



**OAK GROVE SCHOOL DISTRICT
SAFETY COMMITTEE MINUTES
APRIL 12, 2016**

In attendance:

Neil Rauschhuber
Fred Dickey
Lorie Poublon-Rameriz
Becky Stewart
Karen Lemm
Sylvia Alvarez
Yolanda Jauregui
Colleen Fanciullo
Jeannette Edwards
Brian Brown
Diane Vertullo

Neil called the meeting to order at 3:03 p.m. and welcomed all.

The committee reviewed and approved the March Safety Committee minutes. Yolanda will post the minutes on the internet.

Neil called for reports from the teams.

- a. Risk Management –Karen reported on preventable accidents in March. There were 7 accidents. 6 accidents could have been prevented.
 - a. The committee review the accidents to see if any were preventable and what measures can be taken to train employees.
- b. Student Accidents: Mariane Pham – no
- c. Operations: - The M&O Handbook was reviewed by Fred. Corrections have been submitted to Colleen. Colleen is waiting for the work schedules.

Maps have been installed at most sites. Anderson is still working on updates. A few of the Middle School maps are missing the gym. The will be revised to include the gym and reposted. Davis was also missing the Community Center.

Flip Charts – Still missing several sites. 50 are in the warehouse. Academy is missing 3. Diane will take them to the Academy. Herman still missing the charts so Lori will take the rest.

Lead in water – Testing 5 schools and DO. First draw will be in the morning.

Alarm System –The system connecting all buildings is pending. The quote that was given to the District just to access the system was very high. A fire drill will be conducted after the system is working.

Karen Lemm suggests sending out a memo to sites to inventory how many TV stands still need to be removed. Neil stated if stands are still present, the principal requested not to have them removed.

Training schedule for next year is attached. All departments are welcome.

- d. Transportation/Custodial: Miguel Cruz - The Custodian Handbook is being reviewed by Miguel. It is 99% complete.

Training –The annual training schedule is attached for next year.

Bus still in shop from the spider accident.

- e. Site Liaison – Lorie Poublon-Ramirez -
Lorie reports the HVAC system is too noisy at Stipe. It is a big issue with the teachers. They are scheduled for a new HVAC in 2019. Lorie will ask tomorrow at the union meeting if Anderson Del Robles and Hayes also have the same concern.

Herman lockers – new PE lockers are being ordered. Becky asked about girls lockers. They would like to give their input. It will follow the same footprint. Neil will make an appointment with Becky to walk the locker room right after the meeting.

New policy for gender neutral bathrooms. Neil asked if Lorie could forward the new board policy to Neil. He was not aware one was passed. Lorie stated she would. Currently the teachers make due with rooms and space available if students are not comfortable dressing with other students.

- f. 5 year plan review – Neil reported nylon straps will be purchased for all sites with the SCSIG Safety Dollars for lockdown. Colleen reported each strap with metal buckle is \$2.07. Sylvia asked Colleen to send the vendor to Purchasing. They may be able to get a better price. Colleen will send the information as soon as she gets back to the office. Neil asked Colleen to put a budget together for no more than \$10,000 to bring all sites up to compliance with Lockdown procedures. Colleen will send the data to Neil by tomorrow.

Neil still thinking about whether to have the DO earthquake drill in May or not.

The Safety Committee should come back next month ready to approve the DO Emergency Response Plan. Colleen will make the corrections and have the plan ready for publication in June.

The Safety Committee dates for next year are attached.

The PPE plan was approved. Slip, Trips and Falls plan was distributed for homework. It will be approved next month.

Meeting was adjourned at 3:58 pm

The next meeting will be May 17, 2016 at 3:00pm.