

STAFF PERSONAL SECURITY AND SAFETY

PURPOSE:

This policy is established to set forth the North Kingstown School Committee's expectation that all School Department personnel conduct themselves in a manner that will assure the establishment and maintenance of a safe and healthy work environment for all who are involved in activities therein. In addition, similar conduct shall be reflected in the use and care of all department resources.

PHILOSOPHY:

The North Kingstown School Committee recognizes its responsibility to provide a safe work environment for all employees, and that each employee has a responsibility to pursue the highest standards in the fulfillment of his/her assigned duties and responsibilities.

Further, that all school employees must recognize that the well-being of persons involved in the conduct of the school mission, and protection of the department's physical resources are as important as the activity and/or work being performed by the employee.

POLICY STATEMENT:

The School Committee herewith sets forth that a Safety Management Program be implemented, and that the program be implemented in stages. It is also expected that School Department employees appropriately respond to all planned safety efforts and to perform their assigned duties in the safest manner possible.

The following stipulations are therefore established:

1. It is the policy of the School Department that all feasible and practical efforts will be made to provide a safe and healthful place of employment for all employees of the department, and that each employee will do everything reasonable to protect department equipment and other assets from accidental losses.
2. A Safety Committee shall be created to develop safety policy, conduct safety education programs, investigate major accidents and accident trends, and assign task force committees as deemed necessary. Committees will be designated by the Superintendent of Schools and will be composed of Town and School Department representatives.
3. As a component of this program, each School Department administrator will be responsible for the safety and well-being of the employees in his/her department, as well as for reporting of needed repair and maintenance of facilities and equipment in his/her area of responsibility.
4. Each School Department employee will be responsible for his/her own personal safety and for the safe completion of assigned tasks.
5. The Town of North Kingstown and the School Department will make it a priority to provide resources for necessary repairs and maintenance to promote and ensure a safe working environment for all employees.