

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

June 29, 2017

The Garvey Board of Education met in regular session on June 29, 2017, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:31 p.m., by Board President Ronald Trabanino.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. Maureen Chin, Mr. Henry Lo (arrived at 6:35 p.m.), Mr. Ronald Trabanino, and Superintendent Anita Chu.

Not present at the meeting was Ms. Keilley Meng.

Also in attendance were Mr. Genaro Alarcon, Ms. Grace Garner, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Rene Hernandez led the recitation of the Pledge of Allegiance.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of Maureen Chin, seconded by Bob Bruesch, and carried by a vote of 3 to 0, the Board adjourned at 6:33 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Not present for the vote
	Keilley Meng	Not present
	Ronald Trabanino	Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:01 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Ronald Trabanino indicated there was no action taken during closed session.

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 4 to 0, the Board voted to release probationary employee No. 0629 effective immediately.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes

Henry Lo	Yes
Keilley Meng	Not present
Ronald Trabanino	Yes

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

Anita Chu introduced the newly appointed Assistant Superintendent of Human Resources, Anna Molinar, and the Director II, Learning Support Service, Staci Ma.

Ms. Chu thanked Board members for their vision and leadership at the recent Computer Science Program press conference. The event was a beautiful celebration of our student leaders and their 21st century skills.

Ms. Chu gave an update on the Woodcraft Rangers after-school program. In response to the parents' growing demand for the after-school program, the District has been working closely with the Woodcraft Rangers CEO and the LCAP Advisory Committee to increase funding for the program. As a result of the collaborative efforts, Ms. Chu is excited to share that the District will receive an additional funding of \$43,000 from the State for the afterschool program and the LCAP has allocated an additional funding of \$100,000 for the all-day program. The increase in funding will allow the District to increase the number of students being served by over 150.

Henry Lo welcomed the Assistant Superintendent of Human Resources and the Director of Learning Support Services. He commented on the press conference and expressed appreciation for the enthusiasm and excitement shown by parents and students. Mr. Lo is pleased to see the partnership with East Los Angeles College (ELAC) and the computer science programs for students at the intermediate schools. Mr. Lo commented on the presence of various leaders from the Rosemead and San Gabriel City Councils, office of Congresswoman Judy Chu, County Supervisor Hilda Solis, and Assemblymember Ed Chau.

Bob Bruesch stated he received a call from a person who is interested in having our district re-establish the mock trial competition as an after-school program. Mr. Bruesch talked about the possibility of establishing an entrepreneurship program at the middle schools that engages students in designing a product, marketing and selling the product.

Ms. Chin welcomed newly appointed staff members, Ms. Molina and Ms. Ma, and commented on the success of the press conference and how students demonstrated their computer science skills with confidence and enthusiasm. Ronald Trabanino welcomed Ms. Molina and Ms. Ma. He thanked the district for the press conference and the opportunity for the students to show their potential for a brighter future. Mr. Bruesch commented on students demonstrating their robots. He proposed to have a story telling contest for English learner students to encourage them to speak in front of a large group.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA):** None
- **California School Employees Association (CSEA):** None

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA:** None
- **SELPA Community Advisory Committee (CAC):** None

REPORT FROM HEAD START REPRESENTATIVE

Anita Chu, gave a report on behalf of Dr. Sandra Gonzalez, Child Development Director. She announced that the construction work for four additional portable classrooms at Williams School has begun and these classrooms will be used for the extended-hour program beginning in 2017-18. Ms. Chu thanked Kevin Hobby and his team for their hard work in managing the many facility projects during the summer months and in getting all schools ready before school starts.

HEARING OF PERSONS IN THE AUDIENCE: None

CONSENT AGENDA

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 4 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Not present
	Ronald Trabanino	Yes

A. Board/Superintendent

1. Approval of Minutes
Regular Meeting – June 15, 2017
Approved.
2. Conference/Convention Attendance
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. Williams Quarterly Report on Uniform Complaints
It is recommended that the Board of Education receive the District’s Williams Quarterly Report on Uniform Complaints for the quarter ending June 29, 2017, to be submitted to the Los Angeles County Office of Education. Approved.
4. Contract Approval – Assistant Superintendent, Human Resources
It is recommended that the Board of Education approve the contract for Assistant Superintendent, Human Resources as presented. Approved.
5. Membership Renewal – California School Boards Association (CSBA)
It is recommended that the Board of Education approve the renewal of the District’s membership with the California School Boards Association for 2017-18 in the amount of \$12,791.00; to be paid from General Fund. Approved.
6. Membership Renewal – California School Boards Association (CSBA) Governance and Management Using Technology (GAMUT) Online Service
It is recommended that the Board of Education approve the renewal of the District’s membership with the CSBA GAMUT Online Service for 2017-18 in the amount of \$2,555.00; to be paid from General Funds. Approved.
7. Master Services Agreement – IO Education (Online Student Assessments)
It is recommended that the Board of Education approve the Master Services Agreement with IO Education LLC for the online student assessments solutions, effective July 1, 2017. Total amount of \$29,449.00 to be paid from General Fund.

Bob Bruesch asked about the ability for parents to use our internet connections at home. Ms. Chu explained that this service agreement is for new student assessment program that will allow us to create our own assessments aligned to the Common Core Standards. The teacher will be able to analyze the student reports and identify any misconceptions that may have caused the error. There will be extensive training on the new assessment system. Mr. Bruesch asked if this new assessment would be part of the teacher evaluations. Ms. Chu indicated that the use of the new system will be part of the professional duties.

Bob Bruesch moved, Maureen Chin seconded, and the motion carried by a vote of 4 to 0, to approve Consent Item A.7. as presented.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Not present
	Ronald Trabanino	Yes

8. Agreement – Franklin Covey, Inc. (The Leader in Me Program)
It is recommended that the Board of Education agreement with Franklin Covey, Inc. for the Leader in Me Coaching System and Online License at seven schools in the 2017-2018 school year, at a total cost of \$72,450.00 to be paid from Local Control Funding Formula (LCFF) Fund. Approved.
9. Contract – LNJ Technologies (Basic Maintenance)
It is recommended that the Board of Education approve the 2017-2018 basic maintenance contract with LNJ Technologies. District's total cost of \$7,200.00 (85% E-rate discount of total contract cost of \$48,000.00) will be paid from General Fund. Approved.
10. Contract – LNJ Technologies (Wireless Access Points)
It is recommended that the Board of Education approve the contract with LNJ Technologies to install 125 wireless access points to add to or replace the existing wireless access points in the 2017-18 school year. District's total cost of \$16,569.98 (85% E-rate discount of total contract cost of \$110,466.54) will be paid from General Fund. Approved.
11. Contract – Los Angeles County Office of Education (Network Services and Support)
It is recommended that the Board of Education approve the contract with Los Angeles County Office of Education for network services and support at 10 Gbps in capacity, beginning on July 1, 2017 and effective through June 30, 2020 with an option to extend to June 30, 2022. Estimated annual cost of \$4,625 (90% discount rate of total cost of \$18,500.00) will be paid from General Fund. Approved.
12. 2017-2018 Cost of Living Adjustment (COLA) Funding Application for Head Start Program
It is recommended that the Board of Education approve the 2017-2018 Cost of Living Adjustment (COLA) Funding Application for the Head Start Program to be used to cover fringe benefits costs. Approved.
13. Head Start Budget Adjustment & Request for Advance Approvals – 2016-2017 Basic Budget Realignment
It is recommended that the Board of Education approve the Budget Adjustment and Request for Advance Approvals for the 2016-2017 Head Start Basic Budget Realignment. Approved.
14. Head Start Budget Adjustment & Request for Advance Approvals – 2016-2017 Carryover Fund Budget Realignment

It is recommended that the Board of Education approve the Budget Adjustment and Request for Advance Approvals for the 2016-2017 Head Start Carryover Fund Budget Realignment. Approved.

15. Revised Board Policies – Food Service/Child Nutrition Program
First reading and possible approval of the revised and updated versions of the Board Policies related to the Food Service/Child Nutrition Program:
BP/AR 3550 Food Service/Child Nutrition Program
BP/AR 3551 Food Service Operations/Cafeteria Fund
BP/AR 3553 Free and Reduced Price Meals
BP/AR 3554 Other Food Sales
BP/AR 5030 Student Wellness

Bob Bruesch talked about the restrictions for food sales in the school environment. He asked that parents, student councils, and PTA members be informed of these new regulations immediately after school starts.

Mr. Bruesch noted that these policies call for a wellness policy, and he suggested to bring back in a couple of years a wellness day.

Bob Bruesch moved, Maureen Chin seconded, and the motion carried by a vote of 4 to 0, to approve Consent Item A.15. as presented.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Not present
	Ronald Trabanino	Yes

B. Human Resources

1. Personnel Assignment Order 16-17-14 (Revised)
It is recommended that the Board of Education approve the Personnel Assignment Report 16-17-14 as presented. Approved.
2. District Membership – School Employers' Association of California (2017-2018)
It is recommended that the Board of Education approve membership with School Employers' Association of California (SEAC) at a cost of \$1,565; to be paid from General Fund. Approved.

C. Learning Support Services

1. Consolidated Application for Funding Categorical Programs
It is recommended that the Board of Education approve the submission of the 2017-2018 Consolidated Application for Funding Categorical Programs for a total of \$2,806,790. Approved.
2. Contract – Dreambox Learning (St. Anthony's School)
It is recommended that the Board of Education approve the contract with Dreambox Learning for an online program in mathematics for St. Anthony's School, at a total cost of \$5,000, to be paid from Title I and Title II Funds. Approved.
3. Contract – Greenfield Learning/Lexia Reading (St. Anthony's School)
It is recommended that the Board of Education approve the contract with Greenfield Learning/Lexia Reading for an online program in language arts for St. Anthony's School, at a total cost of \$4,500, to be paid from Title I and Title II Funds. Approved.

4. Contract – Imagine Learning (St. Anthony’s School)
It is recommended that the Board of Education approve the contract with Imagine Learning for an online program in language arts and mathematics for St. Anthony's School, at a total cost of \$4,000; to be paid from Title I and Title II Funds. Approved.
5. Contract – ScootPad Corporation (St. Anthony’s School)
It is recommended that the Board of Education approve the contract with ScootPad Corporation for an online program in language arts and mathematics for St. Anthony's School, at a total cost of \$796.96, paid from Title I and Title II Funds. Approved.

D. Student Support Services

1. Contract – Beach Cities Learning, LLC (Non-Public Agency Services)
It is recommended that the Board of Education approve the 2017-18 contract with Beach Cities Learning, LLC, for an estimated total of ten students who require non-public school agency services, at an estimated cost of \$274,434.30, to be paid from Special Education Funds. Approved.
2. Contract – REACH (Non-Public Agency Services)
It is recommended that the Board of Education approve the 2017-18 contract with REACH (Resources for Education, Advocacy, Communication and Housing) for one student who requires non-public agency services, as written in the Individualized Education Program. Total contract cost is not to exceed \$44,852.00; to be paid from Special Education Funds. Approved.
3. Contract – Speech and Language Development Center (Non-Public Agency Services)
It is recommended that the Board of Education approve the 2017-18 contract with Speech and Language Development Center for one student who requires non-public agency services, as written in the Individualized Education Program. Total contract cost is not to exceed \$66,265.32; to be paid from Special Education Funds. Approved.

E. Business Services

1. Purchase Order Report 16-17-14
It is recommended that the Board of Education approve Purchase Order Report 16-17-14 as presented. Approved.
2. Appropriation Transfers
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.
3. Year-End Appropriation Transfers
It is recommended that the Board of Education authorize year-end appropriation transfers to permit payment of obligations at the close of the school year. Approved.
4. Food Services Code of Conduct
It is recommended that the Board of Education approve Code of Conduct Procedures for Food Services. Approved.
5. Food Services Bid/RFP Contract Awards (2017-2018)
It is recommended that the Board of Education approve the Food Services Bid/RFP (Request for Proposal) Contract Awards (listed) for 2017-2018 and authorize budget transfers, purchase orders, and release of warrants in support of these contracts. Total cost not to exceed \$1.8M; to be paid from the Food Services Fund. Approved.

6. Award of Contract – Wheeler Construction (Head Start Buildings -Williams)

It is recommended that the Board of Education approve the contract with Wheeler Construction for Bid No. 05:1718 – Site work for Installation of 4 Modular Head Start Buildings at Williams School. Total cost of \$589,995.00 to be paid from Head Start Funds.

On a question from Bob Bruesch, Anita Chu stated that this contract did not include a water collection system. The design and scope of work concerning these Head Start buildings were determined in accordance with LACOE guidance and requirements. Additionally, the project has tight time constraints resulting in limited flexibility.

Ms. Chu stated the District has begun exploring possibilities on water conservation. Recently, there was a meeting with a water conservation agency that involved Board Member Henry Lo, Superintendent Chu, Grace Garner, and Kevin Hobby. Bob Bruesch noted a new law affecting school districts next year which will require all playgrounds to be up to standards in water reclamation requirements. Henry Lo indicated that the conversation is continuing for the district to explore ways in which these requirements can be met.

Bob Bruesch moved, Maureen Chin seconded, and the Board approved on a vote of 4-0 to approve Consent Item E.6. as presented.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Not Present
	Ronald Trabanino	Yes

7. Award of Contract – Wheeler Construction (Playground Resurfacing)

It is recommended that the Board of Education approve contract with Wheeler Construction for Bid No. 07:1718 for playground resurfacing at Bitely, Dewey, Emerson, Hillcrest, Monterey Vista, Rice and Williams Schools. Total cost not to exceed \$208,940.00; to be paid from Bond Funds. Approved.

8. Contract Renewal – Republic National Security (Security Services)

It is recommended that the Board of Education approve renewal of contract for Republic National Security from July 1, 2017 to June 30, 2018 at a rate of \$15.95/hour. Total cost, not to exceed \$70,000, will be paid from Safety Credit funds. Approved.

9. Piggybackable Bid – Los Angeles Community College District (LACCD)

It is recommended that the Board of Education approve authorization to use the Los Angeles Community College District (LACCD) Piggybackable Bid for the purchase of audio visual equipment and services for Fiscal Year 2017-2018. Approved.

10. Implementation of Integrated Pest Management (IPM) Plan

It is recommended that the Board of Education approve the implementation of the Integrated Pest Management (IPM) Plan. Approved.

REPORTS AND INFORMATION ITEMS: None

ACTION ITEMS

A. 2017-18 Budget

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 4 to 0, the Board

adopted the 2017-18 Budget.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Not Present
	Ronald Trabanino	Yes

B. **Local Control and Accountability Plan (2017-2020)**

On the motion of Maureen Chin, seconded by Bob Bruesch, and carried by a vote of 4 to 0, the Board approved the Local Control and Accountability Plan for 2017-2020.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Not Present
	Ronald Trabanino	Yes

C. **Recommendation for Appointments to the Citizens' Bond Oversight Committee for Expenditures of Measure GA Bond Funds**

On the motion of Maureen Chin, seconded by Bob Bruesch, and carried by a vote of 3-1-0, the Board approved the appointments to the Citizen's Bond Oversight Committee for Expenditures of Measure GA Bond Funds.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Abstained
	Keilley Meng	Not Present
	Ronald Trabanino	Yes

D. **Recommendation for Appointments to the Real Property Advisory Committee**

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 3-1-0, the Board approved the appointments to the Real Property Advisory Committee.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Abstained
	Keilley Meng	Not Present
	Ronald Trabanino	Yes

Bob Bruesch noted that Board members can attend these two advisory committees. Henry Lo stated the reason for his abstaining on these two items is that there may be a possible conflict of interest which he has not cleared with the California Fair Political Practices Commission (FPPC).

PUBLIC AGENDA ITEMS: None

OTHER ITEMS OF INTEREST TO THE BOARD

Bob Bruesch spoke of two teachers interested in having a districtwide Science Olympiad and he would also like to have a districtwide History Day. Henry Lo asked if the District can invite the new Superintendent of the Alhambra Unified School District to the next Board meeting.


The Board presented a plaque of recognition to outgoing Assistant Superintendent of Human Resources, Genaro Alarcon, for his many years of service to the District. Everyone was invited to a farewell reception immediately after the Board meeting.

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.


Meeting Date	Agenda Topic
July 20, 2017	
August 10, 2017	
September 7, 2017	

ADJOURNMENT

The Board adjourned the meeting in honor of Genaro Alarcon, Assistant Superintendent of Human Resources. There being no additional items, the meeting was adjourned at 7:51 p.m.



Ronald Trabanino, President



Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Hing Chow
Rene Hernandez
Sergei Orloff