BHUSD ELD Improvement Plan – 9 Goals

1. By June 2014, the Beverly Hills Unified School District’s English Language Learner Students that are in a language instruction educational program for fewer than five years will increase English proficiency as measured by CELDT from 43.2% to 50%.
2. By June 2014, the Beverly Hills Unified School District’s English Language Learner Students that are in a language instruction educational program for fewer than five years will increase English proficiency as measured by CELDT from 43.2% to 50%. By June 2014, the Beverly Hills Unified School District’s English Language Learner Students that are in a language instruction educational program for more than five years will increase English proficiency as measured by CELDT from 55.9% to 65%.
3. By June 2014, the Beverly Hills Unified School District’s English Language Learner Students will increase proficiency in English Language Arts from 67% to 78% on the STAR English Language Arts in order to reach state-defined expectations for meeting Adequate Yearly Progress (AYP). By June 2014, the Beverly Hills Unified School District’s English Language Learner Students will increase proficiency in Mathematics from 67% to 78% on the CST Mathematics in order to reach state-defined expectations for meeting Adequate Yearly Progress (AYP).
4. By June 2014, the Beverly Hills Unified School District will have 100% participation of teachers and administrators in professional development designed to support English Language Learner Students attainment of English Language proficiency as determined by the LEA Needs Assessment.
5. By June 2014, BHUSD will have 10% of its English Language Learner Parents participating in one or more parent meetings that focus on improving the achievement of English Language Learner Students as measured by our sign-in sheets.
6. By 11-01-2013, BHUSD will have notified 100% of parents of English Language Learners of all required mandates.
7. By June 2014, the Beverly Hills Unified School District’s Immigrant Student participation rate in the after school tutorial services will increase from 30% to 50% as measured by the daily Tutorial Sign-In Sheets.
8. By June 2014, BHUSD will increase the graduation rate of its English Language Learner Students from 91% to 95% as measured by those receiving a high school diploma and graduating with their class.
9. By June 2014, BHUSD will continue to maintain the dropout rate at 0% as measured by those receiving a high school diploma and graduating with their class.

BHUSD ELD Improvement Plan Summary

1. ELD Site Coordinators will have opportunities to collaborate with each other on analyzing the data collected from the Scholastic 3D assessments and how it will inform instruction.
2. District and Site ELD Coordinators to create an ELD Walk-Through Form for Site and District Administrators. Use the model offered by LACOE by October 1st.
3. Site Administration will visit classrooms to offer support and to ensure the implementation of the new curriculum with fidelity on a monthly basis. Administration
will use the updated ELD Walk-Through Form beginning January 2014. The Thursday after our ELC meetings.

4. On a monthly basis, District Admin. will visit Site ELD Coordinators to support their efforts with resources and collaboration to ensure the implementation of the new curriculum with fidelity. District Admin. to use the updated ELD Walk-Through Form. (Beginning January 1st) the Thursday after our ELC meetings.

5. ELD Site Coordinators will have opportunities to collaborate on the data collected from CELDT assessments, CST assessments, unit assessments and grades and how it will inform instruction.

6. ELD Site Coordinator and Site Administration to monitor student engagement in EFlash and growth in program every other month. Director of ELD to provide feedback and monthly reports on each site’s progress using the English in a Flash Program.

7. By 9/20 form a committee to design the ELD Report Card.
   a. Set aside dates in the fall and throughout the next school year for planning dates and monthly meetings. (Thursdays following ELC Meetings?)
   b. Invite Stakeholders by Friday 9/20
   c. Committee Members need to be abreast of the New ELD Standards, have opportunities to look at sample ELD Report Cards and give direction on the overall design of the report card. (The ELD continuum can easily be adapted. See white spiral notebook.)

8. All teachers will provide explicit instruction of academic content vocabulary through Kate Kinsella Strategies; SDAIE Strategies; use of technology consistent mathematics vocabulary development in all K-12 Mathematics Classes. There will also be opportunities to enrich Mathematics vocabulary within the ELD Classroom. Explicit instruction of mathematics vocabulary will be essential on a daily basis. PD was provided back on March 20, 2013.

9. Beginning Sept 2013, Site Admin. will make weekly visits to the ELD classroom to ensure the use of strategies and best practices taught during the March 20, 2013 PD Day. Specific attention will be paid to vocabulary development in math for EL students. Administration will provide feedback to the teachers after each walk through using the updated observation form. Site admin will have been given the ELD schedule to guide their visitations.

10. Beginning Sept 2013, District Admin. will make monthly visits to the ELD classrooms to ensure the use of strategies and best practices taught during the PD Day. Specific attention will be paid to vocabulary development in math for EL students. District Admin. will provide feedback to the teachers after each walk through using the updated observation form. Dist. admin will have been given the ELD schedule to guide their visitations.
11. Each quarter ELA & Math benchmarks will be given to EL students and the results discussed among teachers.

12. After receiving training from ELD Site Coordinators and Grade Level Specialists, teachers will engage in strategies and best practices, in the classroom, that will deliver curriculum to our EL Students with optimal impact. There will be a focus on building academic content vocabulary specifically to Mathematics using supplemental materials from Envision Mathematics and Glencoe Universal Access Materials.

13. By June 2014, the Beverly Hills Unified School District will have 100% participation of teachers and administrators in professional development designed to support English Language Learner Students attainment of English Language proficiency as determined by the LEA Needs Assessment. BHUSD will offer professional development opportunities at least one time each quarter of the school year. Staff members need opportunities to learn more in the following areas: Best practices and strategies to promote English proficiency; using academic content vocabulary to promote both English and Mathematics proficiency; understanding the CELDT Test and language levels associated with testing; understanding the Reclassification Process. The District ELD Coordinator will work with Site ELD Coordinators on training and setting a training schedule based on the Needs Assessment.

14. ELD District Director to set up 3-5 full days for further training on topics from the Needs Assessment Survey: Reclassification process; Working further with academic content vocabulary in Math and English to promote proficiency; English in a Flash; Scholastic 3D; and EL Report Cards.
   a. ELD Coordinators need to have a plan of action ready for the 2013/2014 school year. Proposal needs to be presented to the Educational Services Department by June 15, 2013.
   b. Beginning 1/25/13 District ELD Director to work with the Site ELD Coordinators to analyze the needs assessment in order to ascertain the needs at their school sites and the needs of the ELD Coordinators. Prioritize needs with the staff and administration.
   c. District ELD Director will work with the Site ELD Coordinators to determine the immediate needs at their school site. Staff needs to ascertain what are their priorities at their site; when will training take place; and who the audience will be for each training. The costs incurred are funds needed for 3-5 days of substitute teachers to cover the classes of the ELD Coordinators. We have allotted $500 for 3 Coordinators to equal $1,500.
   d. Look for opportunities for Site ELD Coordinators and grade level leaders to attend PD opportunities for the 13/14 school year that will address English and Mathematics proficiency for our ELD Students.
15. ELD Site Coordinators will work at least once per quarter with teachers and administration on Best Practices and Strategies to promote English and Mathematics proficiency.
   a. Train staff on best practices on English Language Learner strategies and supplemental materials that promote ELA and Mathematics proficiency. Staff to receive training on SDAIE strategies; Kate Kinsella strategies; English in a Flash; strategies from Scholastic 3D; work on using academic content vocabulary in English and in Math; supplemental working materials to coincide with Envision Mathematics. ELD Site Coordinators will have opportunities in the 13/14 school year to have study sessions with their colleagues. Our plan is at least one per quarter during our teacher release time to work with staff.
   b. District and Site ELD Coordinators will host a full day Professional Development Day in November to discuss how the Common Core correlates with the New ELD Standards.
   c. District and Site ELD Coordinators will host a PD opportunity on Late Start Wednesday, 10-06-13, to extend a Refresher Course Opportunity on SDAIE Strategies.
   d. District ELD Coordinator will host a PD opportunity on late Start Wednesday, 12-04-2013, to host a professional development opportunity for site administrators and teachers to learn how the ELD Walk Through Form will be used in the classroom.
   e. District and ELD Coordinators will host a PD opportunity on Late Start Wednesday, 01-08-14, for our K-8 Teachers on the Envision Mathematics ELD supplemental materials and other materials on Math Content Vocabulary.
   f. District and Site ELD Coordinators will host an all-day Professional Development opportunity in March for our K-8 Teachers on the new ELD Report Card.
16. Provide professional development to Administration in order to build on prior knowledge of theory in language acquisition, strategies and best practices to ensure English Language Arts and Mathematics proficiency.
   a. Provide training to administrators that will focus on the new ELD Standards and evaluating data in order to assess site-level needs. Administrators will have opportunities in the 13/14 school year to have study sessions with their colleagues. Our plan is at least one per quarter during our teacher release time to work with admin.
   b. District ELD Director will host a PD opportunity to discuss how the Common Core correlates with the New ELD Standards.
   c. District ELD Director will host a PD opportunity for our administrators on the New ELD Report Card
d. By 10/9/13 District ELD Director will host a PD opportunity for our administrators on the New ELD Walk Through Form.

17. By June 2014, BHUSD will have 10% of its English Language Learner Parents participating in one or more parent meetings that focus on improving the achievement of English Language Learner Students as measured by our sign-in sheets.
   a. Offer parents opportunities to better understand the Title III Program and the District responsibilities to best support the EL Students. At the District and Site level, parents will increase their parental involvement by participating in DELAC and ELAC Meetings, and Parent Nights at the school sites to better understand the Title III Program and the English Language Learner Program.
      i. Post the ELAC Agenda and Notice online at each school site address and district office. The ELD Site Coordinators will work with the Office Manager at their respective site to ensure the notice is posted online.
      ii. Offer opportunities to learn strategies that will best support their EL Student such leveled reading.

18. BHUSD will notify parents of English Language Learners, in writing, of the following:
   District's Title III accountability status; and their Student’s EL status. The District will also have invited 100% of parents of EL Students to a meeting explaining the contents of the Title III Plan. This will take place in November of 2013.
   a. The parents will receive a mandated mailer with the following information:
      i. identification as EL;
      ii. program placement options;
      iii. program placement notification;
      iv. English language proficiency level, as determined by CELDT results and any local English Proficiency assessments used;
      v. academic achievement level;
      vi. redesignation information; and
      vii. at the high school level, graduation requirements and annual notification of their students’ progress toward meeting those requirements.
   b. In October parents will receive via Site ELD Coordinators a mandated mailer of their child's EL Status and English Proficiency level after taking the CELDT Test

19. (2.G) After-school tutorials will be offered after school to our Immigrant Students throughout the school year. Program will be determined by the specific needs of the student at each site and will be determined by the Administration and Teachers. By June 2014, the Beverly Hills Unified School District’s Immigrant Student participation rate in the after school tutorial services will increase from 30% to 50% as measured by the daily Tutorial Sign-In Sheets. Each school site receives Immigrant Funds to offer after school
tutorials to Immigrant Students that are in need of support to promote English and Mathematics proficiency.

a. Annually Site Administration will determine which teacher(s) will be teaching in the after school tutorial program. Names must be submitted to the District Administration.
b. Notify parents
c. Keep track of attendance of immigrant students
d. Monitor effectiveness

20. (5.A) By June 2014, BHUSD will increase the graduation rate of its English Language Learner Students from 91% to 95% as measured by those receiving a high school diploma and graduating with their class. The graduation rate of BHUSD’s ELL Students is at a high rate; however, we are continuing to work with our ELL Students and parents to keep them informed of opportunities for credit recovery and fifth year opportunities, if necessary.

a. Provide credit recovery opportunities to keep English Language Learners on track for graduation by: monitoring student progress, meetings, extra periods, and 5th year of school.
b. BHHS Summer School Credit Recovery planning has begun. Eligible ELL students will be guided by counselors, BHHS ELC, BHHS Admin, and the Director of ELD into the BHEF programs needed as appropriate. The business department will be consulted.