

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

MINUTES - September 17, 2014

**A. CALL TO ORDER**

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

**SUNSHINE LAW STATEMENT**

The Board Secretary read the following statement:  
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of this special meeting were conveyed to the Burlington County Times and the Trenton Times on January 6, 2014. The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

**C. ROLL CALL**

The following members answered roll call: Mr. Creegan, Mr. Hartmann, Mr. Heberling, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Drew. **ABSENT:** Ms. Goff and Ms. Hartmann.

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.  
Staff attending: Loren Grabowski, Liz Brotherton, Kathy Creegan, and Patrick Lynch.

Visitors attending: Mae Hamilton, Joann Dansbury, Jim Brotherton, Andrew Richardson, Leah Darcey, Faith Zimnes, Melanie Kunkler, Reba Snyder, Cathy Elliott-Shaw, Christina O'Leary, and Bill Mercantini.

**D. EXECUTIVE SESSION RESOLUTION - None**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting: and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

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Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_)

(If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 9/17/2014.

**E. PUBLIC FORUM - FOR AGENDA ITEMS - None**

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

**F. RECOGNITION/PRESENTATION - None**

**G. STUDENT REPRESENTATIVES - None**

**H. UNFINISHED BUSINESS - None**

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**I. CONSENT AGENDA APPROVAL (R.C.\*)**

A motion was made by Mr. Heberling, seconded by Mr. Hartmann to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes and Executive Minutes, August 20, 2014
3. +Motion to approve Board Secretary/Treasurer Report, August 2014
4. +Motion to approve Bill List for August 2014
5. +Motion to approve TCNJ practicum placements
6. +Motion to approve Substitute List

ON A ROLL CALL VOTE (Items 1; 3-6):

AYES: Mr. Creegan, Mr. Hartmann, Mr. Heberling, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Goff and Ms. Hartmann.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 2):

AYES: Mr. Creegan, Mr. Heberling, Ms. Wehrman, Ms. Zablow and Mr. Drew. NOES: None. ABSTENTIONS: Mr. Hartmann and Mr. Potts.

ABSENT: Ms. Goff and Ms. Hartmann.

Motion approved by majority.

**J. COMMITTEE REPORTS**

1. Negotiations Committee Meeting, 9/9/14 - Ms. Ellen Wehrman, Chair gave an update on the BRAA negotiations.

**K. SUPERINTENDENT'S REPORT**

A motion was made by Mr. Hartmann, seconded by Mr. Heberling to approve the following:

1. No HIB incidents to report at this time.
2. +Motion to approve NJDOE School Self-Assessment.
3. +Motion to approve submission of Memorandum of Agreement (MOA) between Law Enforcement and Education. (complete packet e-mailed to board 9/12/14)
4. Motion to approve Bordentown City Green Team to establish a community and school garden as discussed at the 9/3/14 board meeting.

ON A ROLL CALL VOTE (Items 2-4):

AYES: Mr. Creegan, Mr. Hartmann, Mr. Heberling, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Goff and Ms. Hartmann.

Motion approved by majority.

**L. CURRICULUM REPORTS** - None

**M. PERSONNEL REPORT**

A motion was made by Mr. Hartmann, seconded by Ms. Wehrman to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

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1. Motion to accept resignation from Ms. Dorothy Asson from the position of night custodian, effective 9/2/14.
2. +Motion to approve Ms. Michele Enrico as a long term leave replacement at Peter Muschal Elementary School. Ms. Enrico will be compensated in accordance with the long term, per diem substitute pay scale effective 9/10/14 for approximately 4-6 weeks. ( 6 weeks would be 10/22/14)
3. +Motion to approve Ms. Lisa Taylor as a contracted bus driver, 20 hrs/wk, Step 1, with a pro-rated salary of \$16,655, effective 9/4/14.
4. Motion to approve Mr. Michael Montalto to teach an additional class, Music Theory, for semester 2 at a compensation of \$4,498.45, at BRHS.
5. Motion to approve Mr. Fred Lemmerling and Ms. Dawn Patterson as the Middle School Intramural Co-coordinators for the 2014-15 fall and winter seasons, Step 1. They will be splitting a stipend of \$1,271 per season.
6. +Motion to approve Mr. Matthew Benedetti as a BRHS Assistant Wrestling Coach, Step 1, with a stipend of \$4,561.
7. Motion to approve Mr. Brian Wheeler as a BRHS Assistant Boys Spring Track Coach, Step 1, with a stipend of \$4,037.
8. Motion to approve Mr. Brian Wheeler as a volunteer BRHS Cross Country Coach.
9. Motion to approve Mr. William Moore as a volunteer BRMS Wrestling Assistant.
10. Motion to approve Ms. Kaylee Creegan, a student of Rider University, to observe afternoon classes at BRMS on a Friday, mutually agreed upon by the teachers, under the mentorship of Ms. Rabenda and Ms. Whitaker.
11. Motion to approve Mr. Alexander Lagana, a student of Bloomsburg University, to observe at PMS, December 15-19, 2014, under the mentorship of Ms. Rosenberg.
12. Motion to approve the following driver for a mid-day contracted run:
  - a. Burlington County Alternative School  
Debbie Field for 1 ½ hrs. a day @ \$25.53 an hour = \$38.30 x 172 days = \$6,587.60, starting September 15, 2014 to June 15, 2015.

13. INFORMATION

+JOB POSTING: Full Time Kindergarten Teacher at CBS

ON A ROLL CALL VOTE (Items 1-9; 11-12):

AYES: Mr. Creegan, Mr. Hartmann, Mr. Heberling, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Goff and Ms. Hartmann.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 10):

AYES: Mr. Hartmann, Mr. Heberling, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Drew. NOES: None. ABSTENTIONS: Mr. Creegan.

ABSENT: Ms. Goff and Ms. Hartmann.

Motion approved by majority.

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**N. BUSINESS, FINANCE & OPERATIONS**

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to approve the following:

1. +Motion to accept monthly certifications: Board Secretary's Budgetary Line item status; and Board of Education's Budgetary Major Account/Fund Status at August 31, 2014.
2. +Motion to approve Transfer of Funds for August 2014.
3. Motion to approve tuition revenue contract for \$12,033 with New Hanover Public School for one student attending 8<sup>th</sup> grade at the BRMS for the 2014/2015 school year. Additional expenses related to the student's 504 condition will be billed separately. Moreover, New Hanover is responsible for providing transportation at its own costs.
4. +Motion to submit SY 2014-15 alternative bathroom plans for PMS, CBS, and BRHS per attached exhibits in the Board Office, to the County Office (DOE) for approval.
5. +Motion to award a contract with Hasler, Inc. to provide postage metering, at a rate of \$183/month, including maintenance service, over five years, commencing 9/30/14. (Current contract expiring 9/29/14 was for \$225.63/month)
6. Motion to approve 2 out of district placements for the 2014-2015 school year at Delaware Valley School for Exceptional Children, effective 9/1/14, at a pro-rated tuition of \$55,766 each.
7. +Motion to contract with Phoenix Advisors, LLC, for FY15 to provide assistance as agent for the filing and compliance with the Security and Exchange Commission's Municipalities Continuing Disclosure Compliance requirements concerning the District's outstanding bonds, at an estimated fee not expected to exceed \$1,000 (with the one-time fee for the permitted review and self-reporting of the prior years' compliance waived as current financial advisory client).

ON A ROLL CALL VOTE (Items 1-6):

AYES: Mr. Creegan, Mr. Hartmann, Mr. Heberling, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Goff and Ms. Hartmann.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 7):

AYES: Mr. Creegan, Mr. Hartmann, Mr. Potts, Ms. Wehrman, and Ms. Zablow. NOES: Mr. Drew. ABSTENTIONS: Mr. Heberling.

ABSENT: Ms. Goff and Ms. Hartmann.

Motion approved by majority.

**O. POLICY** - None

**P. DISCUSSION/INFORMATION ITEMS**

- Ms. Zablow inquired on the status of the policy review.

**Q. BOARD and PUBLIC FORUM**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments

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appropriate consideration and will refer all initial complaints to the administration for resolution.

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1. Ms. Elliot-Shaw thanked the Board for the use of the property (behind CBS) by the Bordentown City Green Team; will update as plans develop.

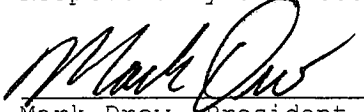
R. NEW BUSINESS - None

S. ADJOURNMENT

A motion was made by Mr. Hartmann, seconded by Mr. Potts to adjourn the meeting at 7:22 p.m.

Motion unanimously approved.

Respectfully submitted,

  
Mark Drew, President

  
Eloi Richardson, SBA/BS