

# *Magnolia School District*

## **Citizens' Oversight Committee Bond Measure 'I' Meeting Minutes**

Date: Tuesday, November 13, 2012

Location: Magnolia School District  
2705 W. Orange Ave.  
Anaheim, CA 92804

**The meeting was called to order at 9:33 a.m.**

### **Members Present**

Alyson Crockett, Phyllis Greenberg, Jasmine LaBurn, Leonard Lahtinen, Gary Shields

### **District Staff Present**

Dr. Ellen Curtin, Superintendent; Kevin Smith, Chief Business Officer; Alejandro Flores, Assistant Superintendent, Human Resources and Technology; Richard Schwartz, Director, M.O. T.; Cheryl Blount, Sr. Administrative Assistant

### **Members Absent**

Daisy Tan

### **Visitors**

None

### **Minutes**

Leonard Lahtinen moved to approve the Minutes from the 5/22/2012 meeting, motion was seconded by Jasmine LaBurn. Motion carried 5-0.

### **Committee Membership Update**

Kevin Smith welcomed new committee member, Phyllis Greenberg, Community Member At-Large. Phyllis shared that her son is a former Baden-Powell Student. She has had a long career in education, as a Teacher, Counselor and School Psychologist, beginning in Chicago, and later in Los Angeles Unified School District and Long Beach Unified School District. Leonard Lahtinen commented that Phyllis has been active in the West Anaheim community for many years, originally starting the Beach Blvd. Concerned Citizen's organization (a predecessor to WAND).

Kevin Smith shared that Daisy Tan, Parent Member of the committee, has recently taken on a full time job, and unable to attend morning meetings. He has asked Principal, Debra VonSprecken for other parent recommendations to the committee.

Kevin introduced Alejandro Flores, Assistant Superintendent, Human Resources and Technology, taking the place of Robert Kent.

## **Update on Current Projects**

### **Restroom Modernization Project**

Richard Schwartz discussed the status of the Restroom Modernization project, making the restrooms ADA accessible for students and staff. The work was substantially completed over the course of the summer, and were up and running for the start of the new school year. Some “punch list” items remain to be completed, but it is anticipated that these items will be completed soon, and that we will be able to file a Notice of Completion within the next month.

### **School Office Project**

Richard explained that the School Office Modernization plans are being approved by DSA (Department of State Architects). We have decided to start with one school office, to see how it goes, see what the timeline is like, and address any issues before proceeding with the remaining school offices. Scope of work to be included will be upgrading the restrooms in the office to be ADA compliant, adding a conference room, and at some sites, changing the office entrance to the front of the school, to better control the flow of foot traffic onto the campus. We anticipate starting with the first school after the first of the new year (2013). Peter Marshall will most likely be the first school, serving as a model, as it is a mirror of another school office (Disney), and logistically, should be the easiest to coordinate. The contractor says it should take 3-4 mos. to complete one school office. Once the first office is completed, if all goes well, we may move forward doing 2-3 school offices at a time.

Phyllis asked if an architect has already been selected. Richard told her that we are using Dave Brown, with DP Enterprises.

### **Technology**

Kevin said not much new in technology upgrades have changed since the last meeting (5/22/2012).

Phyllis asked if there will be technology upgrades to the school offices. Richard said yes, we want to get fiber optics.

Jasmine LaBurn asked how often will new software be needed for the SmartBoards? Alex said we get free upgrades, and are up to “Notebook 12” right now.

### **2<sup>nd</sup> Sale of Measure I Bonds**

Kevin informed the committee that we are anticipating our second draw down of the bond, as the rates are very favorable right now. Our first sale was for \$6,000,000.00, the second sale will be for \$4,000,000.00, to fund the school office project.

## **Open Forum**

Gary asked for details about the Ortco Change Order in the amount of \$87,365.22, for the District-wide Site Work and Playground Improvement project, approved at the 8/22/2012 meeting of the Board of Trustees. Richard explained that we decided to change out a lot of equipment, i.e. basketball and tether ball poles that really needed replacing, plus we added equipment as well. Ellen said we could get him a copy of the Change Order along with a copy of the Board Minutes from the 8/22/2012 meeting.

Gary said he reviewed the estimated funding for projects with the new funding and noticed a difference...questioned if that was normal? Richard explained that estimates often change after the actual costs come in. We did more fence work with custom locks on gates. Additional costs were direct costs, not labor costs, as we used our personnel to do the labor on the fencing/gates.

Ellen addressed “equity” issue for all sites, and we are monitoring that all sites are getting the same material, quality products, unless there is a need for something different at another site.

Leonard commented about the progress of the D.O. modernization, and asked what the front portion of the building will be used for. Ellen explained that the Business Office and Superintendent’s office will

return to the front portion of the building. A conference room is being added. The portable used by the Business Office will return to a “Professional Development Center”, for meetings/trainings, and the portable used by the Superintendent will be removed/returned. It was stressed that no bond money has been used for the D.O. remodel. Once completed, there will be an Open House for the community, with a ribbon cutting ceremony.

**Meeting adjourned: 10:15 a.m.**

**Future Meeting Date:**

Tuesday, May 14, 2013 (9:30 a.m.)

Magnolia School District – Board Room

2705 W. Orange Ave., Anaheim, CA 92804