

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - April 1, 2015

A. CALL TO ORDER

The Conference Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:30 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of scheduled meetings were conveyed to the Burlington County Times and the Trenton Times on January 12, 2015. The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on March 26, 2015. The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Ms. Zablow, and Mr. Drew. **ABSENT:** Mr. Creegan (conflicted, Arrived 7:08), Mr. Mercantini, Mr. Roselli, and Mr. Tyler (Arrived 6:36).

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.

Staff attending: Liz Brotherton and Sam Tola.

Visitors attending: Jennifer Wheeler, Emily Wheeler, Cyndi Smith, Rayna Smith, Robert Smith, Angel Smith, Dee Migliaccio, Nicole Migliaccio, Tom Migliaccio, Walter Kosul, Erika Millenmann, Melanie Kunkler, Aishah Dukes, Brandon Metzler, Kelly Metzler, Hank Zulick, Muriel Smith Katrina Heyns, and Tim Heyns.

D. EXECUTIVE SESSION RESOLUTION

Mr. Heberling read the following resolution, seconded by Mr. Hartmann and unanimously approved at 6:35pm:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy _____);

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - April 1, 2015

negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X _____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is (Director of Special Services and Superintendent Evaluation _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/7/2015.

The Board returned to open session at 7:08pm.

E. RECOGNITION/PRESENTATION

1. Recognition of BRMS student for Outstanding Community Service.

F. PUBLIC FORUM - FOR AGENDA ITEMS - None

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - April 1, 2015

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

G. STUDENT REPRESENTATIVES - Ms. Aishah Dukes

- Numerous fund raisers amongst the classes.
- Senior Class trip was amazing, March 10-14.
- Annual Blood Drive was a success, thanks to Nurse Redler, NHS Volunteers, and the American Red Cross.
- Student Council event: Light of Night and Spring Pep Rally, April 17th.
- Planning for Project Graduation and Prom.

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Mr. Hartmann, seconded by Ms. Brennan to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests.
ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler Ms. Zablow, Mr. Creegan, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Roselli and Mr. Mercantini.
Motion approved by majority.

J. COMMITTEE REPORTS

1. Technology Committee Meeting, 3/30/15 - Mr. Timothy Hartmann, Chair reported there on, including:
 - a. Department overview by Dan Cumming, Director of Technology
 - b. PARCC testing capability summary; went well in all buildings
 - c. James Black Building server room is connected to a backup generator in case of an outage.
 - d. Additional discussion on the following: potential Bring Your Own Device (BYOD) in the district-wide; DRLAP bandwidth consortium; potential for district-wide use of Google docs; conversion from Tracker to IEP Direct for Special Services.

K. SUPERINTENDENT'S REPORT

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to approve the following:

1. +Motion to accept HIB Report & Determinations

School	# of Reports	# of HIB
CBS	0	0
PMS	0	0
MIS	<u>1</u>	<u>1</u>
BRMS	0	0
BRHS	0	0
TOTAL:	<u>1</u>	<u>1</u>

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler Ms. Zablow, Mr. Creegan, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Roselli and Mr. Mercantini.
Motion approved by majority.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - April 1, 2015

L. CURRICULUM REPORTS - None

M. PERSONNEL REPORT

A motion was made by Mr. Heberling, seconded by Mr. Hartmann to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

1. Be it resolved that the commencement of leave of absence requested by employee #4284, effective April 14, 2015 through approximately May 6, 2015 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
2. Be it resolved that the commencement of leave of absence requested by employee #4814, effective March 10, 2015 through approximately March 30, 2015 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
3. Be it resolved that the commencement of leave of absence requested by employee #5311, effective March 16, 2015 through approximately April 2, 2015 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
4. +Motion to approve Ms. Susan Kratz as a long term leave replacement at MIS. Ms. Kratz will be compensated in accordance with the long term leave replacement pay scale from May 15, 2015 through June 22, 2015.
5. +Motion to approve Mr. Edward Dold as a long term leave replacement at BRHS. Mr. Dold will be compensated in accordance with the long term leave replacement pay scale from April 17, 2015 through June 12, 2015.
6. Motion to approve Mr. Robert Gappa to be placed on the substitute list as a custodial substitute.
7. Motion to approve Ms. Latosha Bourdeau, an MSW student with Rutgers University, to complete her field placement with the Office of Special Services under the supervision of Ms. Adrienne Sigler, for a total of 675 hours from September 1, 2015 through May 30, 2016.
8. Motion to approve Ms. Alexa Parks, an MSW student with Rutgers University, to complete her field placement with the Office of Special Services under the supervision of Ms. Allison Wills, for a total of 450 hours from September 1, 2015 through May 30, 2016.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - April 1, 2015

9. Motion to approve Ms. Dawn Craft to provide 1:1 support for a special education student to attend the BRMS concert at Six Flags on May 1, 2015. The cost of the trip is \$59 plus coverage from 6:45 am to 6:00 pm, prorated for hours in excess of Ms. Craft's typical work day at her hourly salary.
10. Motion to approve Ms. Vanessa Bekarciak as Interim Director of Special Services, effective June 1, 2015 or as soon as released from current district, with a pro-rated salary of \$110,000.
11. Motion to approve Ms. Vanessa Bekarciak as Director of Special Services, effective August 1, 2015.

INFORMATION

12. +JOB POSTINGS: Special Services Extended School Year Program, 2015 (multiple positions)

ON A ROLL CALL VOTE (Items 1-11):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler Ms. Zablow, Mr. Creegan, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Roselli and Mr. Mercantini.
Motion approved by majority.

N. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Hartmann, seconded by Ms. Brennan to
To approve the following:

1. Motion to approve the use of funds in the Capital Reserve Account to fund the District's required \$710,239 in local share of the Regular Operating District (ROD) grant [SDA #: G5-5969 0475-055-14-G2VB; \$1,183,731 total project cost, including local share] from the School Development Authority (SDA) for a partial replacement of the Middle School roof.
2. +Motion to submit a corrective action plan to achieve a better balance between reimbursements and matching costs related to the Special Education Medicaid Initiative (SEMI) annual cost settlement process, with the goal of avoiding and/or otherwise minimizing payback situations (i.e.: reimbursements exceeding matching costs). (First noted for the FY 2013 cost settlement summary received February, 2015)
3. +Motion, to accept, on recommendation by the Special Education Department, the offer by IEP Direct to transition to its individualized education program (IEP software on announcement by our current contractor on its intent to discontinue our present software (Student Tracker) at the end of the 2015-16 school year, under terms including: (1) the same 2015-16 pricing as currently paid to Student Tracker; (2) discounted rate by IEP for 2016-17; (3) full data and document conversion/migration; (4) extended read-only access to prior Student Tracker data; and (5) customized training for transitioning. Estimated 2015-16 costs not expected to exceed over \$5,300 per annum; estimated discounted price for 2016-17 not expected to exceed \$31,000 per annum; estimated annual costs for 2017-18 and 2018-19 not expected to exceed \$13,200 per year. [Statutory reference: 18:18A-5-a (19)].
4. Motion to approve for Gloucester County Special Services School District to provide instruction for one student. The proposal is for the amount of \$10,496 for the months of January and February. The rate is \$62/hr for homebound instruction and \$63/hr for an educational interpreter with sign language.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - April 1, 2015

5. +Motion to participate in New Jersey's Clean Energy's Direct Install Program with the potential for possible funding for energy improvements if determined to be in the best interest of the District.
6. Motion to approve the following Joint Agreements payable to Bordentown Regional School District:
 - a. Lumberton Middle School
(This is a change from previous approval due to student moving)
To transport one student to and from Lumberton Middle School, Route # 51-A, effective February 20, 2015. Adjusted total cost, \$9,262.23.

INFORMATION:

7. Update on previous business, Motion O-6 [adopted February 18, 2015] concerning tax-exempt lease-financing for 6 buses: Lease was executed March 2015 for final amount of \$525,000 (vs. approved estimate of up to \$540,000) at an interest rate of 1.67% (versus approved estimate of up to 1.73%) for accumulated interest of \$31,858 (versus approved estimate of up to \$34,184), with the first payment starting 10/01/2015 and the last due on 10/01/2021. The lease term remains at 7 years.
8. +Estimated claim amounts for the High School Auxiliary Gym [pipe burst, leading to gym floor & equipment damage], submitted to insurance carrier with back-up quotes/details. Note: Reimbursement will only be to restore the "like kind and quality" in place before the accident.

ON A ROLL CALL VOTE (Items 1-6):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Brennan, Mr. Tyler Ms. Zablow, Mr. Creegan, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Roselli and Mr. Mercantini.
Motion approved by majority.

O. POLICY - None

P. BOARD and PUBLIC FORUM - None

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

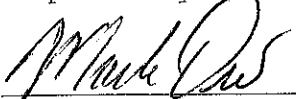
Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

Q. NEW BUSINESS - None

R. ADJOURNMENT

A motion was made by Mr. Hartmann, seconded by Mr. Creegan to adjourn the meeting at 7:25 p.m.
Motion unanimously approved.

Respectfully submitted,


Mark Drew, President


Eloi Richardson, SBA/BS