

ALEXANDER CENTRAL SCHOOL DISTRICT

3314 Buffalo Street
Alexander, NY 14005
Phone (585) 591-1551
Fax (585) 591-1098

Superintendent
Dr. Catherine Huber

Elementary Principal
Matthew Stroud

Middle/High School Principal
Shannon Whitcombe

RELEASE OF INFORMATION

To _____

Date _____

Phone _____

Fax _____

The students listed below have enrolled in Alexander Central School District on _____

NAME _____ GRADE _____ DOB _____

NAME _____ GRADE _____ DOB _____

NAME _____ GRADE _____ DOB _____

Please forward the records indicated:

- Cumulative Records
- Current Report Card and/or grades to date
- Guidance Transcripts
- Attendance
- Current IEP (please send as e-mail attachment to: cfallon@alexandercsd.org)
- Current psychological testing
- 504 Plan
- Discipline Records
- Social History
- Related service evaluations, reports and prescriptions
- Functional Behavior Assessment and/or plan
- Annual Medicaid Consent, if applicable
- Date of STAC withdrawal
- NYSESLAT Eligibility; ELL; LEP
- Any results from a NYS Testing
- Immunization Records
- Health Records and orders for prescriptions, if meds taken in school
- Free/Reduced Lunch Application
- Other _____

I hereby give permission for the exchange of information between Alexander Central School and _____

Name of agency/agencies

Parent/Guardian Consent _____

Please send above records to indicated office:

Alexander Elementary School Office
Phone (585) 591-1551 ext 1831
Fax (585) 591-4713 ATT: Barb Donnelly

MSHS Guidance Office
Phone (585) 591-1551 ext 2051
Fax (585) 591-1098 ATT: Dawn Raines

CSE Office
Phone (585) 591-1551 ext 1111
Fax (585) 591-1098 ATT: Ann Chilano