

Kindergarten Registration Requirements SY 2018-2019

Registration Hours: 9:00 a.m. - 3:00 p.m.

(Registration must be completed with all required documents by 3:00 p.m. in order to start the next school day)

Students must be **5 years old by July 31, 2018.**

The following are **required**:

1. **Photo I.D. of legal custodial parent or guardian**
2. **Birth Certificate**
3. **Verification of residence in Kipapa's district**

Provide one of the following:

- Residential purchase contract
- Rental/lease agreement
- Current utility bill (cable, water, telephone - **not cellular phone**) *in the parents' name showing the service address*

OR, if the residence is not owned/rented/leased by parent of child being registered, then the following applies:

- A **notarized** letter from owner/renter of residence.
- **Names of parents and child(ren)** must be included in the letter stating they live there.
- **Address** of where parents and child(ren) reside, within Kipapa's district, **must be noted** in the letter.
- **ALSO**, the **name of the owner/renter signing the notarized letter must provide a residential purchase contract or lease or current utility bill as noted above with his or her name on the document.**

4. **A negative Tuberculosis clearance**

- A TB skin test - PPD/Mantoux including the name of practitioner or clinic administering the test, the dates of administration and reading and diameter of induration in millimeter **done within one year before initial entry in Kipapa School.**
- **OR** a negative chest x-ray, **done within one year before initial entry in Kipapa School.**
- If your child is attending preschool in Hawaii and has already had a negative Tuberculosis clearance, a current one is not required, but you must bring your child's original Health Record (Form 14) showing the negative Tuberculosis clearance.

5. **A Student Health Record (original Form 14) must be completely filled out by the physician or the physician's office. Do not turn in the Form 14 with immunization records as an attachment, and it must include the following:**

- A physical examination **done within one year before initial entry in Kipapa School** and all required immunizations.
- **OR**, a signed statement or original appointment card from your child's doctor as proof that the student is in the process of receiving required immunizations or physical examination (**in addition to record of immunizations already received recorded on Form 14**).
- If your child is attending preschool in Hawaii and has already had a physical examination, a current one is not required, but it must have been recorded on your child's original Student Health Record (Form 14) (**in addition to record of immunizations already received**).