

St. Marys Area School District

Board of School Directors

Regular Meeting

August 8, 2016, 7:00 P.M.

Library, St. Marys Area High School

Minutes

- I. The St. Marys Area Board of School Directors held their regular meeting August 8, 2016 at 7:00 PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Dr. Clythera S. Hornung.
- II. Pledge of Allegiance
- III. Directors Present: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling (by phone), Jerry Zimmerman.

Others Present: Dr. G. Brian Toth, Ginger Williams, Robin Johnson, Joe Schlimm, Warren Beck, James Wortman, Noel Petrosky, Christine Kuhar, Terry Straub, Mike Belovesick, Mark Romain, Atty. Richard Brown, a representative from *The Daily Press*, and fourteen (14) visitors, plus Jody Young, Aaron Simbeck and Jerry Bankovich-KTH.
- IV. Comments from visitors including comments on federal programs.
- V. Presentations

Noel Petrosky, Christine Kuhar – Standards-Based Report Cards
- VI. Superintendent Comments
- VII. The minutes from the regular meeting held on June 13, 2016 and the special meeting held on July 5, 2016 were approved.

Motion by Jerry Zimmerman, seconded by Bryan Chiappelli – motion carried by a voice vote of all members present.
- VIII. The treasurer's report for May 2016 was approved.

Motion by Bryan Chiappelli, seconded by Kathryn Blake – motion carried by a voice vote of all members present.
- IX. Approved Payment of Bills

General Fund	August 2016
Bond Fund	June 2016 and August 2016
Capital Reserve	June 2016
Cafeteria Fund	June 2016
Athletic Fund	May 2016
Payroll Wire Fund	June 2016
Payroll Fund	June and July 2016 and office checks for June and July 2016

Motion by Danielle Abrahamson, seconded by Bryan Chiappelli; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

X. Board Procedures

A. Board Policy

1. Approved the following revised policies:

Policy No. 304, Employment of District Staff	(Attachment No. 1)
Policy No. 210, Use of Medications	(Attachment No. 2)
Policy No. 352, Pre-Employment Drug Testing	(Attachment No. 3)

Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

2. First reading of changes to Policy #247, Hazing. (Attachment No. 4)
3. As per 24 P.S. 13-1303.1-A of the Pennsylvania School Code, our school district's policy relating to bullying must be reviewed every three (3) years. Attached is Policy No. 249, Bullying/Cyber bullying for your review. (Attachment No. 5)

B. PSBA Delegate Assembly

Dr. Clythera S. Hornung was selected as board voting delegate to participate in the PSBA Delegate Assembly to be held on Saturday, October 15, 2016. (Attachment No. 6).

Motion by Danielle Abrahamson, seconded by Bryan Chiappelli; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XI. Business Affairs

A. Letters of Agreement

1. Approved the Letter of Agreement between The Meadows and St. Marys Area School District for educational services provided to our students while at The Meadows. (Attachment No. 7)
2. Approved the Agreement between St. Marys Area School District and Cen-Clear Child Services, Inc. to enroll eligible children of the St. Marys Area School District in the Pre-K Counts program. (Attachment No. 8)
3. Approved the Letter of Agreement between Alcohol and Drug Abuse Services and St. Marys Area School District to provide student with alcohol, tobacco and other drug-related services within the context of the Student Assistance Program for the 2016-2017 school year. (Attachment No. 9)
4. Approved the Letter of Agreement for Title I Services between Kane Area School District and St. Marys Area School District. (Attachment No. 10)

Motion by Bryan Chiappelli, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

B. Donation of Ropes Course Equipment

Approved the donation of all ropes course equipment to the Boy Scouts of America (Camp Mountain Run). (Attachment No. 11)

Motion by Jerry Zimmerman, seconded by Bryan Chiappelli; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

C. 2016-2017 Depositories

1. Approved the following depositories: First Commonwealth Bank, Northwest Savings Bank, PSDLAF, PLGIT, CNB Bank, PNC Bank and S & T Bank.
2. Approved a public body resolution to certify St. Marys Area School District officials authorized to operate financial accounts and to resolve First Commonwealth as depository of such accounts. (Attachment No. 12)

Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

D. Bids for the 2016-2017 School Year (For Information Only)

Low bids for the 2016-2017 school year were awarded for the following: (Attachment No. 13)

1. General/Kindergarten Supplies
2. Art Supplies
3. Industrial Arts Supplies
4. Science Supplies
5. Health Related Technologies Supplies
6. Physical Education Supplies
7. Nursing Supplies

E. Bonds

Approved renewal of bonds for the Business Manager/Board Secretary (\$100,000), Board Treasurer (\$20,000), Student Control Treasurers and Custodians – Middle School and High School (\$15,000) and Assistant Board Secretary (\$20,000).

Motion by Bryan Chiappelli, seconded by Danielle Abrahamson; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

F. Training Disclosure (For Information Only)

Annual Security Exchange Commission Municipal Continuing Cooperation Initiative training was completed as required. (Attachment No. 14)

G. Bids for Multi-Purpose Building

The recommendation to approve the multi-purpose building aggregate low bids with contractors as listed in Attachment #20 failed to pass.

1. Base bid of \$1,423,307.
2. Alternate #1 (Science addition) - \$195,492.00
3. Alternate #2 (Storage addition) - \$137,279.00
4. Alternate #3 (Corridor addition) - \$ 80,574.00

Dr. Clythera S. Hornung requested a discussion be held prior to voting.

Motion by Bryan Chiappelli, seconded by Stacy McKee; voting yes: -0-
voting no: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion failed to carry.

H. Mentoring Agreement

Approved the agreement between Seneca Highlands IU9 and the St. Marys Area School District for mentoring services in the area of Orientation and Mobility. (Attachment No. 21)

Motion by Danielle Abrahamson, seconded by Bryan Chiappelli; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

I. Partial Hospitalization Program

Approved the Partial Hospitalization Program Agreements between Dickinson Center, Inc., and St. Marys Area School District. (Attachment No. 22)

Jerry Zimmerman requested a discussion before the vote.

Motion by Bryan Chiappelli, seconded by Danielle Abrahamson; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

J. School-Based Access Program Agreements

Approved an Agreement between the Pennsylvania Department of Education and the St. Marys Area School District to participate in the School-Based ACCESS Program and to contract with Public Consulting Group to process fees for ACCESS claims. (Attachment No. 23)

Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

K. Classify Assistant Principals

Approval was given to modify the Act 93 Agreement to classify all assistant principals as twelve-month positions, as well as, to reclassify the Dean of Students as middle school assistant principal position. Minimum pay rate to be set at the highest paid teacher in the 2016-2021 SMAEA contract.

Motion by Bryan Chiappelli, seconded by Danielle Abrahamson; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XII. General School Affairs

A. Support Organizations (For Information Only)

The South St. Marys Street Elementary PTO has submitted necessary information for the 2016-2017 school year as required under Policy No. 915. (Attachment No. 15)

B. Job Descriptions

1. Approved the job description for the Middle School Assistant Principal. (Attachment No. 24)
2. Approved the revised job description for the Elementary Assistant Principal. (Attachment No. 25)

Motion by Bryan Chiappelli, seconded by James Condon; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XIII. Transportation

A. School Vehicle Drivers

Approved school vehicle drivers for the 2016-2017 school year. (Attachment No. 16)

Motion by Bryan Chiappelli, seconded by Danielle Abrahamson; voting yes: Danielle

Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

Approved additional school vehicle drivers for the 2016-2017 school year. (Attachment No. 26)

Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

B. Bus Stop Requests

Approved bus stops requested by parents which were previously denied.

Bryan Chiappelli requested a discussion before voting.

Motion by Bryan Chiappelli, seconded by Jerry Zimmerman; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XIV. Student Activities

Motion by board president to combine all sections under Student Activities as one vote.

A. Field Trip

Approval was given for sixty (60) students and three (3) chaperones to attend the DECA District Conference in Hershey PA from February 22, 2017 through February 24, 2017.

B. Game Crew

Approval was given for Administration to hire Game Managers, Ticket Takers, Ticket Sellers, Timers, Chain Crew, Field Judges and Announcers as needed.

Motion by Kathryn Blake, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XV. Buildings and Grounds

Motion by board president to combine all sections under Buildings and Grounds as one vote.

A. Use of Facility Approval

1. The Bennetts Valley Lions Club was given approval to use Bennetts Valley Elementary School from 12:00 PM – 3:30 PM on Sunday, October 30, 2016 for the annual Bennetts Valley Lions Club Halloween Parade.
2. The Bennetts Valley Labor Day Committee was approved to use Bennetts Valley Elementary School from 12:00 PM – 6:30 PM on Sunday, September 4, 2016 for the Bennetts Valley Labor Day celebration.

Motion by Danielle Abrahamson, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XVI. Personnel

Approved personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 clearance documentation.

A. Resignations, Personnel

Name: Jen Agosti
Position: Health Aide – Bennetts Valley Elementary
Effective: June 16, 2016 (Attachment No. 18)

Name: Karen Haberberger
Position: Assistant Principal – South St. Marys Street Elementary School
Effective: July 31, 2016 (Attachment No. 19)

Name: Candace Lecker
Position: Title I Tutor – Middle School
Effective: August 1, 2016 (Attachment No. 27)

Motion by Kathryn Blake, seconded by James Condon; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

B. Transfer, Personnel

Motion by board president to combine section B&C under Personnel as one vote.

Name: Patty Hoh
Transfer from: 9 Month Secretary – St. Marys Area High School
Transfer to: 10 Month Secretary – St. Marys Area High School
Effective: July 1, 2016

C. Transfer Personal Care Aides/Paraprofessional as listed below effective August 22, 2016

Name: Sarah Brouse
Transfer from: St. Marys Area High School
Transfer to: South St. Marys Street Elementary School

Name: Linda Glass
Transfer from: South St. Marys Street Elementary School
Transfer to: St. Marys Middle School

Name: Stephanie Hanes
Transfer from: South St. Marys Street Elementary School
Transfer to: Fox Township Elementary School

Name: Barbara Hayes
Transfer from: St. Marys Middle School
Transfer to: St. Marys Area High School

Name: Peggy Herbstritt
Transfer from: St. Marys Middle School
Transfer to: St. Marys Area High School

Name: Courtney Rieger
Transfer from: Fox Township Elementary School
Transfer to: South St. Marys Street Elementary School

Name: Rachelle Williamson
Transfer from: St. Marys Area High School
Transfer to: South St. Marys Street Elementary School

Name: Cathy Wolfel
Transfer from: South St. Marys Street Elementary School
Transfer to: St. Marys Area High School

Motion by Bryan Chiappelli, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

D. Hire, Personnel

1. Name: Melissa Aloï
Position: Health Aide
Terms : \$19.50 per hour; One (1) day per week
Effective: August 22, 2016
Certification: Bachelors of Science in Nursing
Registered Nurse
University: Indiana University of Pennsylvania
Experience Present: Substitute Health Aide – St. Marys Area School District
Building: Bennetts Valley Elementary School
2. Name: Ashley Chiappelli
Position: Long Term Substitute Teacher – 1st Semester 2016-2017 SY
Terms : Bachelors, Step 1
Effective: August 22, 2016
Degree: BS in Education
Certification: Elementary and Kindergarten Education (K-6)
University: Penn State University; University Park
Experience Present: Long-Term Substitute – St. Marys Area School District
Building: South St. Marys Street Elementary School
3. Name: Christopher Taylor
Position: English/Social Studies Teacher
Terms : Masters, Step 2
Effective: August 22, 2016
Degree: MS in Education
Certification: Social Studies
University: University of Pittsburgh
Experience Present: Social Studies Teacher – Propel Andrew Street High School
Experience: 1 Year: Long-Term Substitute – Pittsburgh University Prep
Building: St. Marys Area High School
4. Approved appointment of Karen Lucanik as principal for Fox Township and Bennetts Valley Elementary School effective August 9, 2016. Salary and benefits as per Act 93.
5. Approved appointment of Julie Boyer as the elementary assistant principal for the South St. Marys Street Elementary School. Salary and benefits as per Act 93.
6. Approved appointment of Edward Baumcraz as St. Marys Middle School assistant principal. Salary and benefits as per Act 93.

Motion by Danielle Abrahamson, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Eric Wonderling, Jerry Zimmerman. Bryan Chiappelli and Robert Sorg abstained from voting – motion carried.

E. Hire, Supplemental Contracts, 2015-2016 School Year

Motion by board president to combine all sections E. & F. as one vote.

1. Name: Stephanie Metal
Position: Elementary Chorus Director – South St. Marys Street Elementary
Terms: \$150.00 (New)

F. Hire, Supplemental Contracts, 2016-2017 School Year

1. Name: Stephanie Metal
Position: Elementary Chorus Director – South St. Marys Street Elementary
Terms: \$157.50 (Renew)
2. Name: Michael Belovesick
Position: Media Advisor – Media Club
Terms: \$1,500.00 (Renew)
3. Name: Angelita Catalone
Position: Sophomore Class Advisor
Terms: \$250.00 (Renew)
4. Name: Ann Defilippi
Position: Indoor Color Guard Advisor
Terms: \$1,464.75 (New)
5. Name: Christopher Gankosky
Position: Indoor Percussion Advisor
Terms: \$1,464.75 (New)
6. Name: Aaron Bowes
Position: Football – 2nd Asst. Jr. High
Terms: \$1,945.00 (Adjustment from \$1,600.00 to represent 5 years of coaching experience (New)
7. Name: Angelita Catalone
Position: Girls Basketball Coach – 6th Grade
Terms: Volunteer (Renew)
8. Name: Eric Catalone
Position: Girls Basketball Coach – 6th Grade
Terms: Volunteer (Renew)
9. Name: Lawrence Conway
Position: Girls Basketball Coach – 5th Grade
Terms: Volunteer (Renew)
10. Name: Joseph Dagher
Position: Girls Basketball Coach – 5th Grade
Terms: \$348.00 (Renew)
11. Name: Shannon Eckels
Position: Girls Basketball Coach – 6th Grade
Terms: \$315.00 (Renew)
12. Name: Lena Gavazzi
Position: Girls Basketball Coach – 7th Grade
Terms: Volunteer (Renew)
13. Name: Erica Hayes
Position: Girls Basketball Coach – 8th Grade
Terms: Volunteer (Renew)
14. Name: Daniel Hoohuli, Jr.
Position: Girls Basketball Coach – 2nd Asst. 8th Grade
Terms: \$2,412.00 (Renew)

- 15. Name: Chris Shaw
Position: Girls Basketball Coach – 8th Grade
Terms: Volunteer (Renew)
- 16. Name: Robert Swanson
Position: Girls Basketball Coach – 7th Grade
Terms: \$1,945.00 (Renew)
- 17. Name: Kayla Hoohuli
Position: Girls Volleyball Coach – Junior Varsity
Terms: \$1,200.00 (New)
- 18. Name: Weston Challingsworth
Position: Asst. Girls Varsity Soccer Coach
Terms: \$525.00 (Renew)
- 19. Name: James Pistner
Position: Asst. Boys Varsity Soccer Coach
Terms: \$1,531.00 (Renew)
- 20. Name: Amanda Clark
Position: Asst. Cross Country Coach
Terms: \$800.00 (New)
- 21. Name: Rona Lion
Position: Asst. Girls Varsity Tennis Coach
Terms: Volunteer (Renew)
- 22. Name: Sandra Wilson
Position: Asst. Varsity Golf
Terms: Volunteer (New)
- 23. Name: Cheyanne Vollmer
Position: Marching Band – Color guard Advisor
Terms: \$500.00 (New)

Motion by Bryan Chiappelli, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

G. Volunteers

Motion by board president to combine sections G. H. & I. under Personnel as one vote.

Approved the attached list of volunteers. (Attachment No. 28)

H. Internship (For Your Information)

Student: Nicole Harshbarger
University: Penn State University
Degree: Human Development and Family Studies
Cooperating Teacher: Molly Wehler

I. Extended Sabbatical

Approved a one (1) semester extension of medical sabbatical leave as per teacher request. (Attachment No. 29)

Motion by Bryan Chiappelli, seconded by James Condon; voting yes: Danielle Abrahamson, Kathryn Blake, Bryan Chiappelli, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XVII. Board Discussion

XVIII. Adjournment

Motion by Jerry Zimmerman; seconded by Bryan Chiappelli - meeting adjourned 8:22PM

Board President, Dr. Clythera S. Hornung

Board Secretary, Ginger Williams