
REEF BOARD MEETING MINUTES

**March 14, 2013
6:00 PM – 7:30 PM**

6:00 PM – Board of Directors Meeting (public meeting open to all members)

I. Board Member Roll Call/Establish Quorum: (✓ if present at meeting)

Directors (Expiring 6/13)		Directors (Expiring 6/14)		Non-Voting Members	
✓	<i>Nancy Mixon ~ REEF President</i>	✓	<i>Tammi Flemming ~ REEF Treasurer</i>		<i>Dr. Donna Ronzone ~ Principal</i>
✓	<i>Chris Davis ~ REEF Secretary</i>		<i>Jen Jones</i>		
✓	<i>Gina Andrews</i>	✓	<i>Sabrina Koceman</i>	✓	<i>Alison Throop ~ Teacher Liaison</i>
	<i>Lisa Ballantine</i>	✓	<i>Stella Pynn</i>		
	<i>Jen Brown</i>		<i>Eric Sanchez</i>		
✓	<i>Lyla Clyne (via call in after roll call)</i>	✓	<i>Eric Schenker (arrived after roll call)</i>		
	<i>Jeff Peterson</i>	✓	<i>Kristin Story</i>		

II. Call to Order

- Nancy began the meeting and Chris did the board member roll call. At the beginning of the meeting we did not have a quorum. The meeting continued but we did not vote on any topics until a quorum was established.
- Lyla Clyne (sick) joined via speaker phone to establish a quorum.
- Bio's for Eric Jenson, Mr. Pérez, Lisa Hall have been collected for the upcoming election. So far there are 6 people running and 8 spots.
- We all need to recruit people to send in Bio's.
- We also need people to run the Annual Fund next year. Nancy will start with Jane & Vanessa and see what kind of structure/plan they can provide to the next Annual Fund committee.
- We should also make sure the room parents go to the REEF Meetings. This should be a requirement when parents sign up to be Room Parents at the beginning of the year to make an effort to attend REEF meetings.

III. Consent Agenda

- ***Minutes from February Meeting*** – Chris sent the February REEF meeting minutes to all board members for review on March 11, 2013. Nancy provided minor edits that were incorporated into the revised February meeting minutes. Chris sent revised minutes on March 14, 2013. Jen Jones reviewed the minutes and had no changes. Gina moved to approve the minutes and Stella seconded the motion. All board members approved the February.

- **Current Financial Reports** – Tammi summarized the main financials of the month. Annual Fund is at \$64,000 and we have \$9,000 collected for Rose Run sponsors. Chris motioned to approve the financials, Gina seconded the motion. All board members approved the financials.

6:30 PM – General Meeting (public meeting open to all members)

I. President’s Report – Nancy Mixon

- Read with Roosevelt was successful, great event as usual, Jen Mansbach did a great job.
- Teacher appreciation in February was a Chinese New Year theme. Tuesday next week is the next teacher appreciation week and will be an Italian theme. We will have one more teacher appreciation event this school year.
- For the Rose Run we have \$16,800 in business sponsorships. \$110,000 is the overall goal for sponsorships and pledges.
- Rose Run kickoff is next Tuesday at 1pm. Anyone who is available Tuesday at 12 to help set up for the assembly is encouraged to help. Tomorrow (Friday) at 8am, the Rose Run committee is putting together pledge envelopes and handouts and could use some help. April 12th is the Rose Run. If there is a rain delay the Rose Run will occur on April 19th
- The Annual Fund committee is working on the tax receipts. They are also contacting the “big donor”. The Annual Fund has \$76,000 pledged and \$64,000 deposited. We think we will get some amount from our “big donor” we just don’t know what it will be. We are confident we will meet our goal.

II. Principal’s Report – Dr. Donna Ronzone

- Dr. Ronzone is sick today and did not attend the meeting.
- Alison read a letter from Dr. Ronzone.
- Conferences are going well. Mara Peters did a great with movie day fundraiser.
- Teachers are using the portal references for classroom resources.

III. Teacher Liaison Report – Alison Troop

- Everyone is happy and busy, the year is going by very fast
- Science Fair was a big success. It was very crowded; some board members suggest staging the visit times. For example, the lower grades could go at 5-6:30 older grades go later. Or perhaps stagger the Science Fair over two consecutive nights, to reduce the crowds.
- Kindergarten enrollment is at 78-80 actual Roosevelt students. There is some talk of the District school board adopting an average class size of 24 K-2 per classroom. In this case we would need a 4th Kindergarten classroom. The school board would have to vote on this decision.
- The district school board did send out RIF notices (reduction in force) to all temporary teachers and 8 permanent secondary math teachers. However, this was much better than past year, which is very good overall for teacher moral.

- Kristen asked a question about the Roosevelt Art program. Alison does not know how all the teachers like this year's program. We should survey the staff. Some grade levels are happy and some are struggling to find what they want to do.
- The REEF Board was told we weren't having an art teacher this year, the board did not vote on this decision. REEF decided to leave the money in place, even without the art teacher. Many staff members would love to have the art teacher back. Finding that right person would be the issue.
- Nancy will discuss this with Dr. Ronzone and ask her to address the Art program at the next meeting. REEF budgeted the same amount of money \$21,000 total, \$3,000 per grade as the previous year.
- There was a question raised about computers and what the curriculum is. Ms. G has the standards posted in the computer room. Grade level standards posted on the wall. Gina raised a question about coding in computers. The curriculum for coding is out there and should be introduced to the student. Nancy will bring that up as well.
- Eric Schenker asked a question about the web portal. There are teachers who are using the portal extensively in the class. But we are not seeing high usage from home. The main problem is that it is not ipad compatible. REEF could set up a Training session, 1 session with teachers, and 1 with parents. It would be good to do a training session of the web portal. Nancy will mention that to Dr. Ronzone as well. We could use the computer lab for the training session.

IV. Board Elections (Seats Starting July 2013)

- 8 spots and 6 people are officially running. Bio's need to be in by early May. Elections will be online.

V. Fundraising Update

- 4th grade has raised \$6,409 but this amount does not include the movie days fundraising. 4th grade is trying to fundraise for CIMI camp next year.
- 5th grade is negative \$2,000 for this year CIMI camp.
- 6th grade is negative \$1,600.
- There are other areas in the budget where we are under budget, which will balance out these deficits.

VI. Open Comments

- None

Meeting Adjourned at 7:36 PM