

APPROVED



# Bridges Charter School

## Minutes

### Board Meeting

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#### **Date and Time**

Monday March 12, 2018 at 6:15 PM

#### **Location**

1335 Calle Bouganvilla, Thousand Oaks, CA 91360 - Room 6

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#### **Directors Present**

E. Morrissey, M. Crawford, M. Flaherty, M. Louderback, M. Parker

#### **Directors Absent**

B. Hodge

#### **Guests Present**

B. Martinez, C. Holder, C. McCarthy, K. Hans, K. Simon, M. Hartsuyker, R. Urias

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

M. Crawford called a meeting of the board of directors of Bridges Charter School to order on Monday Mar 12, 2018 @ 6:19 PM at 1335 Calle Bouganvilla, Thousand Oaks, CA 91360 - Room 6.

#### **B. Record Attendance and Guests**

Marlo Hartsuyker arrived at 7:15pm.  
Margot Parker arrived at 7:24pm.

#### **C. Approval of Agenda**

E. Morrissey made a motion to approve the agenda.  
M. Flaherty seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **D. Approval of Minutes of February 12, 2018**

E. Morrissey made a motion to approve minutes from the Board Meeting on 02-12-18.

M. Louderback seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **II. Presentations**

#### **A. PAC Report**

PAC President Carmen Holder spoke to the Board about the PAC Open House, the Fun Run, the musical, and budget meeting in May.

#### **B. Marlo Hartsuyker - VCOE Charter School Oversight**

There was no report.

### **III. Public Comments**

#### **A. Public Comments**

There were no public comments.

### **IV. Reports**

#### **A. Governing Board**

Board Members

- Board President - Marcy Crawford
  - 1. 1. Form 700 - Thanked everyone for completing the Form 700s
  - 2. WASC mid-cycle visits will be in fall or spring
  - 3. Board training webinars are available on BoardOnTrack
  - 4. Governance Committee has more members and will be working on director evaluation and elections

Committees -

- Budget - Michael Louderback - Had productive meeting with Benny Martinez
- Branding/Marketing - Erin Morrissey - New family welcome
- Educational Excellence - Bonnie Hodge - Spoke about Healthy Schools report
- Facilities - Michael Flaherty - Meeting next week to discuss concerns
- Homeschool - Margot Parker - No report
- Technology - No report

#### **B. Director and Assistant Director**

Director and Assistant Director

- Kelly Simon
  - Enrollment and Attendance Report - The tours and the PINs were well attended and parents were excited about our school
  - LCAP Report - Meeting with Ellen Smith to review/revise LCAP
  - Safety Committee Meeting - Met to reflect and evaluate the comprehensive safety plan
  - Parent Engagement - Spoke about parent education and mentor families
  - Hiring Process - Deep in the interview process

- Cindy McCarthy
  - CORE Overnight Field Trips - Yosemite field trip to went well - Meeting with parents to consider alternate transportation ideas
  - Field Trip Parent Drivers - Working to gather information to update policy for next fall
  - CAASPP Update - Continuing our parent education regarding the importance of the testing and trying to convey the impact it could have on our community and how testing relates to our daily practices

## **V. Consent Items**

### **A. Consent Items**

E. Morrissey made a motion to approve the consent items.  
M. Louderback seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **VI. Curriculum and Instruction**

### **A. Consideration of Approval of 2018/19 Bell Schedule and Instructional Minutes**

M. Flaherty made a motion to approve the 2018/19 bell schedule and instructional minutes as amended to reflect 2018-19.  
E. Morrissey seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **VII. Personnel**

### **A. Ratification of Stipends for Parent Information Nights Held in February, 2018, NTE \$1100**

M. Louderback made a motion to ratify the stipends for Parent Information Nights held in February, 2018, NTE \$1100.  
M. Flaherty seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **VIII. Special Projects/Programs**

### **A. Consideration of Approval of Safe Schools Plan, 2018/19**

M. Flaherty made a motion to approve the Comprehensive Safe Schools Plan, 2018/19.  
M. Louderback seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **IX. Business and Operations**

### **A. 2017-18 Second Interim Budget Report, Benny Martinez, Director of School Business Services**

E. Morrissey made a motion to approve the 2017-18 Second Interim Budget Report, as presented by Benny Martinez, Director of School Business Services.  
M. Flaherty seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **B. CliftonLarsonAllen Prepare Audits / Federal and State Taxes for Fiscal Year Ending June 30, 2018**

E. Morrissey made a motion to approve CliftonLarsonAllen to prepare audits / federal and state taxes for fiscal year ending June 30, 2018.

M. Louderback seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **X. Closed Session**

### **A. Business Pursuant to Student Discipline (Ed. Code, § 48900 et seq.)**

The Board went into closed session at 8:53pm.

## **XI. Return to Open Session**

### **A. Open Session**

M. Flaherty made a motion to return to open session at 9:24.

M. Louderback seconded the motion.

The board **VOTED** unanimously to approve the motion.

There was no report.

## **XII. Closing Items**

### **A. Adjourn Meeting**

M. Flaherty made a motion to adjourn the meeting.

E. Morrissey seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:25 PM.

Respectfully Submitted,

K. Hans