

# SCHOOL DIRECTORY ~ 2017-2018



Welcome to a new school year. It is time to update our School Directory. Please read and follow the directions. **We need the information by Monday, August 28, 2017.**

**The only way to be included in this directory is to return this form.** The form has to be completed each year. Without the form I cannot include your information in the directory, even if your information was in last year's directory.

If you have any questions, please contact the School Office or Laura Garrett at 734-812-4806 or at [pezgarrett@yahoo.com](mailto:pezgarrett@yahoo.com).

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**Student Name(s) and Grade(s) (please provide grade for the current school year):**

_____	Grade _____	_____	Grade _____
_____	Grade _____	_____	Grade _____
_____	Grade _____	_____	Grade _____

## **CLASS ROSTER:**

Parents, please sign below, if the above information can be included in the roster for their class.

Print \_\_\_\_\_ Sign \_\_\_\_\_

## **SCHOOL INFORMATION E-MAIL DISTRIBUTION LIST:**

Please provide e-mail address(s) (**both parents, step-parents, grandparents**) to be included in the school information e-mail distribution list used for weekly emails.

Parent Name \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Parent Name \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Additional Contact \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Additional Contact \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Additional Contact \_\_\_\_\_ E-Mail Address \_\_\_\_\_

**OVER →**

**SCHOOL DIRECTORY:**

Please check **one** of the following three boxes **AND COMPLETE SECTION BELOW:**

Mark the box to the left if there is **no change** to the **directory information** that was printed in last years' directory. (*i.e.* name, address, phone, e-mail)

Mark the box to the left if you have **new information or a change** from last year's directory information. **Please complete the name and address form BELOW.**

Mark the box to the left if you **do not want** your information (*i.e.* name, address, phone, e-mail) in the name and address section of the directory.

**Please print clearly!** Be sure to clearly define periods, underscores, or other special characters. If parent's names and/or addresses are different, please specify each separately. **No student e-mails please.**

Parents' Names: \_\_\_\_\_  
(First & Last)

Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_  
(No student e-mail addresses)

Parents' Names: \_\_\_\_\_  
(First & Last)

Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_  
(No student e-mail addresses)