

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, July 14, 2016
Bay Haven Charter Academy
Media Center
4:00 pm

Attending: Mr. Jon McFatter, Mrs. Scotti Haney, Mr. Neel Bennett, Mr. David Haight, Mrs. Tiffany Ennis, Mr. Waylon Thompson, Mrs. Sandy Porter, Dr. Jeremy Hatcher

Absent: Mr. Scott Reeve

Others Attending: Mr. Tim Sloan, Mr. Larry Bolinger

- I. **Call to Order** – 4:01 p.m.
- II. **Pledge of Allegiance** – Mr. McFatter
- III. **Prayer** – Mr. McFatter
- IV. **President’s Comments** - none
- V. **Approval of Agenda** – Mr. Sloan asked that we add an item to appoint the parent representatives for each charter as required by HB7029. Mr. Haight made a motion to approve the agenda as amended. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- VI. **Approval of Minutes – 06/02/2016, 06/29/2016** – Mr. Bennett made a motion to approve the minutes for 6/2/16 and 6/29/16. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
- VII. **Budget Update** – Mr. Ramsey presented a report to the Board.
- VIII. **Action Items**
 - A. The approval of a 10-month Administrative Assistant position at NBH Elementary – not to exceed consolidation of K-5 to Mill Bayou. (new position) (Bolinger) --- **Mr. Haight made a motion to approve this position. Mrs. Ennis seconded. All in favor, no further discussion, motion carries.**
 - B. Approval of K-12 Principal job description (Bolinger) --- Dr. Hatcher made a motion to approve this job description. Mr. Bennett seconded. All in favor, no further discussion, motion carries. These two new positions will be posted for applications.
 - C. Approval of Administrative Salary Schedule 2 with addition of PG 51, 52 and 53 (Bolinger) --- After some discussion, Dr. Hatcher made a motion to approve the additions to the salary schedule. Mr. Haight seconded the motion. After a few more questions and comments, the vote was taken and the roll was called. All were in favor except Mr. Bennett. No further discussion. Motion carries.
 - D. Approval of K-12 principal position at pay grade 53 effective July 1, 2016 (Bolinger) – Comments/questions – After some discussion, Dr. Hatcher made a motion to approve. Mrs. Ennis seconded the motion. The vote was taken and the roll was called. All were in favor except Mr. Bennett. No further discussion.

Motion carries. Mr. McFatter commented that our expectations are high, special and unique.

- E. SRO/SRD Contracts – The SRO contract had no change, so was signed. The SRD contract had a 5% increase. Mr. Bennett made a motion to ratify the SRO contract and approve the SRD as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- F. Ancillary Services – change in salary schedules (Graham) – Mrs. Haney recuses herself from the vote since she has a child who is employed in summer camp at BH. Mr. Thompson made a motion to approve the salary change as proposed. Mr. Bennett seconded the motion. All in favor, no further discussion, motion carries.
- G. Approval of appointment of parent representatives at each charter as per HB7029. Mrs. Ennis made a motion to approve the appointments as presented. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.

IX. Items for Discussion

- A. 2016-2017 School Calendar – Mr. Bolinger wanted to notify the board before publishing the new calendar. He pointed out that we would be starting one day earlier than the district but getting out the Friday prior to Memorial Day. Minutes required by the State is 1500 per week and we would be accomplishing 1805 per week.
- B. School Grade summary – Mr. Bolinger gave a summary of the plan the schools will be able to do to help strengthen those areas that show weaknesses.

X. Legislation

- XI. Personnel** – Mr. Ramsey is retiring. His last day August 9th. Per policy, we need to advertise the position, 10 days, starting immediately with interviews hopefully as early as July 29th at 3:00 p.m. Mr. McFatter emphasizes that consistency in policy needs to be followed. The CFO's office requested that all three position in finance be advertised for resume gathering purposes.

XII. Budget

XIII. Policy

XIV. Announcements

- A. Next Board meeting will be held on Thursday, August 4th at 4:00 p.m. at the Bay Haven campus in the Media Center.
- B. New Teacher Orientation will be 25 – 28 July. Mr. Bolinger will send an agenda to the Board.
- C. Agenda meeting Thursday, July 28th, 12:00 noon. Please send any items.

XV. Public Comments - None

- XVI. Board Comments** – We were expecting the permitting for the outdoor classroom. We have the permit and construction is moving ahead and should be finished prior to the start of school. We still do not have a permit for the fields site. The Board would like to discuss military preferences and Mr. Bolinger will have a report next meeting.

XVII. Adjournment – 5:55 p.m.