

**MINUTES OF THE REGULAR BOARD MEETING
18 MAY 2017
CARMICHAELS AREA SCHOOL DISTRICT
7:15 P.M.**

The Carmichaels Area School District Board of Education held its regular meeting on May 18, 2017 in the Middle-Senior High Media Center. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were John Menhart, Superintendent; Julie Mascia, Business Manager/Board Secretary; Michael Aubele, Solicitor; Mark Batis, Technology Administrator; David Franks, Maintenance Supervisor; Ronald Gallagher, Middle School Principal; Fred Morecraft, Elementary Principal; Lisa Zdravecky, Senior High Principal; district residents and news media representatives.

An Executive Session was held from 6:30 p.m. to 7:12 p.m. for legal and personnel items.

I. ROLL CALL.

The following Board members were in attendance: Ronald T. Ferek; Kenneth A. Ganocy; Dr. Richard L. Krause; Lewis G. May, Treasurer; Edmond F. McIntire, Jr., Vice-President; Pete Shlosky; Jason J. Voithofer and Cheryl L. Voytek.

II. MOMENT OF SILENT MEDITATION.

A moment of silent meditation was observed by all in attendance.

III. APPROVAL OF MINUTES OF REGULAR BOARD MEETING OF 20 APRIL 2017.

Mr. McIntire moved to approve the minutes of the regular Board meeting of April 20, 2017. Second by Mr. Shlosky - 9 ayes; 0 nays.

IV. UNFINISHED BUSINESS.

V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.

Mr. Ferek moved to approve the addition of items A. to G. below to the agenda. Second by Mr. McIntire - 9 ayes; 0 nays.

- A. Return to Duty Waiver
- B. Retirement Notice - C. VanSickle
- C. Facilities - Carmichaels Colt Baseball
- D. Teacher Computers
- E. Facilities - Pony League Baseball
- F. Rescind Motion - Name Athletic Fields
- G. Name Football Field

Mr. Ferek moved to approve the agenda as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

VI. REMARKS FROM VISITORS.

VII. ADMINISTRATIVE REPORTS (Exhibit I).

A. SUPERINTENDENT REPORT.

B. ELEMENTARY PRINCIPAL REPORT.

C. MIDDLE SCHOOL PRINCIPAL REPORT.

D. SENIOR HIGH PRINCIPAL REPORT.

E. TECHNOLOGY ADMINISTRATOR REPORT.

F. MAINTENANCE SUPERVISOR REPORT.

VIII. STUDENT REPRESENTATIVE.

Senior High Student Council representatives, Caitlyn Ricco and Nathan Mayfield, reported on the Senior Prom, the end-of-year "luau" picnic and thanked the Board for its support. Dakota Crowe and Christina Adams reported on the BOTS IQ competition. The Carmichaels team placed first among Greene County schools and tied for fifth place overall.

IX. COMMITTEE REPORTS.

A. HUMAN RESOURCES (Ferek, McIntire, Krause).

1. FINAL GRADUATION 2017 (Exhibit II).

Mr. Ferek moved to approve the final 2017 graduation list as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

2. SUBSTITUTE LIST 2017-18 - CUSTODIAN, PROFESSIONAL, SECRETARY (Ex III).

Mr. Ferek moved to approve the substitute list for 2017-18 school year as presented. Second by Mrs. Voytek - 9 ayes; 0 nays.

3. SELECTION OF TREASURER.

Mr. Ferek moved to appoint Mrs. Voytek as Board Treasurer for the 2017-18 school year. Second by Mr. McIntire - 9 ayes; 0 nays.

4. PSBA VOTING DELEGATES.

Mr. Ferek moved to appoint himself (at no cost) and Mr. May as voting delegates to participate in the PSBA Delegate Assembly in Hershey on October 20, 2017. Second by Mr. McIntire - 9 ayes; 0 nays.

5. NHS COLLABORATIVE AGREEMENT.

Mr. Ferek moved to approve the agreement with NHS of PA as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

6. SUB LIST ADDENDUM 2016-17 - PROFESSIONAL (Exhibit IV).

Mr. Ferek moved to approve the substitute list addendum as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

7. TRAVEL - F. MORECRAFT.

Mr. Ferek moved to approve Mr. Morecraft attending the Federal Coordinator annual conference at Seven Springs retroactive to May 8 & 9, 2017. Second by Mr. McIntire - 9 ayes; 0 nays.

8. GUIDANCE COUNSELOR PRACTICUM & INTERNSHIP.

Mr. Ferek moved to approve Nicole Husk to complete practicum and internship during the 2017 Fall semester under the supervision of Mrs. Roberta Barr. Second by Mrs. Voytek - 9 ayes; 0 nays.

9. EMERGENCY SUBSTITUTE PROGRAM 2017-18.

Mr. Ferek moved to participate in the 2017-18 Emergency Substitute Program through IU 1 with cost of \$400.00 unchanged. Second by Mr. McIntire - 9 ayes; 0 nays.

10. NEW DIRECTIONS AGREEMENT 2017-18.

Mr. Ferek moved to approve the educational services agreement with New Directions, a program offered by Chestnut Ridge Counseling Services, as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

11. SETTLEMENT AGREEMENT #1.

Mr. Ferek moved to approve the special education tentative settlement agreement Student #1 as presented upon the Superintendent's execution. Second by Mr. McIntire - 9 ayes; 0 nays.

12. SETTLEMENT AGREEMENT #2.

Mr. Ferek moved to approve the special education tentative settlement agreement Student #2 as presented upon the Superintendent's execution. Second by Mr. McIntire - 9 ayes; 0 nays.

13. POLICY 1ST READING.**a. 121 FIELD TRIPS.**

Mr. Ferek moved to approve the first reading of policy item a. above as presented. Second by Mr. McIntire - 7 ayes; 2 nays (Ferek and Ricco).

b. 203 IMMUNICATIONS AND COMMUNICABLE DISEASES.

Mr. Ferek moved to approve the first reading of policy item b. above as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

14. RETURN TO DUTY WAIVER.

Mr. Ferek moved to approve the request of Corey VanSickle to waive the one-year return to duty requirement following professional development leave during 2016-17 school year. Second by Mr. McIntire - 9 ayes; 0 nays.

15. RETIREMENT NOTICE - C. VANSICKLE, MSH GUIDANCE.

Mr. Ferek moved to accept the retirement notice of Corey VanSickle, Middle-Senior High Guidance Counselor, effective the end of the 2016-17 school year. Second by Mr. McIntire - 9 ayes; 0 nays.

INFORMATION ITEMS.

1. SUMMER HOURS.

Notification of summer office hours effective June 12 to August 11, 2017. No action necessary.

2. POLICY 249 BULLYING/CYBERBULLYING REVIEW.

Notification of review of policy item 249 Bullying/Cyberbullying. No action necessary.

3. FMLA APPROVED.

Notification of FMLA approved for one (1) Elementary staff member. No action necessary.

B. BUDGET & FINANCE (McIntire, Krause, Voytek).

1. BOND FOR TREASURER.

Mr. McIntire moved to set bond for Board Treasurer at \$25,000.00. Second by Mr. Shlosky - 9 ayes; 0 nays.

2. COMPENSATION FOR TREASURER.

Mr. McIntire moved to set compensation for Board Treasurer the same as last year \$0. Second by Mr. Shlosky - 9 ayes; 0 nays.

3. IU COOPERATIVE PURCHASING.

Mr. McIntire moved to approve the IU cooperative purchasing of educational and office supplies for 2017-18 in the amount of \$32,765.78. Second by Dr. Krause - 9 ayes; 0 nays.

4. TELEPHONE SERVICE AGREEMENT - ATLANTIC BROADBAND.

Mr. McIntire moved to approve the three (3)-year telephone service agreement with Atlantic Broadband at a monthly cost of \$848.74. Second by Dr. Krause - 9 ayes; 0 nays. Mr. McIntire thanked Mr. Batis for helping the district.

5. CAFETERIA LUNCH PRICE INCREASE.

Mr. McIntire moved to approve a five (5) cent lunch price increase in accordance with National School Lunch Paid Lunch Equity Requirement. Second by Mr. Shlosky - 9 ayes; 0 nays.

6. CAFETERIA RENEWAL 2017-18.

Mr. McIntire moved to approve the second year food service management company renewal with Sodexo with a budget amount of \$621,993.79. Second by Mr. Shlosky - 9 ayes; 0 nays.

7. HOMESTEAD AND FARMSTEAD EXCLUSION RESOLUTION (Exhibit V).

Mr. McIntire moved to approve the Homestead and Farmstead Exclusion Resolution as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

8. BC/BS RATES 2017-18 (Exhibit VI).

Mr. McIntire moved to approve the 2017-18 Blue Cross/Blue Shield rates as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

9. STUDENT ACCIDENT INSURANCE 2017-18.

Mr. McIntire moved to approve Bollinger Specialty Group to provide voluntary student accident insurance for 2017-18. Second by Mrs. Voytek - 9 ayes; 0 nays.

10. INSURANCE RATES 2017-18.

Mr. McIntire moved to approve the 2017-18 insurance rates including legal liability with Arthur J. Gallagher/Wright Risk Management in the amount of \$54,494.00 which is an increase of \$4,965.00 or 10%. Second by Mr. Shlosky - 9 ayes; 0 nays.

11. WORKERS' COMPENSATION INSURANCE 2017-18.

Mr. McIntire moved to approve the 2017-18 workers' compensation insurance with Arthur J. Gallagher/Church Mutual Insurance Company/PSBA in the amount of \$36,400.00 which is an increase of \$3,100.00 or 9.3%. Second by Mrs. Voytek - 9 ayes; 0 nays.

12. BUDGET TRANSFERS (Exhibit VII).

Mr. McIntire moved to approve the budget transfers as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

13. GREENE COUNTY CTC BUDGET 2017-18 (Exhibit VIII).

Mr. McIntire moved to approve the 2017-18 Greene County Career and Technology Center budget as presented and the district share of \$540,096.06. Second by Mr. Shlosky - 9 ayes; 0 nays.

14. TEACHER DESKTOP COMPUTERS.

Mr. McIntire moved to approve the purchase of teacher computer workstations from the construction fund at a cost not to exceed \$90,000.00. Second by Dr. Krause - 9 ayes; 0 nays.

C. ACTIVITIES & ATHLETICS (Voithofer, Shlosky, Ganocy).**1. FIELD TRIP.**

Mr. Voithofer moved to approve the request for field trip items a. to d. below as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

a. SWIMMING TRIP -> Mylan Park, Morgantown - retroactive to May 17, 2017.

b. FISHING TRIP -> Carmichaels - May 2017.

c. SELECTED CTC STUDENTS TO PGA TOUR -> Trump International Golf Course - May 21-26, 2017 at no cost to district.

d. ROBOTICS LEAGUE FINALS -> Cal U - May 19 & 20, 2017.

2. ASSISTANT FOOTBALL COACH POSITION.

Mr. Voithofer moved to offer the assistant football coach position to Fred Morecraft and Brennen McMinn as co-coaches with salary split equally and terms per the professional contract effective the 2017-18 season. Second by Mr. Shlosky - 8 ayes; 0 nays; 1 abstain (Ganocy).

D. TRANSPORTATION & BUILDING/GROUNDS (Voithofer, May, Shlosky).

1. FACILITIES.

Mr. Voithofer moved to approve the request for facilities items a. to c. below as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

a. OPEN GYM -> MSH gym - Mondays, June & July 2017.

b. CARMICHAELS COLT BASEBALL PRACTICE/GAMES -> field/batting cage - June to September 2017.

c. CARMICHAELS PONY LEAGUE BASEBALL PRACTICE/GAMES -> field/batting cage - occasionally throughout the summer.

2. RESCIND MOTION - NAME ATHLETIC FIELDS.

Mr. Voithofer moved to rescind the motion from the April 20, 2017 regular Board meeting naming the three (3) athletic fields "Coaches' Field." Second by Mr. Ferek - 9 ayes; 0 nays.

3. NAME FOOTBALL FIELD.

Mr. Voithofer moved to name the Carmichaels Area football field "Coaches' Field" and to consider names for the remaining fields in the future. Second by Mr. McIntire - 8 ayes; 1 nays (Ganocy).

INFORMATION ITEMS.

1. WAIVE CUSTODIAL FEES FOR BOOSTER ORGANIZATIONS.

Effective immediately, custodial fees will be waived for district booster organizations requesting the use of school facilities. No action necessary.

X. BUSINESS MANAGER/ BOARD SECRETARY REPORT.

A. BILLS FOR PAYMENT (Exhibit IX).

Mrs. Voytek moved to approve the bills for payment in the amount of \$1,179,433.92 as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit X).

Mr. Ferek moved to approve the secretary, treasurer and other financial reports as presented. Second by Mr. May - 9 ayes; 0 nays.

XI. OTHER REPORTS.**A. FEDERAL PROGRAMS (Morecraft).**

Funding decrease of 12.5 % for 2017-18.

B. LEGISLATIVE REPORT (Krause).**C. PUBLIC RELATIONS (Ricco, May, McIntire, Krause, Gallagher, Morecraft, Zdravecky).****D. STRATEGIC PLAN REPRESENTATIVE (Voytek).****E. GCC&TC REPRESENTATIVE (May).****XII. ADJOURNMENT.**

Mr. McIntire moved to adjourn the meeting at 7:57 p.m. Second by Mrs. Voytek - 9 ayes; 0 nays.

Julie Mascia, Board Secretary

Thomas M. Ricco, Board President