

United School District  
Regular Board Meeting  
August 9, 2017

The Regular Board Meeting of the United School Directors was held on Tuesday, August 8, 2017, at 7:30 p.m. in the Junior-Senior High School Board Room, for general purposes including but not limited to the following:

**Members Present:** Eric Matava, Donald Davis, Leah Skedel, Trudy DeRubis, James Fry, Tommey Heming, Dan Henning, Sandra Mack, Ronald Moyer

**Others Present:** Dr. Barbara L. Parkins, Superintendent  
Ronald Saffron, Solicitor  
G. Thomas Kalinyak, Director of Finance/Board Secretary  
Barbara Turner, Recording Secretary

**Approval of the Minutes:** Ronald Moyer moved to approve the minutes of the June 6, 2017 Work Session Meeting, the June 13, 2107 Regular Board Meeting, the June 21, 2017 Special Board Meeting, and the July 19, 2017 Special Board Meeting. Sandra Mack seconded the motion. YEA, all voted yes.

**Welcome to Visitors/Public Comment:** Kelly and Brian Fry, Robert Dill and Greg Burkett asked to address the Board regarding a personnel matter.

**Executive Session:** Trudy DeRubis moved to enter into Executive Session at 7:32 p.m. for personnel matters. Dan Henning seconded the motion. YEA, all voted yes.

**Return from Executive Session:** Donald Davis moved to go back into the agenda at 8:27 p.m. Ronald Moyer seconded the motion. YEA, all voted yes.

**Treasurer's Reports:** Thomas Kalinyak read the reports. Ronald Moyer moved to approve the reports. Trudy DeRubis seconded the motion. Roll Call was as follows: YEA, all voted yes.

**Student Activities Report:** No report at this time.

**Payment of Bills:** Sandra Mack moved to pay bills when funds become available. Ronald Moyer seconded the motion. Roll call was as follows: YEA, all voted yes.

**ATHLETIC/STUDENT ACTIVITIES:** Leah Skedel moved to approve the following items (A – B) as listed below:

**Volunteers:** A. The following list of volunteers for the 2017-2018 school year, pending receipt of proper documentation:

1. Erica Potts - High School/Elementary School – Michael Worthington /Lewis Kindja
2. Heather Joseph – High School/Elementary School – Michael Worthington /Lewis Kindja
3. Melanie Brillhart – High School/Elementary School – Michael Worthington/Lewis Kindja
4. Nicholas Brillhart - High School/Elementary School – Michael Worthington/Lewis Kindja

Athletic Student Activities continued:

Volunteers continued:

5. Anita Knapic - High School/Elementary School – Michael Worthington/Lewis Kindja
6. Lori Cramer-Nagle – High School – Michael Worthington
7. Barbara Turner – High School – Michael Worthington
8. Jason Erwin – High School – Michael Worthington
9. Lyndee Fischer – Elementary – Lewis Kindja
10. Jodi Colson – Elementary – Lewis Kindja
11. Heidi McDonald – High School – Michael Worthington
12. Michelle Dunn – High School/Elementary School – Michael Worthington/Lewis Kindja
13. John Dunn – High School/Elementary School – Michael Worthington/Lewis Kindja
14. Beth Bracken – Elementary School – Lewis Kindja
15. Tyler Ofman – High School – Michael Worthington
16. Jessica Burda – Elementary – Lewis Kindja

**Booster Recognition:** B. The recognition of the following booster organization as a board approved organization, with the understanding that the program may include students who are not members of the district:

- I. United Elementary Parent/Teacher Group

Dan Henning seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

**BOARD POLICY: Job Description:** Trudy DeRubis moved to approve the job description for Supervisor of Special Education. Dan Henning seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

**CURRICULUM AND INSTRUCTION: Faculty Handbooks:** Daniel Henning moved to approve the High School and Elementary Faculty Handbooks for the 2017-2018 school year. Ronald Moyer seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

**FINANCE:** James Fry moved to approve the following items (A – E) as listed below:

**Catapult Learning Professional Services Agreement:** A. The Professional Services Agreement from Catapult Learning, LLC to provide Title I instructional services in reading/math for qualifying non-public students enrolled at St. Bernard's School, in the amount of \$4,199.00 for instructional services and \$683.00 for administrative costs, for the term of August 24, 2017 through June 30, 2018.

Finance continued:

- RE Tax Appraisal of Seward Generation Plant: B. The Appraisal of Real Estate of the Seward Generation Plant, East Wheatfield Township, Indiana County, Pennsylvania, Tax Parcels 40-014-108, 40-014-112 & 40-013-134, conducted by White Realty Advisors at a cost of \$15,000.00.
- Student Accident Insurance: C. The Student Accident Insurance Renewal Policy with AG Administrators Sports Insurance Specialists for an annual premium of \$16,950.00 for the 2017-2018 school year.
- Pressley Ridge Contractual Agreement: D. The Pressley Ridge Day School Johnstown Contractual Agreement applicable to qualifying special education students for the 2017-2018 school year. The cost of special education services is \$13,905.00 per semester per enrolled student, and extended school year services will be provided to eligible special education students at a cost of \$1,200.00.
- Pressley Ridge Contractual Agreement: E. The Pressley Ridge Day School Greensburg Contractual Agreement applicable to qualifying special education students for the 2017-2018 school year. The cost of special education services is \$13,905.00 per semester per enrolled student, and extended school year services will be provided to eligible special education students at a cost of \$1,200.00.

Trudy DeRubis seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

PERSONNEL: Donald Davis moved to approve the following items (A – L) as listed below:

- Long-Term Substitute: A. To hire John Sokol as a long-term substitute to fill the temporary vacancy in the position held by Kristie Good (Vocational Agriculture Teacher) who is on an approved leave of absence without pay, commencing August 21, 2017, for a period of twelve (12) weeks or less as determined by the return to work date of Kristie Good, with compensation at the rate set forth in Administrative Regulation No. 305-AR, and subject to the receipt by the District of all required certifications and clearances.
- High School Detention Teachers: B. The following list of teachers to oversee the High School After-School Detention at a salary of \$20.00 per hour for the 2017-2018 school year:
1. Craig Bytner
  2. Becky McLaughlin
  3. Jennifer Buchkovich
  4. Maria Razayeski
  5. Darlene Sexton
  6. Kelli Yewcic
  7. Vicki Stelma
  8. Acey Gongaware

Personnel continued:

Elementary Detention Teachers: C. The following list of teachers to oversee the Elementary After-School Detention at a salary of \$20.00 per hour for the 2017-2018 school year:

1. Christopher Matava
2. Ryan Henning
3. Susan Garaventa
4. Kristen Fisher
5. Kelli Griffith
6. Bre Custer
7. Kayla Erwin

Authorization of Superintendent to approve Substitutes: D. Authorizing the Superintendent to approve substitute teachers, guest teachers, nurses, custodians, secretaries, and aides for the 2017-2018 school year, pending receipt of proper documentation.

Substitute Teachers: E. The list of substitute teachers for the 2017-2018 school year, as previously approved and authorized by the Superintendent, pending receipt of proper documentation:

1. Christina Beiter – Elementary
2. Evan Boyko – Physics/General Science
3. Mary Calaboyias-Raich – Elementary
4. Mary Jo Faith – Elementary
5. Sue Anne Fatula – Early Childhood
6. Andrew Parkins – Elementary K-6, Special Education N-12
7. Kira Respet – Family Consumer Science K-12
8. Stephanie Shaftic – Elementary K-6
9. Kimberly Sisitki – Elementary
10. John Sokol – Mathematics 7-12
11. Thomas Stanko – Social Studies 7-12, Middle Grades 4 – 8
12. John Stephans – Spanish K-12, Social Studies 7-12
13. Darleen Tishock – Art K-12
14. Elizabeth Bracken - Elementary

Substitute Nurses: F. The list of substitute nurses for the 2017-2018 school year, as previously approved and authorized by the Superintendent pending receipt of proper documentation.

1. Karla Britcher - LPN
2. Meribeth Brown – RN
3. Kelly Zibura - RN

Personnel continued:

- Substitute Custodians: G. The list of substitute custodians for the 2017-2018 school year, as previously approved and authorized by the Superintendent pending receipt of proper documentation.
1. Carol Fairman
  2. Lori Mountan
  3. Melissa Todd
  4. Amy Sapp
  5. Erica Potts
- Substitute Secretaries: H. The list of substitute secretaries for the 2017-2018 school year, as previously approved and authorized by the Superintendent pending receipt of proper documentation.
1. Cindy Bowers
  2. Monica Friday
  3. Donna Krall
  4. Erica Potts
  5. Melissa Rosko
- Substitute Aides: I. The list of substitute aides for the 2017-2018 school year, as previously approved and authorized by the Superintendent pending receipt of proper documentation.
1. Cindy Bowers
  2. Monica Friday
  3. Donna Krall
  4. Andrew Parkins
  5. Erica Potts
  6. Melissa Rosko
- Agriculture Aides: J. The list of agriculture aides for the 2017-2018 school year, pending receipt of proper documentation.
1. Carole Carney
  2. Roy Duncan
- Mentor: K. The following mentor for the newly hired teacher:
- |                |     |                      |
|----------------|-----|----------------------|
| <u>Mentor</u>  | for | <u>Hired Teacher</u> |
| 1. Michael Lee |     | Stephen Dominick     |
- Resignation: L. The resignation, with regret, of Amy Citeroni as a United School District employee.

Leah Skedel seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

TRANSPORTATION: Ronald Moyer moved to approve the following items (A – G) as listed below:

- Bus/Van Routes: A. Authorizing the Superintendent to approve Bus/Van routes and schedules for the 2017-2018 school year.
- Superintendent B. Authorizing the Superintendent to make changes and corrections as needed to bus routes/van routes and schedules, as per Board Policy, for the 2017-2018 school year.  
Make Changes:
- Superintendent C. Authorizing the Superintendent to approve bus drivers, substitute bus drivers, van drivers, substitute van drivers for the 2017-2018 school year, pending receipt of proper documentation.  
Approve Drivers:
- Non-Public D. Authorizing the Director of Finance to arrange transportation for non-public students in accordance with district policy.  
Transportation:

Van Drivers: E. The following list of van drivers for the 2017-2018 school year, as previously approved and authorized by the Superintendent pending receipt of proper documentation:

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|------------------------|----------------------|
| 1. Stephanie Barbus    | 17. Robert Kinsey    |
| 2. Roger Burkett       | 18. Eric McElwee     |
| 3. Roni Kiesel Burkett | 19. Angela McNally   |
| 4. Elizabeth Burkley   | 20. Allen McQuillen  |
| 5. Robert Clark        | 21. Lori Mountan     |
| 6. Donald Kramer       | 22. Edward Myers     |
| 7. Denise Crusan       | 23. Ronald Penrose   |
| 8. Lemmon Dishong      | 24. Paul Phillips    |
| 9. Samuel Foster       | 25. Rosiline Randolf |
| 10. Dawna Freidhoff    | 26. Robin Ranochock  |
| 11. Thomas Glusko      | 27. Rhonda Raybuck   |
| 12. Leroy Good         | 28. William Snyder   |
| 13. Keila Henderson    | 29. Dennis Szalma    |
| 14. Tangi Henderson    | 30. Lori Thompson    |
| 15. Ruby Hershberger   | 31. John Waldenville |
| 16. August Janicsko    |                      |

Bus Drivers: F. The following list of bus drivers for the 2017-2018 school year, as previously approved and authorized by the Superintendent pending receipt of proper documentation:

- |                   |                        |
|-------------------|------------------------|
| 1. Stephen Baird  | 26. Robert McCombs     |
| 2. Nevin Benedict | 27. Jennifer Naler     |
| 3. Debora Blake   | 28. Timothy Novella    |
| 4. Cheryl Blonar  | 29. Jennifer Patterson |

Transportation continued:

Bus Drivers continued:

- |                        |                       |
|------------------------|-----------------------|
| 5. Gregory Bogel       | 30. Johndra Patterson |
| 6. James Crossman      | 31. Joanne Payson     |
| 7. John Custer         | 32. Leroy Piper       |
| 8. Brenda Defrahn      | 33. Santana Piper     |
| 9. Amanda Farmery      | 34. Michael Richards  |
| 10. Teri Fetterman     | 35. Richard Rorabaugh |
| 11. David Findley      | 36. Kathleen Rose     |
| 12. Karen Fitzgerald   | 37. Josie Rudnik      |
| 13. Bonnie Himmel      | 38. Justin Rummel     |
| 14. Amanda Horvath     | 39. Stanley Skedel    |
| 15. Georgette Janicsko | 40. Connie Spiaggi    |
| 16. Natalie Jones      | 41. Girard Tibbott    |
| 17. Rhonda Kinard      | 42. Justin Treese     |
| 18. Gregory Kirsch     | 43. Susan Valeria     |
| 19. Ruby Klingensmith  | 44. John Varner       |
| 20. Robert Koban       | 45. Charles Ward      |
| 21. Clayton Lamb       | 46. Phillip Weaver    |
| 22. Yvonne Lingafelt   | 47. Joseph Willinsky  |
| 23. Jeanne Lockard     | 48. Nancy Wolfe       |
| 24. Rodney Mack        | 49. Diana Zaman       |
| 25. Norris Mason       |                       |

After School Activities Transportation Services: G. The implementation of transportation services for after school activities for the benefit of the District's students, with such transportation services to be provided by Tri County Transportation, Inc., at the cost of one hundred percent of the approved reimbursable costs for such transportation services utilizing the first trip home reimbursable mileage as approved by the Pennsylvania Department of Education plus the costs of diesel fuel in excess of the wholesale cost of \$1.50 per gallon. The number of buses to be utilized for after school transportation services shall depend on the number of students utilizing the transportation services.

Sandra Mack seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

BOARD MEMBER REPORTS: No reports at this time.

ARIN Report - Trudy DeRubis ((Representative)  
Legislative Representative Report - Eric Matava (Representative)  
Technology Center - Tommey Heming (Representative) - Dan Henning (Alternate Representative)

Meeting was adjourned at 8:45 p.m.

