excellent year for both academics and athletics.

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Mr. Sullivan updated the Board on the Abbeville School Lawsuit. Even though the South Carolina Supreme Court issued its ruling on November 12, 2014, as part of the Supreme’s Court decision, a special study committee was established by President Pro Tempore of the South Carolina Senate, Hugh K. Leatherman. In addressing the concerns of this case, Co-Chairs, Senator Robert W. Hayes, Jr., and Senator Nikki G. Setzler have both been appointed to facilitate communication between the committee and the plaintiff districts. In identifying a point of contact for this committee, Mr. Neal Vincent has been asked to serve on this committee. This point of contact will be forwarded to Senator Hayes and Senator Setzler by June 30, 2015.

Mr. Sullivan presented the Board with the **Finance Report** as follows:

Year-to-Date Revenue as of 5/31/2015	\$9,313,849.75
Year-to-Date Expenditure of 5/31/2015	\$8,470,040.75

As of 5/31/2015, the cashflow balance is \$3,866,693.96. Mr. Sullivan reminded the Board of the June/July/August payrolls. He also reminded the Board that every fourth (4th) Friday will be the pay date for the district (at this time, it will affect only the July payroll for direct deposit). A copy of the finance report is on file in the Superintendent’s office.

A copy of the **Audit Timeline** was given to the Board. These dates will be given in-house to help with collecting data and help beat the December deadline. The following are some initial dates presented on the timeline:

- The Auditor’s In-house Review - October 9 - November 20, 2015
- Mail to the Board for Review - November 20, 2015
- Presentation to the board - November 30, 2015
- Send to the SDE and US Federal Clearing House - December 1, 2015

A copy of the timeline is on file in the Superintendent’s office.

A motion was made by Mrs. Mona Lisa Andrews and seconded by Mrs. Elleveen T. Poston to accept the **Healthy Hunger Free Kids Act of 2010** as follows - A ten cents (10¢) increase will take effect for the 2015-2016 school year raising the lunch price to \$1.85. The motion carried 4-0. A copy of the Healthy Hunger Free Kids Act of 2010 is on file in the Superintendent’s office.

Mr. Johnny R. Jenkins expressed his concerns about having bottled water during lunchtime and what the extra cost of bottled water would entail if it was available to students. Mr. Richardson reminded the Board about what the state requires on having water available to students. Currently, the students are being supplied Styrofoam cups to drink water from the drinking fountain. The district will research the cost of a water dispenser and will report back to the Board on their findings.

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Mr. Sullivan presented the Board with a letter from Mr. Roy M. Stehle, Director of the **Title III/ESOL Program** concerning the May 8, 2015, Audit Review. The review of the English for speakers of other languages (ESOL) was conducted by Ms. Crystal Fields, Title III/ESOL Coordinator. During her visit technical assistance was provided along with a copy of the following recommendations: The district will need to (1) submit a comprehensive plan that will demonstrate an implementation plan for English Language Proficiency Standards with scheduled professional development, (2) submit compliance documentation on Home Language Survey which will be completed during the initial enrollment of a student, (3) complete monitoring forms and forward to the State Department of Education on LEP students, and (4) Submit parental notification and outreach documentation. All of these action plans are required by August 1, 2015. Mr. Hyman said currently our teachers and staff are doing a very good job and at this time, the district has a very small number of children needing assistance. He stated the district's comprehension plan requires the district to send all correspondences home in the child's native language. Mr. Hyman said the recent Accent test scores shows our students are doing very well on Reading/Writing/English Comprehension. At this time, we do not have a certified ESOL teacher that can follow students all the way through their school years nor does the district get funding for this program. Mr. Hyman again reminded the Board that qualified staff members are doing all they can to assist these students. He stated that with the new set of standards, highly qualified teachers and administrators will have to be trained to provide language assistance services and evaluations of the ESOL Program.

Old Business

A motion was made by Mr. Johnny R. Jenkins and seconded by Mrs. Mona Lisa Andrews to revisit the subcommittee's proposal (**Policy BID - Board Compensation & Expenses**) to increase the board compensation to \$100/\$125 per meeting. After the subcommittee (Mr. Johnny R. Jenkins, Mrs. Mona Lisa Andrews, and Mrs. Angela P. Keith) meet with the entire Board at their July meeting, they will try to have first reading on Policy BID. At this time, the Board is paid \$50 per month for Board Chair and \$30 per month for Board members. Mr. Sullivan said the figures for Board compensation and expenses have already been budgeted for the 2015-2016 school year. The new administration will have to look at funding for these expenses.

*(Please Note - During the meeting, **Policy BBB - Board Election** was reviewed by the Board after Policy BID).* First, Mr. Sullivan wanted the Board to know the integrity of the people who ran the election was beyond reproach. Mrs. Elleveen T. Poston requested the administration to look at separating the policy into two separate policies to include one for the Board Election and the other policy for the Citizens' Budget Meeting. Mrs. Poston stated this separation will be more clear and help the general public to understand the procedures. Mrs. Poston then asked Mr. Hyman, Board Election Chairman, for his opinion concerning the policy changes. Mr. Hyman agreed with Mrs. Poston to have the Board Election and the Citizens' Budget Meeting separated into two policies (It was suggested that the Citizens' Budget Meeting be placed under Fiscal Management in the policy manual). Mr. Sullivan agreed with the separation of the policies. A motion was made by Mrs. Mona Lisa Andrews and seconded by Mrs. Elleveen T. Poston to table the vote until the July Board Meeting. The motion carried 4-0.

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New Business

A motion was made by Mrs. Elleveen T. Poston and seconded by Mrs. Johnny R. Jenkins to approve the **2015-2016 Board Meeting Dates & Locations**. Additional dates were highlighted as follows:

- The December 2015 meeting date and/or location will be announced at a later date.
- The October 26, 2015, will be held at the elementary/middle school.
- The meeting for November 30, 2015, will be scheduled on the 5th Monday due to the Thanksgiving Holiday.
- The February 22, 2016, meeting will be held at the high school.
- The March 21, 2016, meeting - this date has been moved up due to Teacher Contracts & Spring Break.
- The Citizens' Board of Trustees Election is scheduled for April 7, 2016, from 7:00 a.m. - 7:00 p.m. (*Mrs. Mona Lisa Andrews and Mrs. Angela P. Keith board seats will be up in March 2016*)
- The Run-off Election is set for April 14, 2016, from 7:00 a.m. - 7:00 p.m.
- The tentative date for the Citizens' Budget Meeting is June 15, 2016, at 7:00 p.m.

The motion carried 4-0. A copy of the Board Meeting Dates and Locations is on file in the Superintendent's office and a copy of the schedule will be placed on the district's website and sent to the media.

A motion was made by Mrs. Elleveen T. Poston and seconded by Mrs. Mona Lisa Andrews to accept the Teacher Resignation of **Mrs. Wendy S. Calcutt**, Special Education Teacher at Hannah-Pamplico Elementary/Middle School. The motion carried 4-0. A copy of this teacher resignation is on file in the Superintendent's office.

A motion was made by Mrs. Mona Lisa Andrews and seconded by Mrs. Elleveen T. Poston to accept the Teacher Recommendations of **Mrs. Laura Newsome**, English Teacher, and **Mrs. Rebecca H. Poston**, Chorus/English Teacher at Hannah-Pamplico High School. Mrs. Newsome will replace Mrs. Jamie Langston. The motion carried 4-0. A copy of these teacher recommendations is on file in the Superintendent's office.

A motion was made by Mrs. Elleveen T. Poston and seconded by Mr. Johnny R. Jenkins to accept the Teacher Recommendation of **Mrs. Anna Taylor**, Gifted & Talented Coordinator/Teacher at Hannah-Pamplico Elementary/Middle School. The motion carried 4-0. A copy of this teacher recommendation is on file in the Superintendent's office.

A motion was made by Mrs. Elleveen T. Poston and seconded by Mr. Johnny R. Jenkins to accept the Teacher Recommendation of **Ms. Megan LeeAnn Garrison**, Child Development Education Pilot Program (CDEPP)/4K Teacher at the Early Childhood Center. The motion carried 4-0. A copy of this teacher recommendation is on file in the Superintendent's office.

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Mr. Sullivan expressed his concerns about polling the Board via email/text and receiving only three out of seven responses. He stated this process will have to be reviewed by the administration and the board if they want to continue to use this as a quick form of contact for polling. Mr. Sullivan said this helps the administration because there are other school districts also looking at these individuals for employment. Mr. Sullivan said polling is important and it is the responsibility of the Board to respond promptly to these emails and text messages when dealing with professional positions. Mrs. Poston and Mrs. Andrews agreed that this is an important part of the job as a board member. Mrs. Poston encouraged the Superintendent to follow-up with a phone call if they do not respond.

Mr. Thadis D. Calcutt, Jr., began by thanking Mr. Sullivan for his years of service as an alumnus of Hannah-Pamplico High School and as a current Board Member. Mr. Sullivan personally thanked each Board Member for his 6.5 years as Superintendent of Florence County School District Two. He also warmly thanked his family, Mr. Hyman, Mr. Richardson, Mrs. Carter, and Mr. Gibbs for all their help along with the other staff. He stated it has been a pleasant and smooth transition with Mr. Vincent. He admonished the Board to be supportive, remain strong, and to do what is right for the new administration. He thanked the four board members for making a special effort to be there on his last night. He also thanked all the employees of Florence County School District Two for all their hard work. He told Mr. Vincent he has a great team and that he will be pulling for him. Mrs. Poston expressed her gratitude to Mr. Sullivan. She stated he has endured a lot, but through it all he has remained very professional by putting the district first and foremost. She again thanked Mr. Sullivan for supporting her and then wished him and his family the best. She said the healing will continue to take place. She also updated the Board on the Josh Turner Scholarship Recipient, Haley Ard, who has received the scholarship two times. She acknowledged Hannah-Pamplico during a Josh Turner concert in Myrtle Beach, South Carolina. Josh is also a former student of Hannah-Pamplico. Next, Mr. Johnny R. Jenkins also expressed his sentiments to Mr. Sullivan and stated how he graduated two of his children. Mrs. Mona Lisa Andrews ended by expressing her sentiments. She reiterated on how it is important to do what is right and she then emphasized that the benefactors of Florence District Two are our students. She wished Mr. Sullivan and his family the very best.

Adjournment

At 8:31 p.m., Mrs. Elleveen T. Poston made the motion to adjourn. The motion was seconded by Mr. Johnny R. Jenkins. The motion carried unanimously.

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 8:31 p.m.

Mr. Thadis D. Calcutt, Jr.
Board Vice-Chairman

Mrs. Elleveen T. Poston
Board Member