

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
AGENDA
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
Elementary Cafeteria

February 6, 2018

4:30 p.m.
Regular Session

I. CALL TO ORDER: _____ p.m.

II. OPEN SESSION _____ p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Matt Smith _____
Tony Song _____
Dave Wallach _____
Jeff Coronado _____
Lisa Avakian _____

Executive Director
Dr. Denise Patton _____

III. PRESENTATIONS (None)

IV. BOARD OF DIRECTORS' REPORTS

Anything individual Board members wish to report out on since the last meeting. This may include school events, visits, community events, etc.

V. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VI. BUSINESS SESSION

A. Organizational

1. Approval of Agenda and Consent items

Moved by _____ Seconded by _____

To approve the agenda and consent items for the regular meeting of February 6, 2018

Ayes _____ Noes _____ Abstain _____

Smith___ Song___ Wallach___ Coronado___ Avakian___

Consent

2. Approval of Minutes

Moved by _____ Seconded by _____

To approve the minutes of the regular meeting of January 9, 2018.

Ayes _____ Noes _____ Abstain _____

Smith___ Song___ Wallach___ Coronado___ Avakian___

B. Education

3. Report of Information: The Leadership In Me Program

Administration will provide the Board with an update on this TK-8 leadership program.

4. Rescheduling of Celebration of Learning and minimum days.

Moved by _____ Seconded by _____

To approve the cancelation of February 23, 2018 as a minimum and the calendaring of March 23, 2018 as a minimum day.

Ayes _____ Noes _____ Abstain _____

Smith__ Song__ Wallach__ Coronado__ Avakian__

5. Report of Information: Charter School Advocacy

Dr. Patton will report out on the four main issues she discussed with Legislators while in Sacramento.

C. Business

Consent

7. Purchase Orders

Moved by _____ Seconded by _____

To approve/ratify listed purchase orders.

Ayes _____ Noes _____ Abstain _____

Smith__ Song__ Wallach__ Coronado__ Avakian__

Consent

8. Warrant Approvals

Moved by _____ Seconded by _____

To approve Warrants as presented.

Ayes _____ Noes _____ Abstain _____

Smith___ Song___ Wallach___ Coronado___ Avakian___

Consent

9. Donations

Moved by _____ Seconded by _____

To approve donations made to SJCA.

Ayes _____ Noes _____ Abstain _____

Smith___ Song___ Wallach___ Coronado___ Avakian___

Consent

10. Contracts

Moved by _____ Seconded by _____

To approve the contracts as presented.

Ayes _____ Noes _____ Abstain _____

Smith___ Song___ Wallach___ Coronado___ Avakian___

D. Personnel

Consent

11. Personnel Report

Moved by _____ Seconded by _____

To approve/ratify the personnel report as presented.

Ayes _____ Noes _____ Abstain _____

Smith___ Song___ Wallach___ Coronado___ Avakian___

Consent

12. Change in Administrative Titles

Moved by _____ Seconded by _____

To approve the following title changes and job descriptions.

Executive Director to Superintendent
Chief Financial Officer to Chief Business Officer

Ayes _____ Noes _____ Abstain _____

Smith___ Song___ Wallach___ Coronado___ Avakian___

VII. INFORMATION SESSION

1. Board of Directors' discussion
2. Dates to remember
 - No School – Monday, Feb. 12, 2018
 - No School – Monday, Feb. 19, 2018
 - Administrative Planning Retreat – Feb. 19th & 20thP
 - SJCA Parents' Night Out – Friday, Feb. 24th
 - Next Board meeting: Tuesday, March 6th – 5:00 p.m.
 - **CHANGE** – Celebration of Learning – Friday, March 23rd.
 - **CHANGE** – **8th Grade Promotion – Monday, June 4th at 6:00p.m.**

VIII. There being no further business to come before the Board of Directors, the regular meeting of February 6, 2018 is adjourned at _____ p.m. by _____.