

## **Tardy Policy**

Students are expected to be in their classroom **before** the tardy bell rings. Those not in the room by this time will be considered tardy. After accumulating 3 tardies, students will be referred to their assistant principal for discipline. Progressive discipline for tardies will be as follows...

1. Warning
  2. Warning
  3. 30 minute Detention (student will be called down to the main office to call home)
  4. 30 minute Detention
  5. 1 Hour Detention
  6. 30 minute School Beautification
  7. 1 Hour School Beautification
  8. 1 Day ISS
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## **Personal Electronic Devices**

A student may possess a cell phone, electronic communication device, iPod or similar electronic storage devices. Administration gives students permission to use electronic devices during passing time and lunch. Administration reserves the right to revoke the privilege of electronic communication devices at any time. The student who possesses a cellular phone or ECD/ESD shall assume responsibility for its care. At no time shall the school be responsible for preventing theft, loss, or damage to cell phones or ECD/ESD brought onto its property.

Teachers may allow students to use personal electronic devices as part of instruction. Classrooms will have clearly identified yellow (electronic devices permitted) or red zones (no electronic devices permitted). The following process will be followed for students found in violation of the policy.

- 1st Offense: Teacher warning (warning does not have to be on an individual basis but can be done for the entire class; warnings do not have to start over each day)
- 2nd Offense: Teacher provides a safe place for student to store the electronic device for the remainder of the class period.
- 3rd Offense: Office referral and phone call home from the teacher and administration. Consequence: Student will submit electronic device for a full school day.
- 4th Offense: Office referral and phone call home from the teacher and administration. Consequence: Student will be assigned one (1) day ISS and electronic device will be turned in to the ISS teacher for the day.

\*\*\*Refusal to turn in phone will result in up to a three (3) day out-of-school suspension\*\*\*