WOLCS Board: Sharmain Matlock-Turner, President; Darlene Callands, Vice President; David R. Bright, Treasurer, Sharon Irving, Nicole McLaurin, Secretary, Wes Somerville, Ava Willis-Barksdale, Joshua Coles. New Board Members, Uva Coles, Irv Brockington, Dr. Linda Fleisher

WOLCS Staff: Dr. Debbera Peoples-Lee, Sheila Royal-Moses, Michele Jones, Charletta Zeigler, Charles Traber, Dr. Diana Scott

GUESTS: Peter Costa, Business Manager – Santilli & Thomson (via conference call)

Recorder: Camilla Mills

Call to Order: The meeting was called to order at 8:35am. Camilla Mills completed Roll Call.

Attendees: Sharmain Matlock-Turner, David Bright, Nicole McLaurin, Ava Willis-Barksdale, Wes Somerville, Darlene Callands, Uva Coles, Dr. Linda Fleisher, Irv Brockington

Approval of Prior Meeting Minutes – Monday, January 23, 2017

Motion for Approval made by David Bright  Seconded by Ava Willis-Barksdale  Passed Unanimously

Swearing in of New Board Members

Sharmain Matlock-Turner introduced and welcomed new Board Members, Commissioner Irv Brockington, Dr. Linda Fleisher and Uva Coles. Mrs. Matlock-Turner preformed the swearing-in ceremony of the new Board Members. Photos were taken to commemorate the event.

Resolution #39-16/17 Approval of New Board Members

Motion for Approval made by: Ava Willis-Barksdale  Seconded by David Bright  Passed Unanimously

Sharon Irving resigned her position from the WOLCS Board of Trustees effective February 28, 2017.

Resolution #40 16/17 Approval of Board Member Resignation

Motion for Approval made by David Bright  Seconded by Ava Willis-Barksdale  Passed Unanimously
Finance and Budget Committee Report – Introduced by David R. Bright, Chair

Peter Costa gave estimated financial summary for February 2017. A revised working budget was submitted based on new student subsidy rates.

Profit and Loss:

Revenues:
- Approximately $7.8 Million has been received as of February 2017

Expenses:
- All expenses are in line with the budget with some minor observations

Balance Sheet:
- Cash as of February 2017 $2M approximately
- Cash shows 66 days’ cash on hand
- Disbursements for the month of February 2017 total 382K. A detailed list of those items over 10K was provided to the Board.

RESOLUTIONS:

Resolutions #41-16/17  Approval of Contract for Harriet Zozofsky, Literacy Support Consultant
Motion for Approval made by: David Bright  Seconded by: Ava Willis-Barksdale  Passed Unanimously

Resolutions #42-16/17  Approval of Contract of Arlene Morris, Literacy Support Consultant
Motion for Approval made by: David Bright  Seconded by: Ava Willis-Barksdale  Passed Unanimously

Resolution #43-16/17  Approval of Contract Amendment for Barbara Jackson, Literacy Support Consultant
Motion for Approval made by: Ava Willis-Barksdale  Seconded by: Nicole Mc Laurin  Passed Unanimously

Resolution #44- 16/17  Approval of Contract for Justin Unlimited, LLC, Autism Training
Motion for Approval made by: Ava Willis-Barksdale Seconded by: Uva Coles  Passed Unanimously

Resolution #45-16/17  New Hires, Resignations and Terminations
Motion for Approval made by Nicole Mc Laurin  Seconded by: Uva Coles  Passed Unanimously
Committee Reports:

Personnel & Compensation Committee Report: Sheila Royal-Moses

Mrs. Royal-Moses provided overview of New Hires, Resignations, and Terminations. Resolution #41-16/17, Resolution #42-16/17, Resolution #43-16/17, Resolution #44-16/17 and Resolution #45-16/17 were introduced and passed unanimously.

Resource & Development Committee Report: Presented by Dr. Lee (Wes Somerville, Chair)

Dr. Lee reported that the administrative teams are near completion of finalizing the 5-Year strategic plan. This process took longer than projected as we needed to ensure that the existing comprehensive plan and the newly created turnaround plan were properly aligned to the goals and strategies of the strategic plan. As the strategic plan will provide the framework and foundation for development work. Dr. Lee mentioned that the development team recognize that the development plan must be guided by the strategic plan to secure financing to support these goals and objectives. Thus, the Development team has acknowledged that we must step back from our original thinking and first develop a fund development process that will set direction, define boundaries and guide action towards creating a formal written development plan. As a result, we aim to gather an abundance of tools and techniques to build a strong fund development plan with goals and strategies that focus on creating, cultivating and sustaining a culture of philanthropy, building stronger relationships, helping board members feel comfortable with fund development, understanding the interests of donors and prospective donors, as well as measuring and benchmarking outcomes. We aim to identify next steps by Fall 2017, and at that time, we will present a feasibility report, or RFP for a new development and communications plan.

Academic Affairs Committee Report: Sharmain Matlock-Turner, Chair

Mrs. Royal-Moses reported that staff will attend the annual statewide teacher recruitment job fair scheduled for April 8, 2017, in Oaks PA. This job fair attracts hundreds of teacher candidates from colleges across the state of Pennsylvania. This initiative will aid 2017-2018 recruitment efforts. Mrs. Royal-Moses mentioned the university/college pipeline initiative has kick off. (with help from Development Director, Ms. Jones). The pipeline initiative is intended to provide opportunities to connect with teacher candidates while they are completing their certification/degrees by inviting them to consider WOLCS for their student teaching placement.

Mrs. Royal-Moses and Ms. Zeigler reported the results of the 2016 School Progress Report (SPR). The report demonstrates that WOLCS continues to show growth and improvement, as well as remain competitive among its peer groups. A peer comparison chart was shared with Board members displaying trend data across various sectors rated to SPR, which include climate, student attendance and student achievement growth.

Governance & Nominating Committee

No report
**CEO Report**

- Dr. Lee welcomed new Board members and provided an overview of Board Committee detail for 2017-2018.
- Dr. Lee reported that the new kindergarten lottery will be held the evening of April 19, 2017. The deadline for enrollment/re-enrollment applications is April 3, 2017. As of March 20, 2017, 91% of WOLCS’ current students had re-enrolled, and 844 new applications for grades K-4 have been processed – up 466 applications from last year.
- Dr. Lee gave the Board an update on the 5-Year Renewal process.

**Executive Session**

The Board entered Executive Session at 10:10 am to review the recommendation for expulsion of Student JBO for violation of WOLCS Code of Conduct and Act 26.

The Board ended Executive Session at 10:25 am.

**Resolution #46-16/17  Act 26 Expulsion of Student JBO**

Motion for Approval made by: David Bright  Second by: Ava Willis-Barksdale  Passed Unanimously

The meeting was adjourned at 10:35 am.

Motion for Approval made by: David Bright  Second by: Ava Willis-Barksdale  Passed Unanimously

The next Board Meeting is scheduled for Monday, April 24, 2017 – 6:00 p.m. – 8:00 pm. at West Oak Lane Charter School.