

**REGULAR BOARD MINUTES
BOARD OF TRUSTEES
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO
DISTRICT OFFICE
July 25, 2011
7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Monday, July 25, 2011.

Those present: **Mrs. Elleveen T. Poston**
 Mr. Thadis D. Calcutt, Jr.
 Dr. W. L. Coleman
 Mrs. Mona Lisa M. Andrews
 Mr. Johnny R. Jenkins
 Mr. Raleigh O. Ward, Jr.

Absent: **Mr. Lawrence S. Kennedy, Jr.**

Call to Order

Mrs. Elleveen T. Poston, called the meeting to order at 7:00 p.m. by welcoming the visitors. Dr. W. L. Coleman, served as secretary.

Recognition of Visitors

Mr. Thadis D. Calcutt, Jr., was presented with a pin and a certificate for reaching the SCSBA Level 3 Boardmanship Institute Training.

Mrs. Elleveen T. Poston was presented with a pin and a certificate for reaching the SCSBA Level 2 Boardmanship Institute Training.

The SCSBA Boardmanship Institute was established in 1982 and offers a year-round training curriculum focused on leadership skills for board members on state and national educational issues. Level 6 is the highest recognition in the SCSBA Boardmanship Institute. Qualified board members will be awarded their Level 6 plaques and pins during the Annual Convention in February 2012.

Minutes

A motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mr. Johnny R. Jenkins to accept the June 27, 2011, minutes as written. The motion carried 6-0.

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Communication to the Board

Mr. Sullivan gave the Board an update on **Food Service (Milk & Bread Rollover)**. At this time, the milk and bread bids will remain at the 2010-2011 prices. Mr. Hyman also informed the Board concerning the new United States Department of Agriculture (USDA) regulation on drinking water. The schools must provide access to drinking water during lunch breaks. The children will have access to fountain water at the following locations: HPEM - the water fountain is located adjacent to the cafeteria and HPHS - the water fountain is located in the dining area. *(See the 07/26/10 & 08/23/10 Board Minutes)*

Report of the Superintendent

Mr. Sullivan gave a **Finance Update** on the following:

Cashflow Sheet - Balance as of July 19, 2011, is \$1,445,869.15 for the 2010-2011 school year with a student base cost of \$1,615.13.

Draft K- 2011-2012 General Fund Budget Summary - reflects a \$5,982.20 (\$6,445,140.26 - \$6,439,158.06) surplus, along with, the 2011-2012 EFA Projection Based on \$1,850 Student Base Cost with 87.9155% State Support. The EFA Projected Revenue is computed at \$6,445,140.26. The EFA Projected Expenditure is estimated at \$6,439,158.06. The 2010-2011 Projected Expenditures is \$6,313,107.94.

Mr. Sullivan stated the district will continue to monitor student enrollment due in part to an increase in multi-family housing which has resulted from the downturn in the economy. He said the district will complete its audit in the next 30-40 days which should reflect additional savings for the district.

Old Business

A motion was made by Dr. W. L. Coleman and seconded by Mrs. Mona Lisa M. Andrews to allow Mr. Sullivan to continue with the updates to the Board on the **Funding Flexibility** which is due on **6/30/2012** to the State Department of Education (SDE) Office of Finance. This board approval also included the first phase of the funding flexibility to include the \$250 for **Teacher Supply**. The district will provide teachers with the \$250 supply allocation on the first day they report for the 2011-2012 school year. The SDE form which is due by June 30, 2012, will include the following information:

- (1) Our district suspended staffing ratios in the following areas
- (2) Our district delayed the following number of teacher contracts
- (3) The following number of contracts were not renewed
- (4) Our district negotiated the following number of retiree salaries

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- (5) Our district furloughed teachers the following number of days
- (6) Our district furloughed administrators the following number of days
- (7) Our district has suspended the following noninstructional/nonessential programs for the 2011-12 school year.

Funding flexibility give districts the option to “ transfer up to 100% of funds between programs to any instructional program provided the funds are utilized for direct classroom instruction”. In other words, the district may transfer revenue between programs regardless of fund source (the exceptions being the General Fund and Lottery Funds) as long as those expenditures are recorded in a 100 function. (Referenced: http://ed.sc.gov/agency/cfo/finance/old/finance/budget_information/FlexProc.doc)

The motion carried 6-0. Mrs. Poston expressed how happy she was that the teachers would be receiving this money to help with classroom supplies. A copy of the funding flexibility and the teacher supply documents are on file in the Superintendent’s office.

A motion was made by Dr. W. L. Coleman and seconded by Mrs. Mona Lisa M. Andrews to approve the **Teacher/Administrative Furlough** for the 2011-2012 school year. Mr. Sullivan stated the furloughs would have to be a 2:1 ratios for Administrative Staff/Teacher. The Administrative Staff is furloughed ten (10) days and the teachers are furloughed five (5) days. This is the second year of the district-wide furlough. The motion carried 6-0.

A motion was made by Mr. Johnny R. Jenkins and seconded by Dr. W. L. Coleman to continue the **Step Increase - Frozen** for the 2011-2012 school year. This is the 3rd year the district has had to freeze the step increase for teachers. Mr. Sullivan said once the funds become available, this will be the first initiative to ensure the teachers of their correct years of experience. The motion carried 6-0. (See the 05/24/10 & 07/26/10, board minutes)

New Business

A motion was made by Dr. W. L. Coleman and seconded by Mr. Thadis D. Calcutt, Jr., to employ **Ms. Ashley N. Moore** as an Induction Science Teacher at Hannah-Pamplico High School for the 2011-2012 school year. The motion carried 6-0. A copy of the teacher recommendation is on file in the Superintendent’s office.

At 7:25 p.m. Dr. W. L. Coleman made the motion to go into Executive Session. Mr. Johnny R. Jenkins seconded the motion. The motion carried 6-0.

At 7:34 p.m. Dr. W. L. Coleman made the motion to come out of Executive Session. Mr. Johnny R. Jenkins seconded the motion. The motion carried 6-0.

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In Open Session, Mrs. Mona Lisa M. Andrews made the motion for Florence County School District Two to enter into a contractual agreement with **Mrs. Kimberly E. Jenkins** as a PACE Eligible Induction Science Teacher at Hannah-Pamplico High School for the 2011-2012 school year. Mrs. Jenkins will work one-half day (.5 FTE) as a Science Teacher and one-half (.5 FTE) as a Teacher Assistant at Hannah-Pamplico Elementary/Middle School. Mr. Raleigh O. Ward, Jr., seconded the motion. The motion carried 6-0.

The following documents were mailed to the Board on **July 14, 2011**, as information.

1. **Board Minutes - June 27, 2011 [Please Review]**
2. **Revised 2011-2012 Board Meeting Dates and Locations**
3. **News Article: In the Schools - Junior High Students Get Head Start on College Exams**

Copies of these documents are available in the Superintendent's office.

Adjournment

At 7:36 p.m., Dr. W. L. Coleman made the motion to adjourn. The motion was seconded by Mr. Johnny R. Jenkins. The motion carried unanimously.

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 7:36 p.m.

Mrs. Elleveen T. Poston
Board Chairman

Dr. W. L. Coleman
Secretary