

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
February 22, 2016

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the meeting at
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CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the President, Mrs. Barbara Michel.

FLAG SALUTE

MEMBERS PRESENT

Mrs. Barbara Michel; Mrs. L. Carole Jensen; Mr. Brian Chambers;
Mrs. Rochelle Smith; Mr. Samuel Van Hamblen.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunozumi,
Assistant Superintendent, Administrative Services; Dr. Ramon
Miramontes, Assistant Superintendent, Educational Services; Mrs.
Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mr. Hamblen made the motion, seconded by Mrs. Smith, to
approve the agenda.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, February 22, 2016 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF FEBRUARY 9, 2016

Agenda Exhibit A.

Mr. Chambers made the motion, seconded by Mrs. Jensen, to approve the Minutes of the Regular Meeting of February 9, 2016.

AYES: 4; NOES: 0; ABSTAIN: 1; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. HEARING SESSION

The Youth Leaders of Orange County presented an organizational update to the Governing Board.

IV. RECOGNITION

.01 BUENA PARK SCHOOL DISTRICT'S EVERY STUDENT SUCCEEDING AWARD

Agenda Exhibit B.

The purpose of the Association of California School Administrators' (ACSA) Every Student Succeeding award is to honor students at all grade levels who have succeeded, against all odds, beyond expectations or simply won the hearts of the administrators and other educators who helped them achieve their goals. Each principal introduced the chosen student from their school and shared comments as to why they were chosen. Isabella David Forero-Beatty School, Jacqueline Ramirez-Corey School, Chance Mulholland-Emery School, Vianey Vaca-Gilbert School, Cesar Cordero-Pendleton School, Justin Rodriguez-Whitaker School, and Angela Benitez De Arcos-Buena Park Junior High School each received certificates of achievement from the Governing Board and a Target gift card from the Buena Park Education Foundation.

ACSA Region 17 sponsors a recognition breakfast to honor one student from each district in Orange County. Justin Rodriguez will represent Buena Park School District at the March 11, 2016 breakfast at the Bowers Museum in Santa Ana.

V. PROGRAMS AND REPORTS

.01 FACILITIES MODERNIZATION PROGRAM UPDATE

Timothy Spencer, TELACU Project Manager, provided an update on three Phase I projects in progress; Beatty seismic upgrade, BPJHS modernization, and phone installation project. Mr. Spencer reviewed the timeline and the challenges of each project. Also, discussed was the status of past Phase I project closeouts and DSA certification.

TELACU shared updated budgetary figures for the District's construction projects and confirmed validation of remaining General Obligation bonds at \$2.3 million. They also specified other alternative sources of project funds including a projected Bond Anticipation Note (BAN) funding of \$4.0 million. Inclusive of remaining bond funds and alternative funding sources, a total of \$9.1 million is available for use for 2016 project funding. Based on their latest projections, \$8.7 million is needed to fund the three Phase I projects previously mentioned.

In 2017, a second issuance of General Obligation bonds will be issued. Funds will be used to repay the BAN and to fund the Gilbert and Whitaker modernization projects as well as the bell/clock systems at the remaining non-modernized school sites. At the conclusion of the 2017 year, all funds will have been exhausted and the Beatty and Corey modernization projects may need to be deferred until 2020 when the third issuance of General Obligation bonds is anticipated. If the State Bond initiative is passed by voters in the November election, the District may be eligible for State matching dollars which would allow the Beatty and Corey modernization projects to be undertaken earlier than 2020.

VI. ACTION CALENDAR

.01 APPROVAL OF THE 2016-2017 INSTRUCTIONAL CALENDAR

Agenda Exhibit C.

Following joint meetings held with the Buena Park Teachers Association and the California School Employees Association, Chapter #569, the 2016-2017 Instructional Calendar was approved by the Governing Board. School will open on Tuesday, August 9, 2016 and conclude on Friday, May 26, 2017. Winter recess will be December 19, 2016 through January 2, 2017 and Spring recess will be March 27-31, 2017. The 2016-2017 Instructional Calendar complies with existing bargaining unit contracts and Education Code requirements relating to staff contractual work days and student attendance.

Minutes, February 22, 2016 (Continued)

VI. ACTION CALENDAR (Continued)

.01 APPROVAL OF THE 2016-2017 INSTRUCTIONAL CALENDAR
(Continued)

Mrs. Smith made the motion, seconded by Mrs. Jensen, that the Governing Board approve the 2016-2017 Instructional Calendar.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 APPROVAL OF PLAN FOR USE OF EDUCATOR EFFECTIVENESS FUNDS

Agenda Exhibit D.

As a condition of receiving Educator Effectiveness funds, local educational agencies are required to develop a plan delineating how the funds will be spent and provide a detailed expenditure report to the California Department of Education no later than July 1, 2018. Funds may be used to support the professional development of certificated teachers, administrators and paraprofessional educators and may be expended anytime during the 2015-16, 2016-17 and 2017-18 fiscal years. Based on data submitted to CALPADS for the 2014-15 fiscal year, Buena Park School District will receive Educator Effectiveness funds in the amount of \$337,257. The Buena Park School District's plan for these funds, developed in collaboration with BPTA, CSEA, administrators, and Educational Services staff, will focus on literacy.

Mr. Hamblen made the motion, seconded by Mr. Chambers, that the Governing Board approve Plan for Use of Educator Effectiveness Funds.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, February 22, 2016 (Continued)

VI. ACTION CALENDAR (Continued)

.03 CALIFORNIA SCHOOL BOARDS ASSOCIATION 2016 DELEGATE ASSEMBLY BALLOT

Agenda Exhibit E.

The Governing Board voted for the following eight candidates on the California School Boards Association 2016 Delegate Assembly Ballot: Dana Black-Newport Mesa USD, John Briscoe-Oceanview SD, Lauren Brooks-Irvine USD, Judith Franco-Newport-Mesa USD, Candice Kern-Cypress ESD, Rosemary Saylor-Huntington Beach City SD, Francine Scinto-Tustin USD, and Michael Simons-Huntington Beach Union HSD. CSBA delegates will serve two-year terms beginning April 1, 2016 through March 31, 2018.

Mr. Hamblen made the motion, seconded by Mrs. Jensen, that the Governing Board approve California School Boards Association 2016 Delegate Assembly Ballot.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.04 RESOLUTION #15-12: WEEK OF THE SCHOOL ADMINISTRATOR (MARCH 6-12, 2016)

Agenda Exhibit F.

"School Administrator" is a broad term used to define many education leadership posts: superintendents, assistant superintendents, principals, assistant principals, special education leaders, curriculum and educational leaders, school business officials, classified educational leaders, and other school district employees are considered administrators. Research shows great schools are led by great principals, and great districts are led by great superintendents supported by extensive administrative networks throughout the state. Buena Park School District declares the week of March 6-12, 2016 as Week of the School Administrator and commends all school leaders for the contributions they make to successful student achievement.

Mrs. Smith made the motion, seconded by Mr. Chambers, that the Governing Board approve Resolution #15-16: Week of the School Administrator (March 6-12, 2016).

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, February 22, 2016 (Continued)

VII. DISCUSSION CALENDAR

.01 Buena Park Junior High School 6th Grade Academy Pilot Program

Buena Park Junior High School Principal Erik Bagger presented an outline of the proposed 6th grade Conservatories and Academies at BPJH for 60-120 6th grade students during the 2016-17 school year. The proposed plan includes: Honors Prep Academy-GATE strategies embedded in four core subjects, speech/debate/Spanish electives, and physical education; STEM Academy-four core subjects, STEM electives design/modeling/automation/robotics, and physical education; Athletics or Electives Academy-four core subjects, choice of woodshop/forensic science/culinary arts/art electives, and physical education; and Conservatories of Music and Fine Arts-four core subjects, instrumental music/fine arts electives, and physical education. Mr. Bagger shared details of each conservatory and academy, outlined proposed staffing needs, budget impacts, and a program preparation timeline. Also discussed was a proposed communication plan to notify the community of the program.

Comments and concerns expressed by the Board included: timeliness of parent notification, the impact of the proposed consolidated grade 7/8 lunch, issues with minimum and maximum number of students in each academy and the program, and student transportation and child nutrition operational issues.

.02 Local Control Accountability Plan Timeline

The Local Control and Accountability Plan (LCAP) is a critical part of the new Local Control Funding Formula (LCFF). Each school district must engage parents, educators, employees and the community to establish these plans. The initial plan covers three years, but must be updated annually by the district by July 1 of each following year. Dr. Miramontes shared the 2016-17 LCAP timeline with the Governing Board.

.03 Board Policy Adoption/Review/Revision/Deletion

- BP4118 Suspension/Disciplinary Action (revise)(Magnuson)
- BP4121 Temporary/Substitute Personnel (revise)(Magnuson)
- BP5141.8 Heat Illness Prevention (adopt)(Magnuson)
- BP5145.3 Nondiscrimination/Harassment (revise)(Magnuson)
- BP5145.7 Sexual Harassment (revise)(Magnuson)

Agenda Exhibit G.

Minutes, February 22, 2016 (Continued)

VII. DISCUSSION CALENDAR (Continued)

.03 Board Policy Adoption/Review/Revision/Deletion
(Continued)

The Governing Board considered the listed board policies for adoption/review/revision/deletion and indicated changes where necessary. Indicated changes will be made and the policies will be included on the Consent Calendar for approval on the next Board agenda. The Governing Board requested that BP 5141.8 Heat Illness Prevention be brought back for further discussion at the next Board meeting.

VIII.CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

No items were removed from the consent calendar.

.13 APPROVAL OF CONSENT CALENDAR

Mr. Hamblen made the motion, seconded by Mrs. Smith, that the Governing Board approve Consent Calendar Items .02 through .12, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #15-16-15

Agenda Exhibit H.

CERTIFICATED PERSONNEL

I. CURRICULUM WORK

Additional Hours for Visual and Performing Arts Committee

As part of the grant agreement awarded by the Orange County Community Foundation, the Buena Park School District will work to incorporate arts education for all K-8 students. The funds provided by this grant (in the amount of \$3,000) will help promote awareness and build support for the arts program. As part of this effort, the Visual and Performing Arts Committee, including teachers from across the district, will meet during the 2015-16 school year. Seven teachers will be paid the contractual hourly rate of \$34.22 per hour (includes benefits), payable from the grant received from the Orange County Arts Education Collaborative Fund, for a total not to exceed \$1,500.

Minutes, February 22, 2016 (Continued)

VIII.CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-15 (Continued)

CLASSIFIED PERSONNELI. NEW HIRES

All new hires are contingent upon successful completion of new hire paperwork and DOJ fingerprint clearance.

Gonzalez, Wendy - 02/23/2016
 Cafeteria Worker I #081108D001
 Substitute Cafeteria Worker I
 Substitute Playground Supervisor

Yoo, Lynn - 02/23/2016
 Substitute Typist Clerk
 Substitute Playground Supervisor

II. CHANGES OF ASSIGNMENT

Bryant, Jody - 02/23/2016

Current Assignment(s):

Playground Supervisor #081137J007
 Breakfast Supervisor #081149J004
 Substitute Playground Supervisor

Add: Substitute Cafeteria Worker

Buonanno, Regina - 02/24/2016

Current Assignment(s):

Cafeteria Worker I #081108P001
 Substitute Cafeteria Worker
 Substitute Typist Clerk
 Substitute Media Clerk
 Substitute Media Clerk Assistant
 Substitute Playground Supervisor

Delete: Cafeteria Worker I #081108P001

Add: Cafeteria Worker I #081108P002

Perez, Melinda - 02/23/2016

Current Assignment(s):

Cafeteria Worker I #081108D003
 Substitute Cafeteria Worker
 Substitute Typist Clerk
 Substitute Playground Supervisor

Delete: Cafeteria Worker I #081108D003

Add: Cafeteria Worker I #081108B010

Minutes, February 22, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-15 (Continued)

CLASSIFIED PERSONNEL (Continued)II. CHANGES OF ASSIGNMENT (Continued)

Roby, Darlene - 02/23/2016

Current Assignment(s):

Cafeteria Worker I #081108B003

Substitute Cafeteria Worker

Substitute Playground Supervisor

Delete: Cafeteria Worker I #081108B003Add: Cafeteria Worker I #081108J006III. SEPARATION

#0800001981 - 02/11/2016

Substitute Cafeteria Worker

Substitute Playground Supervisor

#0800002145 - 02/16/2016

Director, Fiscal Services

#0800002198 - 02/11/2016

Playground Supervisor #081137W011

Playground Supervisor #081149W005 (short term)

Substitute Playground Supervisor

IV. CURRICULUM WORKAdditional Hours, Instructional Assistants

Additional hours are needed beginning March 1 through May 26, 2016, for computer lab instructional assistants at all elementary schools (two at Beatty School and one at each of the remaining elementary schools). The instructional assistants will provide assistance with the administration of the Smarter Balanced assessments. Seven instructional assistants (two at Beatty and one at each of the remaining elementary schools), will be paid the current hourly rate of pay (a range of \$19.41 - \$31.45, depending on job classification, includes benefits), payable from LCFE (1001D) funds, not to exceed 20 hours per instructional assistant, for a total not to exceed \$5,000.

Minutes, February 22, 2016 (Continued)

VIII. CONSENT CALENDAR (Continued)

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit I.

February 25, 2016 - "Hazardous Waste Training" - A. Perez
February 26-28, 2016 - "2016 CAG Conference" - E. Lee
March 2, 2016 - "Understanding and Addressing Self-Harm"
- Y. Godinez

.04 INTER-DISTRICT TRANSFERS, 2015-2016

Agenda Exhibit J.

Permits granted to date: In: 215
Out: 206

.05 BUSINESS SERVICES REPORT

Agenda Exhibit K.

a. Purchase Orders dated 02/10/16-02/22/16 were approved in the total amount \$161,742.73.

.06 APPROVAL OF THE 2013-14, 2014-15, 2015-16 CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS), WINTER DATA COLLECTION

Agenda Exhibit L.

Each year, school boards are required to approve the CARS for funding state and federal aid programs. The CARS winter data collection includes reporting on state and federal funding programs, certification that all state and federal rules and regulations will be observed, and the use of funds will be reviewed and audited according to the standards set forth by the California Department of Education. The report consists of Fiscal Year 2013-14 reports and closeouts, Fiscal Year 2014-15 carryover and reports, and Fiscal Year 2015-16 reports for Title I, II, and III funds.

The CARS winter data collection is approved on an annual basis. By approving the CARS winter data collection, the Governing Board approves the legal assurances that govern each program funded in this application and allows the authorized submission of the CARS winter data collection. The CARS winter data collection is due February 29, 2016.

Minutes, February 22, 2016 (Continued)

VIII.CONSENT CALENDAR (Continued)

.06 APPROVAL OF THE 2013-14, 2014-15, 2015-16 CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS), WINTER DATA COLLECTION (Continued)

The CARS is the vehicle by which we secure state and federal categorical program funding for the District. Approval is required for acceptance of funds.

Administration requests Governing Board approval of the 2013-14, 2014-15, and 2015-16 CARS winter data collection for submission.

.07 PERMISSION TO GO TO BID: ASPHALT

Agenda Exhibit M.

As a part of the District's five year Maintenance Plan, asphalt repair is required at Emery Elementary School. It is anticipated that the cost of this effort will exceed the minimum contract price to qualify as a Public Works project subject to public bid under provisions of the Government Code. Therefore, the District will need to go to bid for this work.

The District requires that services be provided by a qualified firm. Utilizing the public works bid process will ensure the lowest qualified bid for asphalt repair.

Total funding for this contract, estimated to be \$100,000.00 will be paid from the Deferred Maintenance Fund.

It is recommended that the Buena Park School District Governing Board give approval to go to bid subject to provision of the Public Contract Code.

.08 PERMISSION TO GO TO BID: PAINTING

Agenda Exhibit N.

As a part of the District's five year Maintenance Plan, exterior paint is required at Emery Elementary School. It is anticipated that the cost of this effort will exceed the minimum contract price to qualify as a Public Works project subject to public bid under provisions of the Government Code. Therefore, the District will need to go to bid for this work.

The District requires that services be provided by a qualified firm. Utilizing the public works bid process will ensure the lowest qualified bid for exterior paint.

VIII. CONSENT CALENDAR (Continued)

- .08 PERMISSION TO GO TO BID: PAINTING (Continued)
Total funding for this contract, estimated to be \$60,000.00 will be paid from the Deferred Maintenance Fund.

It is recommended that the Buena Park School District Governing Board give approval to go to bid subject to provision of the Public Contract Code.

- .09 NOTICE OF COMPLETION: AAA SOLAR ELECTRIC INC. (INSTALL EQUIPMENT & CABLING)

Agenda Exhibit O.

<u>NOTICE OF COMPLETION</u>	
February 22, 2016	
INSTALLATION OF EQUIPMENT & CABLING REQUIRED FOR THE WIDE AREA NETWORK (WAN) [I.E. INTERNET] AND WIRELESS LOCAL AREA NETWORK (WLAN) [I.E. CAMPUS-WIDE WIFI] AT DISTRICT'S 7 SCHOOL SITES & THE DISTRICT OFFICE, PER BID SPECS.	
CONTRACTOR:	AAA SOLAR ELECTRIC INC. 1182 N. Knollwood Circle Anaheim, CA 92801
AMOUNT OF CONTRACT:	\$1,295,725.00
CHANGE ORDER:	\$99,751.00
CHANGE ORDER:	\$5,420.00
TOTAL CONTRACT:	\$1,400,896.00

- .10 BOARD POLICY 0429.1 SCHOOL-BASED PROGRAM COORDINATION

Agenda Exhibit P.

- .11 BOARD POLICY 0440 DISTRICT TECHNOLOGY PLAN

Agenda Exhibit Q.

- .12 BOARD POLICY 1240 VOLUNTEER ASSISTANCE

Agenda Exhibit R.

IX. BOARD COMMENTS

Mr. Chambers requested a discussion item on the next Board agenda regarding BP 1240 Volunteer Assistance, BP 1250 Visitors/Outsiders, Education Codes' 49406(m), 49024(a), and Labor Code 3364.5

X. INFORMATION/CORRESPONDENCE.01 Information/Correspondence.02 Major Topics for Governing Board

Agenda Exhibit S.

.03 School Site Activity Calendar

Agenda Exhibit T.

XI. CLOSED SESSION

At 8:05 p.m., Mrs. Smith made the motion, seconded by Mr. Hamblen, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XII. RECONVENE

At 9:07 p.m., Mr. Hamblen made the motion, seconded by Mrs. Smith, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XIII. REPORTING OUT OF CLOSED SESSION.02 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #569 (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the California School Employees Association, Chapter #569 (Government Code #54957.6).

.02 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE BUENA PARK TEACHERS ASSOCIATION (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Buena Park Teachers Association (Government Code #54957.6).

XIII. REPORTING OUT OF CLOSED SESSION (Continued)

.03 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE UNREPRESENTED EMPLOYEES (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Unrepresented Employees (Government Code #54957.6).

.04 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - SUPERINTENDENT'S MID-YEAR EVALUATION

The Governing Board received the Superintendent's 2015-16 Mid-year Progress Assessment Report.

XIV. ADJOURNMENT

At 9:08 p.m., Mr. Hamblen made the motion, seconded by Mr. Chambers, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

_____ President

_____ Clerk

_____ Member

_____ Member

_____ Member