

**LIVINGSTON UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
October 12, 2017**

Minutes

I. Public Session was called to order at 5:32 p.m.

Members Present: Boyd, Land, Correia, Bains

Members Absent: Flores

Prior to entering into closed session, LETA President, Rene Banda, and several teachers addressed the Board regarding negotiations.

II. Closed session adjourned at 6:22 p.m. The Board was not able to finish their discussion and stated they would return to closed session after the public meeting.

III. The meeting reconvened to open session at 6:24 p.m. in the District Board Room. The meeting was called to order by President Boyd.

Members Present: Vernon Boyd, Anne Land, Yolanda Correia, Kanwaldeep Bains

Members Absent: Luis Enrique Flores

Staff Present: Andrés Zamora, Superintendent
Kuljinder Sekhon, Assistant Superintendent, Instruction & Pupil Services
Tiffany Pickle, Director, Instructional Technology
Maria Torres-Perez, Director, Categoricals & Special Projects
Sara Crawley, Director, Fiscal Services
Nick Jones, Director, Maintenance/Operations/Transportation
Jorge Arteaga, Principal, Campus Park Elementary
Stella Montañez, Principal, Selma Herndon Elementary
Alma De Luna, Principal, Yamato Colony Elementary
Victoria Bradshaw, Principal, Livingston Middle
Markella Tsatsaronis, Associate Principal, Livingston Middle
Lupe Maldonado, Recording Secretary

Visitors: Theresa Land, Jose A. Moran, Jorge Aguilar

IV. Pledge of Allegiance was led by President Boyd.

V. Report and/or Action of Closed Session Items
No reportable actions were taken in closed session.

VI. Public Comments
There were no public comments.

VII. Corrections to and Approval of Agenda

MOTION MADE BY/SECOND: Land/Correia

To approve agenda.

Motion carried by a vote of 4-0.

APPROVAL OF AGENDA

AYES: Boyd, Land, Correia, Bains

NOES: none

ABSENT: Flores

VIII. Reports, Special Presentations, Showcases, and Recognitions

A. Superintendent's Reports and Updates: There were no reports.

IX. Consent Agenda

MOTION MADE BY/SECOND: Correia/Land

APPROVAL OF CONSENT AGENDA

To approve the consent agenda.

Motion carried by a vote of 4-0.

AYES: Boyd, Land, Correia, Bains

NOES: none

ABSENT: Flores

A. Approval of Regular Meeting Minutes: September 14, 2017

B. Approval of Special Meeting Minutes: September 21, 2017

C. Approval of Warrants

<u>Fund</u>	<u>Title</u>	
01	General Fund	\$ 261,261
12	Child Development Fund	\$ 6,082
13	Cafeteria Fund	\$ 92,885
21	Bond Proceeds	\$ 694,545
25	Capital Facilities	\$ 181,775
40	Special Reserve	\$ 28,923

D. Approval of Designated Personnel Items: See Attachment A

E. Acceptance of Gifts, Grants and Bequests: Life Touch School Commission Program payable to Yamato Colony School, \$491.62

F. Acceptance of Williams Quarterly Report: July 1, 2017 through September 30, 2017

X. New Business

A. District LCAP Update: Comprehensive School Safety Plans (LCAP Goal 5)

Superintendent Zamora gave an overview of the updates and trainings that have taken place this school year.

MOTION MADE BY/SECOND: Correia/Land

Motion to approve the annual updates to the Comprehensive School Safety Plans for each school site.

**ANNUAL UPDATES TO THE
COMPREHENSIVE SCHOOL
SAFETY PLANS**

Motion carried by a vote of 4-0.

AYES: Bains, Correia, Land, Boyd

NOES: none

ABSENT: Flores

B. Annual Livingston Union School District Financing Corporation Board Meeting

The Board adjourned from the regular meeting at 6:31 p.m. and began conducting business of the Livingston Union School District Financing Corporation. The corporation was formed in order to allow the district to lease an existing facility for the construction of the Livingston Middle School. The lease expires once the debt obligation is paid in 2025.

1. Public Comments

There were no public comments.

2. Confirmation of Officers

MOTION MADE BY/SECOND: Correia/Land

Motion to confirm the officers of the Livingston Union School District Financing Corporation. Chief Executive Officer, Vernon Boyd; Secretary, Andres Zamora and Chief Financial Officer, Sara Crawley.

**CONFIRMATION OF OFFICERS FOR
THE LUSD FINANCING
CORPORATION**

Motion carried by a vote of 4-0.

AYES: Bains, Correia, Land, Boyd

NOES: none

ABSENT: Flores

3. Statement of Information – Form SI-100

MOTION MADE BY/SECOND: Correia/Land

Motion to approve the filing of the SI-100 form with the State of California.

**APPROVAL OF FILING THE
STATEMENT OF INFORMATION
(SI-100)**

Motion carried by a vote of 4-0.

AYES: Bains, Correia, Land, Boyd

NOES: none

ABSENT: Flores

4. Annual Financial Report

Chief Financial Officer, Sara Crawley gave a brief financial accounting on the Certificates of Participation (COP). The beginning principal balance for 2017-18 is \$2,446,939.38. A principal payment of \$2,999,158.16 plus \$65,971.02 for interest will be made this year resulting in an ending principal balance of \$2,147,781.22 for 2017-2018.

5. Adjournment

The meeting adjourned at 6:35 pm.

C. Reconvene to Regular Board of Trustees Meeting

The Board reconvened to open session of its regular board meeting at 6:35 p.m.

- D. District LCAP Update: Early Identification/Intervention for Grades 6-8 (LCAP Goal 4)
Staff reported on the district's current standing of middle school students identified for intervention, status on graduates and support services. Further discussion went on regarding bus transportation, parent communication and appeal process for non-graduates.

- E. Approval of Revised Citizens' Bond Oversight Committee Bylaws

MOTION MADE BY/SECOND: Correia/Land

Motion to approve the revised Bylaws, Section 5.4 "Term" of the Citizens' Bond Oversight Committee to allow current members to continue their term.

**REVISED CITIZENS' BOND
OVERSIGHT COMMITTEE
BYLAWS (SECTION 5.4)**

Motion carried by a vote of 4-0.

AYES: Bains, Correia, Land, Boyd
NOES: none
ABSENT: Flores

- F. Character Education Month: Resolution No. 6—2017/2018

MOTION MADE BY/SECOND: Correia/Land

To adopt Resolution No. 6 endorsing the observance of Character Education Month.

**RESOLUTION NO. 6—2017/2018
"Character Education Month"**

Motion carried by a vote of 4-0.

AYES: Bains, Correia, Land, Boyd
NOES: none
ABSENT: Flores

- G. Red Ribbon Week: Resolution No.7—2017/2018

MOTION MADE BY/SECOND: Land/Bains

To adopt Resolution No. 7 proclaiming October 23-27, 2017 as Red Ribbon Week for LUSD.

**RESOLUTION NO. 7—2017/2018
"Red Ribbon Week"**

Motion carried by a vote of 4-0.

AYES: Bains, Correia, Land, Boyd
NOES: none
ABSENT: Flores

- H. Board Policy Adoption: BP/AR 5113.1 "Chronic Absence and Truancy"

MOTION MADE BY/SECOND: Correia/Land

To adopt BP/AR 5113.1 as proposed.

**BP/AR 5113.1
"Chronic Absence and Truancy"**

Motion carried by a vote of 4-0.

AYES: Bains, Correia, Land, Boyd
NOES: none
ABSENT: Flores

I. Board Policy Revision: BP/E 4040 "Employee Use of Technology"

MOTION MADE BY/SECOND: Land/Correia

To approve revisions to BP/E 4040 as proposed.

**BP/E 4040
"Employee Use of Technology"**

Motion carried by a vote of 4-0.

AYES: Bains, Correia, Land, Boyd
NOES: none
ABSENT: Flores

J. Communication, Information, and Future Agenda Items

The next board meeting is set for Thursday, November 9, 2017 at 6:00 p.m.

XI. Adjournment

The meeting adjourned at 6:58 p.m. The Board immediately reconvened into closed session. No actions were taken during closed session.

Vernon Boyd, Board President

Anne Land, Board Clerk

Andrés Zamora, Board Secretary

ATTACHMENT A
Consent Agenda – Personnel Items

Public Employees: Classified

A. Employment Approval:

1. Olivia Dominguez, Yard Duty, Campus Park, Short Term Employment, effective 9/14/17 to 6/5/18.
2. Ana Prusso, Yard Duty, Campus Park, Short Term Employment, effective 9/25/17 to 6/5/18.
3. Angelica Vera, Café Monitor, Campus Park, Short Term Employment, effective 9/20/17 to 6/5/18.
4. Melissa Magana-Flores, CDC Secretary, Prusso Child Development Center, Employment, effective 10/2/17.
5. Gabriela Roa de Razo, Café Monitor, Livingston Middle School, Short Term Employment, effective 10/2/17 to 6/5/18.

A. Resignations/Retirements:

1. Maria Avila, Yard Duty, Livingston Middle School, Resignation, effective 9/15/17.