

**DISTRICT CONTACT HOURS OR CEU
COMPLETION FORM**

In order to receive credit for district contact hours or CEU's this form **must** be attached to district verification documents. Staff members must complete and return this form by **May 1 of each school year** to receive district contact hours or CEU's. Note: 10 clock hours = 1 CEU.

ACTIVITY	CONTACT HRS.	CEU'S	EXPLANATION

SIGNATURE: _____ DATE: _____

LPDC APPROVAL: _____ DATE: _____