

St. Marys Area School District  
Board of School Directors  
Regular Meeting  
May 15, 2017, 7:00 P.M.  
Library, St. Marys Area High School

Minutes

An executive session was held at 6:00PM to discuss legal affairs.

I. The St. Marys Area Board of School Directors held their regular meeting May 15, 2017 at 7:00PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Dr. Clythera S. Hornung.

II. Pledge of Allegiance

III. Directors Present: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman. Directors Absent: Bryan Chiappelli.

Others Present: Dr. G. Brian Toth, Ginger Williams, James Wortman, Robin Johnson, Warren Beck, Noel Petrosky, Dan Vollmer, Christine Kuhar, Karen Lucanik, Mark Romain, Dan Elder, Mike Belovesick, Aaron Simbeck, Jody Young, Atty. Richard Brown, a representative from *The Daily Press*, and four (4) visitors.

IV. Comments from visitors including comments on federal programs.

V. Presentations

- a. Jennifer Tamburlin – acknowledgement of membership in International honor society.
- b. SSM classroom team presenting on PaTTAN Autism Initiative program
- c. Attorney Rick Brown – legal updates

VI. Superintendent Comments

VII. The minutes of the workshop meeting on April 4, 2017 and the regular meeting held on April 10, 2017 were approved.

Motion by Stacy McKee, seconded by Kathryn Blake – motion carried by a voice vote of all members present.

VIII. The treasurer's report for March 2017 was approved.

Motion by Danielle Abrahamson, seconded by Stacy McKee – motion carried by a voice vote of all members present.

IX. Approved Payment of Bills

General Fund	May 2017 and office checks for April 2017
Bond Fund	May 2017
Food Service Fund	May 2017 and office checks for April 2017
Athletic Fund	April 2017
Payroll Wire Fund	April 2017
Payroll Fund	April 201

Motion by Eric Wonderling, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

**X. Board Procedures**

**A. Election of Board Secretary**

As per Section 404 of the Public School Code, Ginger Williams was elected as board secretary for a term of four years beginning July 1, 2017.

Motion by Stacy McKee, seconded by Robert Sorg; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

**B. Election of Board Treasurer**

As per Section 404 of the Public School Code, Geraldine Krull was elected as board treasurer for one year beginning July 1, 2017. Compensation is to be set at the budgeted amount of \$150.00 annually.

Motion by Kathryn Blake, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

**C. Appointment of Assistant Board Secretary**

As per Section 434 of the Public School Code, Laura Carlson was appointed as assistant board secretary for one year beginning July 1, 2017.

Motion by Eric Wonderling, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

**D. Board Policy**

First reading of the revised policies:

1. Policy No. 305, Employment of Substitutes (Attachment No. 1)
2. Policy No. 827, Conflict of Interest (Attachment No. 2)

**E. Seneca Highlands IU9 Policies and Procedures**

Approved adoption of Seneca Highlands Intermediate Unit 9 policies and procedures under the federal requirements of 34 CFR PART 300.

Motion by Danielle Abrahamson, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Eric Wonderling, Jerry Zimmerman. Voting no: Robert Sorg—motion carried.

**XI. Business Affairs**

**A. Affiliation Agreement**

The Affiliation Agreement between Bloomsburg University and St. Marys Area School District regarding student teacher placements was approved. (Attachment No. 4)

Motion by Stacy McKee, seconded by Eric Wonderling; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

**B. Creative Learning Agreements**

Approved the agreements between Creative Learning Systems and St. Marys Area School District for the purchase of equipment, supplies, curriculum and support agreement for the SmartLab technology education learning environment and instructional system. Funded

through Technology Reserve Funds, deposit in the amount of \$45,000.00 to be transferred to the General Fund May 2017. (Attachment No. 5)

Motion by Eric Wonderling, seconded by Robert Sorg; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Homung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

**C. Dellicker Strategies Agreement**

Approved the agreement between Dellicker Strategies and St. Marys Area School District for consulting services in planning for a personalized learning program. This will be funded through Ready to Learn grant. (Attachment No. 6)

Motion by Eric Wonderling, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Homung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

**D. LERTA Application**

Approved a LERTA application from Keystone Powdered Metal Co., 251 State Street, St. Marys for a 26' x 37' building on the north side of an existing storage building to be used for storage at an estimated cost of \$130,000.00. (Attachment No. 7)

Estimated tax exemption schedule as follows:

<u>Lerta Exempt Schedule</u>		
Year 1	100% Exempt	\$2,153.00
Year 2	100% Exempt	2,153.00
Year 3	75% Exempt	1,615.00
Year 4	50% Exempt	1,077.00
Year 5	0% Exempt	0.00
<u>Total Exempt</u>		<u>\$6,998.00</u>

Motion by Robert Sorg, seconded by Eric Wonderling. Jerry Zimmerman requested a discussion be held prior to voting. Voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Homung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

**E. Repository of Unsold Properties**

Approved offer of sale for a property held in repository of unsold properties as listed with Elk County Tax Claim Bureau. (Attachment No. 8)

Motion by Danielle Abrahamson, seconded by Eric Wonderling; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Homung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

**F. 2017-2018 Bids**

The business manager was given approval to solicit bids for the 2017-2018 school year for the items listed below.

1. General consumable supplies
2. Art supplies
3. Science supplies
4. Kindergarten supplies
5. Tech prep and industrial art supplies
6. Physical education supplies
7. School health supplies
8. Tech prep health supplies
9. Music supplies

10. Furniture and equipment

Motion by Kathryn Blake, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

G. Budgetary Transfers

The business manager was given approval to make budgetary transfers as needed pending final audit. These transfers will be presented to the board upon completion of the audit.

Motion by Stacy McKee, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

H. Training Disclosure (For Information Only)

Annual Security Exchange Commission Municipal Continuing Cooperation Initiative training was completed as required. (Attachment No. (9))

I. Bank Account

Approved establishing a checking account at Northwest Savings Bank to maintain separate transactions for Dental Insurance Funds as required per employee agreements. The account signatories shall be the School Board President, Treasurer and Secretary.

Motion by Robert Sorg, seconded by Eric Wonderling; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

J. Source4Teachers Addendum

Approved the Source4Teachers Addendum for Extended School Year services as needed. (Attachment No. 10)

Motion by Eric Wonderling, seconded by Robert Sorg; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

K. Contract for Hearing Support Services

The Contract and Board Resolution for Hearing Support Services between Seneca Highlands Intermediate Unit Nine and St. Marys Area School District for the 2017-2018 school year was approved. (Attachment No. 15)

Motion by Eric Wonderling, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

L. Zito Media Amendment

Approved the Zito Media 1<sup>st</sup> Amendment to Existing Technical Services Agreement #3 to increase internet service to 1Gbps retroactive to May 9, 2017. (Attachment No. 16)

Motion by Robert Sorg, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

M. Scholarship Funds

Approved the transfer of all funds, as requested by Dr. Neal Lepovetsky, from the Kathy Lepovetsky Memorial Scholarship Fund held by St. Marys Area School District according to the

Trust Agreement to the Elk County Community Foundation affiliate of Community Foundation of North Central Pennsylvania.

Motion by Eric Wonderling, seconded by Robert Sorg; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

**XII. General School Affairs**

**A. Support Organizations (For Information Only)**

The following support organization has submitted necessary information for the 2016-2017 school year as required under Policy No. 915.

SMAHS Lady Dutch Softball Boosters (Attachment No. 11)

**B. Cafeteria Prices for 2017-2018**

Approved 2017-2018 a la carte price adjustments. (Attachment No. 12)

Motion by Stacy McKee, seconded by Danielle Abrahamson. Robert Sorg requested a discussion be held prior to voting. Voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

**C. Pennsylvania Youth Survey**

The St. Marys Area School District was given approval to administer the Pennsylvania Youth Survey (PAYS) in grades 6, 8, 10 and 12. This survey will be at no cost to the St. Marys Area School District. (Attachment No. 13)

Motion by Danielle Abrahamson, seconded by Eric Wonderling; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

**XIII. Transportation**

Motion by school board president to combine sections A&B under XIII Transportation as one vote.

**A. Bus Stop**

Approved the following bus stop:  
Rightmeyer Street/Columbus Street, St. Marys PA

**B. School Vehicle Driver**

Approved the following school vehicle driver:  
Diane Gillen, Kersey PA

Motion by Stacy McKee, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

**XIV. Student Activities**

**A. Field Trip Approval**

Approval was given for six (6) students and two (2) chaperones to attend the HOSA National Competition in Orlando, Florida from June 20, 2017 through June 25, 2017. District cost will be \$7,401.72.

Motion by Eric Wonderling, seconded by Danielle Abrahamson; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert

Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XV. Buildings and Grounds

A. Use of Facility Approval

1. Approved request for the use of Bennetts Valley Elementary School front lobby for the Bennetts Valley PTO and the Brockway Center for Arts and Technology (BCAT) to hang a completed mural on Sunday, May 28, 2017 and Monday, May 29, 2017 from 3:30pm until 8:00pm.

Motion by Danielle Abrahamson, seconded by Stacy McKee; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

2. The request for use of the St. Marys Area Middle School parking lot for twenty (20) students from the EVOC class to test out driving an ambulance on Sunday, June 4, 2017 from 8:00am until 4:00pm.

Motion by Danielle Abrahamson, seconded by Robert Sorg; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

XVI. Personnel

Approved personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 clearance documentation.

Motion by school board president to combine Sections A-F under XVI Personnel as one vote.

A. Resignation, Personnel

Name: Caitlin Anderson  
Position: Facilitator: St. Marys Area High School  
Effective: May 8, 2017 (Attachment No. 14)

B. Hire, Supplemental Contracts, 2017-2018 School Year

Name: Ann Defilippi  
Position: Outdoor Colorguard  
Terms: \$991.00 – (Renew from 2014-2015 sy)

Name: James Swanson  
Position: Asst. Varsity Football Coach  
Terms: Volunteer – (Renew)

C. Resignation, Supplemental Contracts

Name: Sharon Welsner  
Position: Head Track Coach  
Effective: April 29, 2017

D. Hire, Homebound Personnel, 2016-2017 Contract Pay Rate

Name: Maureen Gorman  
Position: South St. Marys Street Elementary School Teacher  
Effective: April 27, 2017

E. Hire, School to Work Student 2016-2017 – Hourly rate \$7.25

Name: Audrey South  
Position: School to Work – St. Marys Area High School (Ms. Jackson)

Effective: April 19, 2017

F. Transfer of Sick Days

Approved transferring ten (10) sick days from Michael Belovesick to Amelia Belovesick.

Motion by Stacy McKee, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

G. Confidential Secretary

The personnel secretary position was reclassified as a confidential secretary as per the PLRB Case No. PERA-R-17-64W dated May 12, 2017.

Motion by Stacy McKee, seconded by Eric Wonderling; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

Motion by school board president to combine Sections H-I under XVI Personnel as one vote.

H. Hire: 2016-2017 Extended Year Staff

Teachers

James McGonnell	Ashley Sheller
Melinda Posteraro	Kara Vollmer

Classroom Aides and Transportation Aides

Carla Cannon	Karen Horner
Stacy Dent	Kathy O'Leary
Linda Glass	JoAnn Piccirillo
Lois Huff	Courtney Rieger

I. Volunteer

Name: Carolyn Ann Dynda  
Building: South St. Marys Street Elementary School (New)

Motion by Stacy McKee, seconded by Kathryn Blake; voting yes: Danielle Abrahamson, Kathryn Blake, James Condon, Dr. Clythera S. Hornung, Stacy McKee, Robert Sorg, Eric Wonderling, Jerry Zimmerman – motion carried.

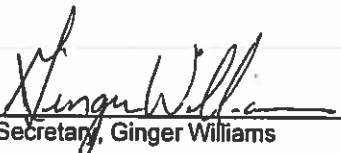
XVII. Board Discussion

XVIII. Adjournment

Motion by Eric Wonderling; seconded by Stacy McKee - meeting adjourned 8:11PM



Board President, Dr. Clythera S. Hornung



Board Secretary, Ginger Williams