

UNOFFICIAL MINUTES

**Long-Range Facilities Master Plan
Oversight Committee**

San Gabriel Unified School District

San Gabriel, CA

March 14, 2013

7:12 p.m.

The Long-Range Facilities Master Plan Oversight Committee of San Gabriel Unified School District in Los Angeles County met in regular session at the time and on the date above with attendance as follows:

Present:	Jerry Schwartz	Chairman
	Cynthia Juvinall	Member
	Mickey Scannell	Member
	Armando Pacheco	Member
	Lee Freeman	Member
	Quyen Phan	Member
	Mike Cammarano	Member
	Hugo Correa	Member
Others Present:	Bill Gile	Director of Maintenance and Operations
	Khai Nguyen	Director of Technology
	Ross Perry	Teacher Specialist
	Nonette Martin	Asst. Supt., Business Services

I. GENERAL FUNCTIONS

A. Call to Order

Chairman Jerry Schwartz called the meeting to order at 7:12 p.m. and Michael Scannell led the Pledge of Allegiance.

B. Approval of Meeting Minutes

February 21, 2013 Amendments: Revise III B ‘no meeting’ to ‘no report – unable to attend’. Hugo Correa moved, Lee Freeman seconded; unanimously approved as amended.

C. Requests to address the Committee; Public Comment:

None.

D. Next Meeting: April 18, 2012 Regular Meeting.

II. PRESENTATION

A. Technology Update from Khai Nguyen. In the past 5 ½ years, all schools have been upgraded to use document cameras with projectors, interactive white boards, and wireless responders in addition to new and updated computer hardware, software, and network upgrades throughout the District. Ross Perry has provided training to teachers at all the schools. Grants from federal and other agency funding has been employed, as much as possible, to stretch the bond fund investments.

After Khai's report, Armando asked how much of the technology is utilized? The response was "a very high percentage" (adoption is teacher's prerogative). Teachers are much more receptive now.

B. Audit Report for the Fiscal Year Ended June 30, 2012 on Measures "S" and "A" General Obligation Bond Building Fund by Nigro & Nigro, PC

Nonette Martin reviewed OSC requested revisions to the report:

More detail was requested in the Expenditures category under "Plant Services". A modification in language to reflect the prior existence of the Oversight Committee was requested under Note 1, Section A, "Reporting Entity" on page 5. Details were requested regarding interest reductions or savings from the refunding of Measures "S" and "A" under Note 4 on page 9. On page 14, shorten bullet 5 to 'only authorized expenditures'.

III. REPORTS

- A. Chairman's Report:** Tabled to next meeting, due to late hour.
- B. Report on Technology Review Elementary Site Visits: Mickey Scannell, Cynthia Juvinnall:** Tabled to next meeting.
- C. Construction update by Bill Gile:** Tabled to next meeting.

IV. ACTION ITEMS

- A. Recommendation to the Governing Board Regarding Audit Report regarding Committee Bylaws**
Michael Scannell moved and Michael Cammarrano seconded to table the recommendation. Motion passed unanimously.
- B. Recommendation to the Governing Board Regarding Audit Report for the Fiscal Year Ended June 30, 2012 on Measures "S" and "A" General Obligation Bond Building Fund.**
Hugo Correa moved and Quyen Phan seconded to table the recommendation, pending finalization of revisions. Motion passed unanimously.

V. ADJOURNMENT

Chairman Schwartz adjourned the meeting at 9:30 p.m.