

St. Marys Area School District

Board of School Directors  
Workshop Meeting  
September 5, 2013 7:00 PM  
Library, St. Marys Area High School

Minutes

- I. The St. Marys Area Board of School Directors held their workshop meeting September 5, 2013 at 7:00 PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Robert Luchini.
- II. Pledge of Allegiance
- III. Directors Present: Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini, Matthew Quesenberry, Patricia Rezmerski. Directors Absent: James Baumgratz, John Mulcahy.  
  
Others Present: Anna Kearney, Cynthia M. FinGado, Robin Johnson, Josh Williams, Joseph Schlimm, James Wortman, Robert Grumley, Christine Kuhar, Terry Straub, Mark Romain, Marty Mahan, a representative from *The Daily Press* and *The DuBois Courier* and five (5) visitors.
- IV. Presentation
  - A. Tana Funair (Dickinson) – SOS, SAP, LIFE programs
  - B. Steve Files (EQT) – Temporary Road License Agreement
  - C. Dan Conners proposal update
- V. Superintendent's Comments
- VI. Review regular meeting agenda.
- VII. Board Comments
- VIII. Executive Session  
  
An executive session to discuss personnel, student discipline and pending litigation was held immediately following adjournment.
- IX. Adjournment  
  
Motion by James Herzing, seconded by Patricia Rezmerski -- meeting adjourned 8:48 PM

  
\_\_\_\_\_  
Board President, Robert Luchini

  
\_\_\_\_\_  
Board Secretary, Cynthia M. FinGado

St. Marys Area School District  
 Board of School Directors  
 Regular Meeting  
 September 9, 2013, 7:00 P.M.  
 Library, St. Marys Area High School

Minutes

- I. The St. Marys Area Board of School Directors held their regular meeting September 9, 2013 at 7:00 P.M. in the Library of the St. Marys Area High School. The meeting was called to order by board president Robert Luchini.
- II. Pledge of Allegiance
- III. Directors Present: James Baumgratz, Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski.  
  
 Others Present: Anna Kearney, Cynthia M. FinGado, Joseph Collins, Robin Johnson, Josh Williams, James Wortman, Robert Grumley, Christine Kuhar, Terry Straub, Mark Romain and Marty Mahan, and a representative from *The Daily Press*, *The Courier-Express*.
- IV. Comments from visitors including comments on federal programs.
- V. Presentation by principals on the startup of school.
- VI. Superintendent's Comments
- VII. The minutes from the workshop meeting on August 8, 2013 and the regular meeting held on August 13, 2013 were approved.  
  
 Motion by James Herzing, seconded by Bryan Chiappelli – motion carried by a voice vote of all members present.
- VIII. The treasurer's and cafeteria reports for July 2013 were approved.  
  
 Motion by James Baumgratz, seconded by John Mulcahy – motion carried by a voice vote of all members present.
- IX. Approved Payment of Bills  
  

General Fund	September 2013 and office checks for August 2013
Payroll Fund	August 2013

  
 Motion by Patricia Rezmerski, seconded by John Healy; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.
- X. Board Procedures
  - A. Policy Review  
  
 As per 24 P.S. 13-1303.1-A of the Pennsylvania School Code, our school district's policy relating to bullying must be reviewed every three (3) years. Attached is Policy No. 249, Bullying/Cyber bullying for your review. (Attachment No. 1)  
  
 Motion by Bryan Chiappelli, seconded by John Healy; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

**XI. Business Affairs**

**A. Letter of Agreement**

Approved the Letter of Agreement between The Meadows and St. Marys Area School District for educational services provided to our students while at The Meadows. (Attachment No. 2)

Motion by James Baumgratz, seconded by Matthew Quesenberry; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

**B. Exoneration of Real Estate Taxes**

Approved the exoneration of the City of St. Marys and Benezette, Fox and Jay Township tax collectors from the collection of real estate taxes in the amount of \$654,553.46 for the 2012 tax year. These taxes have been returned to the county for collection. (Attachment No. 3)

Motion by Patricia Rezmerski, seconded by Bryan Chiappelli; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

**XII. General School Affairs**

**A. Support Organizations (For Information Only)**

1. The St. Marys Area High School Soccer Boosters support organization has submitted necessary information for the 2013-2014 school year as required under Policy No. 915. (Attachment No. 4)
2. The Bennetts Valley Elementary School PTO support organization has submitted necessary information for the 2013-2014 school year as required under Policy No. 915. (Attachment No. 5)
3. The Fox Township Elementary School PTO support organization has submitted necessary information for the 2013-2014 school year as required under Policy No. 915. (Attachment No. 6)
4. The St. Marys Area Lady Dutch Volleyball Booster Club support organization has submitted necessary information for the 2013-2014 school year as required under Policy No. 915. (Attachment No. 13)

**B. Affiliation Agreement with Idaho State University**

Approved the Affiliation Agreement with Idaho State University for students to complete clinical experience in our District. (Attachment No. 7)

Motion by James Herzing, seconded by Bryan Chiappelli; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

**C. Dan Conners Committee**

Approval was given for the committee to move forward with fundraising for the proposed project at the football stadium. The scope of the project still to be determined.

Motion by James Herzing, seconded by John Healy; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

## XIII. Transportation

## A. School Bus Driver

David Hess was approved as a school bus driver for Anthony Muccio School Transportation.

Motion by James Baumgratz, seconded by Bryan Chiappelli; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

## B. Bus Stops

Approved new bus stops and bus stop changes as listed in Attachment No. 8.

Motion by Bryan Chiappelli, seconded by Matthew Quesenberry; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

## XIV. Buildings and Grounds

## A. Use of Facility Approval

1. Approved the request from Allegheny Mountain Basketball Club to use South St. Marys Street Elementary gym from 9:30 AM-6:00 PM on the following Sundays: September 15, 22, 29 and October 6, 13, 22 and 27, 2013 for basketball games.

Motion by Bryan Chiappelli, seconded by John Mulcahy; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

2. Approved the request from the Bennetts Valley Labor Day Committee to use Bennetts Valley Elementary School grounds and restrooms for a Labor Day Celebration on Sunday, September 1, 2013 from 1:00 PM to 6:30 PM.

Motion by James Herzing, seconded by Bryan Chiappelli; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

## XV. Personnel

Approved the personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 clearance documentation.

## A. Leaves of Absence

Name: Marsha Dallasen  
 Position: Personal Care Aide, St. Marys Area High School  
 Request: Unpaid leave from August 21, 2013 until further notice  
 Reason: Medical (Attachment No. 9)

Name: Jessica Erich  
 Position: Health Aide, Fox Township Elementary School  
 Request: Unpaid leave on August 26, 2013  
 Reason: Personal (Attachment No. 10)

Name: Andrea Gerber  
 Position: Cafeteria Monitor, Fox Township Elementary School  
 Request: Unpaid leave from September 3-11, 2013  
 Reason: Personal (Attachment No. 11)

B. Transfer, Support Personnel

Name: Laurie Miller  
Position: Cafeteria Worker  
Transfer from: Cafeteria Worker, St. Marys Area High School, 6 hrs/day  
Transfer to: Cafeteria Worker, St. Marys Area High School, 7 hrs/day  
Effective: August 26, 2013

C. Hire, Support Personnel

Name: Shannon Eckels  
Address: St. Marys, Pennsylvania  
Position: Title I Tutor  
Terms: \$9.00 per hour  
Effective: September 3, 2013  
Degree: BS-Education, Elementary Certification  
Experience Present: St. Marys Area School District - Substitute  
Building: Bennetts Valley Elementary School

Name: Angela Huff  
Address: Weedville, Pennsylvania  
Position: Facilitator  
Terms: \$10.00 per hour, 7.5 hrs day  
Effective: September 10, 2013  
Degree: BS-Education, Biology Certification  
University: Indiana University of Pennsylvania  
Experience Present: St. Marys Area School District - substitute  
Experience: 1 Year: Giant Eagle - deli clerk/cashier  
Experience: 2 Year: IUP - community asst.  
Building: St. Marys Area High School

D. Hire, Supplemental Contracts, 2013-2014 School Year

Name: Steve Bauer  
Position: Senior Class Advisor  
Terms: \$331.00 (Renew)

Name: Joseph Dagher  
Position: Intramural Asst. Girls Basketball Coach - 5<sup>th</sup> Grade  
Terms: \$300.00 (New)

Name: Anthony Defilippi  
Position: Social Studies Department Chairperson  
Terms: \$402.00 (Renew)

Name: David Doran  
Position: Asst. Soccer Coach - Jr. High  
Terms: \$551.00 (Renew)

Name: Nancy Gerber  
Position: English Department Chairperson  
Terms: \$400.00 (Renew)

Name: Timothy Henry  
Position: Asst. Girls Tennis Coach  
Terms: Volunteer (New)

Name: Zackary Hoy  
Position: Weight Room Supervisor  
Terms: \$7.25 per hour

Name: Jennifer Ingram  
Position: Bennetts Valley Memory Book  
Terms: \$100.00 (New)

Name: Michelle Jackson  
Position: Business Department Chairperson  
Terms: \$315.00 (Renew)

Name: Michelle Jackson  
Position: DECA Advisor  
Terms: \$510.00 (Renew)

Name: Michelle Jackson  
Position: Senior Class Advisor  
Terms: \$331.00 (Renew)

Name: Rachelle Kastner  
Position: Asst. Cheerleading Coach  
Terms: \$1,200.00 (New)

Name: Amanda Maholtz  
Position: Asst. Cross Country Coach  
Terms: \$800.00 (New)

Name: Allison Pistner  
Position: Asst. Cheerleading Coach - Jr. High  
Terms: \$1,200.00 (New)

Name: Steven Simchick  
Position: 2<sup>nd</sup> Asst. Football Coach  
Terms: \$1,680.00 (Renew)

Name: Michele Tripodi  
Position: Science Department Chairperson  
Terms: \$348.00 (Renew)

E. Hire, Professional Substitute Personnel, 2013-2014 Contract Pay Rate

Name: Jaclyn Lovell  
Address: Ridgway, Pennsylvania  
Effective: August 23, 2013  
Degree: BS-Education  
Certification: Elementary, Early Childhood  
University: Edinboro University  
Experience Present: Ridgway YMCA - child care aide  
Experience: 1 Year: JoAnne Pavlock - babysitter  
Building: All

Name: Scott Shuttleworth  
Address: Dagus Mines, Pennsylvania  
Effective: August 26, 2013  
Degree: BS-Education  
Certification: Music  
University: Indiana University of Pennsylvania  
Experience Present: Fox Twp. Supervisors - recreation asst.  
Experience: 1 Year: Pizza Hut - cook  
Building: All

F. Hire, Student Cafeteria Workers:

Tiffany Beck  
Jeff Gagliardi

Jessica Flacinski  
Amanda Haberberger

Aaron Fox  
Hayden Hansen

Dante Lockett	Austin Nicklas	Alex Rakieski
Michael Samick	Ryan Tucker	

G. Hire, Coop School-to-Work Students

Name: Brooke VanAlstine  
 Position: Cafeteria Student Employee  
 Effective: August 21, 2013

Name: Paige Werner  
 Position: Business Office Student Employee  
 Effective: August 21, 2013

H. Volunteers

Approved volunteers for the 2013-2014 school year as per Revised Attachment No. 12.

Motion by James Herzing, seconded by John Healy; voting yes: James Baumgratz, Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski – motion carried.

I. Internship/Clinical (For Information Only)

1. Trista Ott (Capella University) will be completing her practicum and internship at South St. Marys Street Elementary School under the supervision of Leigh Aaron. Practicum consists of 100 hours from October 7 through December 13, 2013. Internship will be for 600 hours from January 6 through May 30, 2014.
2. Jamie Heiberger will be completing her Speech and Language Pathology Clinical at South St. Marys Street Elementary School under the supervision of Laurel Leuschel. She will be starting September 10, 2013 and needs to complete seventy-five (75) hours.

XVI. Board Discussion

XVII. Adjournment

Motion by James Herzing, seconded by James Baumgratz -- meeting adjourned 7:59PM

  
 Board President, Robert Luchini

  
 Board Secretary, Cynthia M. FinGado

## St. Marys Area School District

Board of School Directors  
Workshop Meeting  
October 10, 2013 7:00 PM  
Library, St. Marys Area High School

## Minutes

- I. The St. Marys Area Board of School Directors held their workshop meeting October 10, 2013 at 7:00 PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Robert Luchini.
- II. Pledge of Allegiance
- III. Directors Present: Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski. Directors Absent: James Baumgratz.  
  
Others Present: Anna Kearney, Cynthia M. FinGado, Joseph Collins, Robin Johnson, Josh Williams, Joe Schlimm, James Wortman, Robert Grumley, Christine Kuhar, Terry Straub, Mark Romain, a representative from *The Daily Press* and *The Courier-Express* and five (5) visitors.
- IV. Presentation
  - A. EQT – Bennetts Valley Right-of-Way
  - B. South St. Marys PTO - Playground
- V. Superintendent's Comments
- VI. Review regular meeting agenda.
- VII. Board Comments
- VIII. Executive Session  
  
An executive session to discuss personnel, student discipline and pending litigation was held immediately following adjournment.
- IX. Adjournment  
  
Motion by James Herzing, seconded by John Healy -- meeting adjourned 8:17 PM



---

Board President, Robert Luchini



---

Board Secretary, Cynthia M. FinGado