

TIFFIN CITY SCHOOLS DIRECTORY INFORMATION & PHOTO RELEASE FORM

Student's Name _____ Date of Birth _____

Building _____ Grade _____

The Family Educational Rights and Privacy Act (FERPA) gives parents or students over age 18 certain rights with respect to educational records, including the right to refuse to allow Tiffin City Schools permission to release any or all of the types of information listed below about the student as directory information.

The types of information listed below have been designated as directory information by FERPA and Tiffin City Schools Board of Education Policy and may be disclosed throughout the school year without prior notification:

- Student's name
- Student's address
- Telephone number(s)
- Student's date and place of birth
- Participation in officially recognized activities and sports
- Student's achievement awards or honors
- Student's weight and height of members of an athletic team
- Major field of study
- Dates of attendance ("from and to" dates of enrollment)
- Date of graduation

If a parent or eligible student refuses to allow Tiffin City Schools permission to release any or all of the types of information about the student as directory information, the parent or eligible student must notify Tiffin City Schools in writing by the first day of school by returning this form to the building principal. Failure to return this form will be considered implied permission to use/release directory information as identified.

RETURN ENTIRE FORM

Check one box below.

- Tiffin City Schools **HAS PERMISSION** to use/release directory information of my student, including photos and other information as identified above in school district communications including, but not limited to school newsletters, the district website, district media broadcasts, and external media stories about the district.
- Tiffin City Schools **DOES NOT HAVE PERMISSION** to use/release directory information of my student, including photos and other information as identified above in school district communications including, but not limited to school newsletters, the district website, district media broadcasts, and external media stories about the district.

Parent/Guardian Name (or student if 18 years of age) **PRINTED** _____

Parent/Guardian (or student if 18 years of age) **SIGNATURE** _____

Date _____

Student's name _____ Grade _____