

MINUTES OF THE REGULAR MEETING OF THE  
GOVERNING BOARD OF THE  
BUENA PARK SCHOOL DISTRICT  
July 25, 2016

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72 hours before the meeting are available for public inspection at  
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The Agenda and all corresponding exhibits are available online 72 hours before  
the meeting at  
[www.bpsd.k12.ca.us](http://www.bpsd.k12.ca.us)

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the President, Mrs.  
Barbara Michel.

FLAG SALUTE

MEMBERS PRESENT

Mrs. Barbara Michel; Mrs. L. Carole Jensen; Mr. Brian Chambers;  
Mrs. Rochelle Smith; Mr. Samuel Van Hamblen.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunozumi,  
Assistant Superintendent, Administrative Services; Dr. Ramon  
Miramontes, Assistant Superintendent, Educational Services; Mrs.  
Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Smith made the motion, seconded by Mr. Hamblen, to  
approve the agenda.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so  
recorded in the minutes.

Minutes, July 25, 2016 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF JULY 11, 2016

Agenda Exhibit A.

Mr. Chambers made the motion, seconded by Mrs. Jensen, to approve the Minutes of the Regular Meeting of July 11, 2016.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. HEARING SESSION

No comments.

IV. PROGRAMS AND REPORTS

.01 SCHOOL MODERNIZATION PROGRAM UPDATE

Tim Spencer Program Manager with TELACU Construction, presented an update on the Phase I Facilities Implementation Plan and reviewed change orders submitted for the BPJH modernization project and the phone system project. The contractor for the Beatty seismic project has completed all new steel and seismic connections in Phase I and Phase II is 95% complete. Skylights for Phase I are complete and ceiling grid and ceiling tile for Phase I will be placed this week. Remaining Phase II activities include one steel beam connection, roofing patch, skylights and ceiling grid. The project is on schedule for Phase I and Phase II is currently tracking 1-2 weeks ahead of schedule.

Phase I of the Buena Park Junior High School Modernization activities are 95% complete (24 classrooms). Balance of the work to complete before July 29 includes finishes in 12 classrooms and a substantial amount of low voltage and technology systems. Phase II demolition activities are complete and rough carpentry, in-wall electrical, low voltage and plumbing is on-going. Project is on schedule for Phase I and Phase II.

The phone system installation at five locations consists of voice over internet protocol phone installation at Corey, Gilbert, Whitaker, Beatty and the District Office. Work began on April 12 and was substantially completed by June 10; the contractor has corrected all contract items as of June 21. The additional work required at Gilbert, Beatty and Whitaker in order to bring the data/voice cable within code compliance is 75% complete and will be completed by July 29 pending change order approval. A Notice of Completion is currently anticipated for the August 22 Board meeting.

Minutes, July 25, 2016 (Continued)

IV. PROGRAMS AND REPORTS (Continued).01 SCHOOL MODERNIZATION PROGRAM UPDATE (Continued)

Light modernization projects include two portables at Emery School and the administration offices at Whitaker and Beatty Schools. The portable classrooms at Emery are on schedule, all finishes are completed and new technology and systems are on order and will be installed by July 29. Both administration offices were completed and open July 20 when the secretaries returned to work.

District staff and TELACU have coordinated with Southern California Edison's vendor and identified approximately \$470K of grant eligibility throughout the District. Staff is currently in the process of receiving a DSA exemption at each site and once approved, will allow work to commence in the Fall of 2016. Work consists of more efficient interior lighting and motion sensors which will reduce energy costs.

Phase I projects slated for 2017, Whitaker and Gilbert Schools modernization, have been DSA approved. Projects will be bid in Winter 2016/17 for a 2017 Summer start with the potential for some light modernization work in the portable classrooms to occur during the 2017 Spring Break.

.02 2016-2017 STATE BUDGET UPDATE

Mr. Tsunozumi indicated there were no significant changes to the 2016-17 State Adopted Budget from the May Revision. The State's revenue forecast assumes continuation of Proposition 30 extension but does not assume a recession. The Governor contributed an additional \$2 billion dollars to the 2016-17 Rainy Day Reserve for a total of \$6.7 billion. Major changes from the May Revision to impact Buena Park School District include: (1) a reduction in LCFF Gap Funding of \$34K; (2) a reduction in 2016-17 one-time Discretionary Funds (from \$237 per ADA to \$214 per ADA) of \$108K. Other changes of note include increased provider rates in the State Preschool Program and \$20 million for the Classified School Employee Teacher Credentialing Program to encourage classified employees to join the teaching profession. The changes related to the State Adopted Budget will be incorporated into the District Budget at First Interim. Given that there are no material changes, OCDE does not require submission of a 45-day Revised Budget.

Minutes, July 25, 2016 (Continued)

V. ACTION CALENDAR

- .01 INTERDISTRICT TRANSFER REQUEST: CANNON KNOWLTON  
Mrs. Smith made the motion, seconded by Mr. Chambers, that the Governing Board deny Interdistrict Transfer Request: Cannon Knowlton.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

- .02 BUENA PARK SCHOOL DISTRICT GOVERNANCE HANDBOOK

Agenda Exhibit B.

The Buena Park School District Governance Handbook is a summary of the ongoing governance team's work on effective governance. This process involves discussions and reaching agreements on shared leadership, roles, and operating protocols that enable the governance team to perform its responsibilities to the community. The Governing Board approved the handbook with one minor revision to page 8. The Governing Board will annually review and update this handbook.

Mr. Hamblen made the motion, seconded by Mr. Chambers, that the Governing Board approve the Buena Park School District Governance Handbook.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

- .03 CONTRACT #16-06, BPJH MODERNIZATION PROJECT: APPROVAL OF CHANGE ORDER #1

Agenda Exhibit C.

On April 11, 2016, the Governing Board awarded Contract #16-06, in the amount of \$3,828,363.00 to Construct 1 One Corporation for the purpose of modernizing Buena Park Junior High School. Within this dollar amount, all bidders were required to set aside \$200,000 in allowances to absorb unforeseen issues and related costs. Construction is well underway and the \$200,000 in allowances has been exhausted. Consistent with Public Contract Code, the District can approve change orders up to a total of 10% of the contract amount. Change Order #1, totaling \$38,177.35, has been reviewed and approved by BCA Architects, TELACU Construction Management, and District staff. Dollar amounts were negotiated where necessary with Construct 1 One Corporation.

Minutes, July 25, 2016 (Continued)

V. ACTION CALENDAR (Continued)

- .03 CONTRACT #16-06, BPJH MODERNIZATION PROJECT: APPROVAL OF

CHANGE ORDER #1 (Continued)

Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board approve Contract #16-06, BPJH Modernization Project: Approval of Change Order #1.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.04 CONTRACT #16-07, PHONE INSTALLATION AT FIVE SITES: APPROVAL TO CHANGE ORDER #1

Agenda Exhibit D.

On March 21, 2016, the Governing Board awarded Contract #16-07, in the amount of \$218,613.00 to Digital Networks Group (DNG), Inc., for the purpose of running new low voltage cables and raceways for owner furnished, contractor installed phone systems at five sites (Beatty, Corey, Gilbert, Whitaker schools and District Office). Within this dollar amount, bidders were required to set aside \$20,000 in allowances to absorb unforeseen issues and related costs. Construction is well underway and the \$20,000 in allowances has been exhausted and items subject to change orders have been identified. Consistent with Public Contract Code, the District can approve change orders up to a total of 10% of the contract amount. Change Order #1, totaling \$4,703.71, has been reviewed and approved by TELACU Construction Management and District staff. Dollar amounts were negotiated where necessary with Digital Network Group.

Mr. Chambers made the motion, seconded by Mr. Hamblen, that the Governing Board approve Contract #16-07, Phone Installation at Five Sites: Approval of Change Order #1.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, July 25, 2016 (Continued)

VI. DISCUSSION CALENDAR

.01 BUENA PARK SCHOOL DISTRICT GOVERNANCE CALENDAR (DRAFT)

Agenda Exhibit E.

Discussion was held regarding the draft Governance Calendar and its relevance to Board timelines. Board members will continue using this as a working document, revising as necessary, throughout the school year.

VII. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

No items were removed from the consent calendar.

.14 APPROVAL OF CONSENT CALENDAR

Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board approve Consent Calendar Items .02 through .13, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #16-17-02

Agenda Exhibit F.

CERTIFICATED PERSONNEL

I. INTERN ADMINISTRATOR (Ratification)

In the absence of the School Principal at Pendleton School effective July 29, 2016, we are seeking authorization to rehire Mrs. Nancy Rios to serve as Interim Administrator from July 18 through December 17, 2016, to ensure a smooth start-up of the 2016-17 school year at Pendleton School. Mrs. Rios will serve as the instructional leader and oversee site operations as the Interim Administrator. She will provide support and guidance to the site Administrative Intern. Mrs. Rios' previous experience will provide a solid, stable foundation during the transition period as we seek to fill the vacancy on a more permanent basis.

Minutes, July 25, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-02 (Continued)

CERTIFICATED PERSONNEL (Continued)

- I. INTERN ADMINISTRATOR (Ratification) (Continued)  
It is anticipated that Mrs. Rios' services will be required for the first semester of the school year on a reduced schedule. Mrs. Rios will work a combination of full and partial days, as needed, in the leadership role. She will be paid the daily rate of pay for a full and pro-rata days, based on the per diem rate of the Certificated Administrator salary schedule, Elementary Principal pay range, Step 5, in the amount of \$713.87 per day (includes benefits). The assignment is not anticipated to exceed a total of 66 days. The total cost will not exceed \$47,124, and will be paid from the general fund. The employee's portion of the total cost, which excludes payroll benefits costs, will not exceed \$41,732, the CalSTRS 2016-17 earnings limitation.
- II. SEPARATION  
#0800001435 - 07/29/2016  
Elementary School Principal #080208P001
- III. ADDITIONAL HOURS FOR STAFF DEVELOPMENT/DISTRICT ORIENTATION PROGRAM  
Teachers hired during the 2015-16 school year following the 2016 New Teacher Orientation days will be invited to attend this years' orientation program in order to receive information regarding District programs, policies, procedures, and available resources. 2015-16 teachers, currently not scheduled or required to return until August 5, 2016, may attend the 2016 New Teacher Orientation days on August 3 and 4, 2016, on a voluntary basis.
- The New Teacher Orientation program includes up to ten (10) hours of scheduled presentations/activities over a two-day period. Nine (9) staff members will be invited to participate. Those who attend will be paid the contractual hourly rate of pay, \$39.36 (includes benefits), for a total not to exceed \$3,543, payable from the general fund.

Minutes, July 25, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-02 (Continued)CERTIFICATED PERSONNEL (Continued)IV. CERTIFICATED SUBSTITUTES: Effective 2016-2017 School Year

Following is the list of certificated substitutes who have agreed to serve the District for the 2016-2017 school year:

LAST	FIRST
ARAGONEZ	MARCELLA
ARRIAZA	FRANCES
ASHE	KATHLEEN
AYRES	KAREN
BAGGER MAGNESS	ELIZABETH
BALES	KELSIE
BARGE	PHYLLIS
BAROLDI	LUANN
BERSON	BRADLEY
BOLICEK	DOUGLAS
CANAPE	GINA
CARPENTER	SUZANNE
CASTRO	OLIVIA
CERILLO	CARLA
CHARLES	LEATRICE
CHAVEZ	ROSA
CHOI	JANE
CHOI	SOYEON
CHOU	CHIEN
COMFORT	VILLETTE
CONDE	CHRISTOPHER
CRAIG	DANIELLE



VII. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #16-17-02 (Continued)CERTIFICATED PERSONNEL (Continued)IV. CERTIFICATED SUBSTITUTES: Effective 2016-2017 School Year (Continued)

LAST	FIRST
DEIS	CATHLEEN
DETLEFSEN	MALORIE
EDWARDS	ERIKA
ELIZONDO	ELEAZAR
ENGLAND	KRISTIN
GAITAN	ELIZABETH
GATHY	RICHARD
GHAFOORI	IRENE
GIBSON	JOHN
GLADSON	CATHRIN
GLANTZ	STACEY
GLOMBA	JOHN
GUAJARDO	ABRAM
HEGSTROM	DEBORAH
HEPPNER	SUNDAY
HERNANDEZ	ERICA
HO	WILSON
HODGSON	ADAM
HOFREITER	JEFFREY
HUEBNER	MICHELLE
HUMPHREYS	MARY
IGNACIO-RABINA	JESICA
JONES	SCOTT
JORGE	ZACHARY

VII. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #16-17-02 (Continued)CERTIFICATED PERSONNEL (Continued)IV. CERTIFICATED SUBSTITUTES: Effective 2016-2017 School Year (Continued)

LAST	FIRST
KILPATRICK	RICHARD
KIM	APRIL
KIM	DAVID
KIM	PARIS
KLINE	DANIEL
KRECEK	MARK
LAU	JESSICA
LEE	JASMIN
LICON	VALESKA
LIOU	SANDY
LUKSETICH	AURORA
MADISON	APRIL
MARCUM	MEG
MARTINEZ	ALEX
MARTINEZ	CAESAR
MC CORMICK	COLLEEN
MC INTOSH	DONALD
MC LAUGHLIN	MEGAN
MIDDLETON	REBECCA
MORGAN	SHAYNA
NIITANI	JULIE
NOEL	ALYSON
ODA	SHIRLEY
OH	GRACE

VII. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #16-17-02 (Continued)CERTIFICATED PERSONNEL (Continued)IV. CERTIFICATED SUBSTITUTES: Effective 2016-2017 School Year (Continued)

LAST	FIRST
OSBORN	AMANDA
OSDALE	STEPHANIE
PARK	HAEJIN
PESSA	MELISSA
RAGAS	KIMBERLY
RANDALL	SHEA
REFULGENTE	JOSEPHINE C
ROBERTS	LAURIE
ROMERO	MONICA
RYAN	KATHRYN
SALISBURY	DYLAN
SCHLEGEL	COREEN
SEARS	AMANDA
SHOOK	BRITTANY
SOHN	ASHLEY
STICKLER	SALLIE
SWEET	ELIZABETH
TANDOC	LILY
THATCHER	CHARITY
UTTER	DOROTHY
VICTOR	KRISTEN
VU	MONIKA
WILLIAMS	DANA
WRIGHT	BENJAMIN

VII. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #16-17-02 (Continued)CERTIFICATED PERSONNEL (Continued)IV. CERTIFICATED SUBSTITUTES: Effective 2016-2017 School Year (Continued)

LAST	FIRST
YI	SANDY
ZAMBON	THOMAS

V. SEPARATIONS:

The following certificated substitutes will not be returning for the 2016-17 school year. The separation date is effective July 26, 2016.

ID# 0800001471	ID# 0800001983
ID# 0800001834	ID# 0800002095
ID# 0800001875	ID# 0800002129
ID# 0800001967	ID# 0800002141
ID# 0800001974	ID# 0800002151
ID# 0800002166	ID# 0800002236
ID# 0800002267	

CLASSIFIED PERSONNELI. NEW HIRE

Chavez, M. Bertha - 07/26/2016

Current Assignment:

Attendance Clerk #081104J001  
 Substitute Typist Clerk  
 Substitute Health Clerk  
 Substitute Instructional Assistant II  
 - Bilingual  
 Substitute Playground Supervisor

Add: Substitute Secretary

Chavez, Maria Isabel - 08/04/2016

Substitute Cafeteria Worker  
 Substitute Playground Supervisor

Ramos Salazar, Alejandra - 08/04/2016

Substitute Cafeteria Worker  
 Substitute Playground Supervisor

VII. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #16-17-02 (Continued)CLASSIFIED PERSONNEL (Continued)II. CHANGE OF ASSIGNMENT(S)

Khong, Chuong - 08/05/2016

From: Substitute Bus Driver

Substitute Playground Supervisor

Add: Bus Driver #081106T006III. CLASSIFIED SHORT TERM ASSIGNMENTS:

The following is a list of classified short term assignments for the 2015-2016 school year:

Name: Arias, Norma

Position #: 081137B011

Hours/Day: 0.25

Funding Source: 0790B

Location: Beatty School

Anticipated Start Date: 08/09/16

Anticipated End Date: 05/26/17

Rate of Pay (includes benefits): \$12.22

# of Days (Not to Exceed): 180.00

Total Cost (Not to Exceed): \$550

Name: Baci, Mariana

Position #: 081137B021

Hours/Day: 0.50

Funding Source: 0790B

Location: Beatty School

Anticipated Start Date: 08/09/16

Anticipated End Date: 05/26/17

Rate of Pay (includes benefits): \$12.22

# of Days (Not to Exceed): 180.00

Total Cost (Not to Exceed): \$1,100

Name: Daniel, Katherine

Position #: 081137B018

Hours/Day: 1.00

Funding Source: 0790B

Location: Beatty School

Anticipated Start Date: 08/09/16

Anticipated End Date: 05/26/17

Rate of Pay (includes benefits): \$12.22

# of Days (Not to Exceed): 180.00

Total Cost (Not to Exceed): \$2,200

Minutes, July 25, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-02 (Continued)

CLASSIFIED PERSONNEL (Continued)

III. CLASSIFIED SHORT TERM ASSIGNMENTS: (Continued)

Name: Daniel, Katherine  
 Position #: 081137B020  
 Hours/Day: 1.00  
 Funding Source: 0790B  
 Location: Beatty School  
 Anticipated Start Date: 08/09/16  
 Anticipated End Date: 05/26/17  
 Rate of Pay (includes benefits): \$12.22  
 # of Days (Not to Exceed): 180.00  
 Total Cost (Not to Exceed): \$2,200

Name: Galvan, Patricia  
 Position #: 081149B005  
 Hours/Day: 0.50  
 Funding Source: 0790B  
 Location: Beatty School  
 Anticipated Start Date: 08/09/16  
 Anticipated End Date: 05/26/17  
 Rate of Pay (includes benefits): \$12.22  
 # of Days (Not to Exceed): 180.00  
 Total Cost (Not to Exceed): \$1,100

Name: Galvan, Patricia  
 Position #: 081137B019  
 Hours/Day: 0.50  
 Funding Source: 0790B  
 Location: Beatty School  
 Anticipated Start Date: 08/09/16  
 Anticipated End Date: 05/26/17  
 Rate of Pay (includes benefits): \$12.22  
 # of Days (Not to Exceed): 180.00  
 Total Cost (Not to Exceed): \$1,100

Name: Ong, Chenleng  
 Position #: 081137B001  
 Hours/Day: 1.00  
 Funding Source: 0790B  
 Location: Beatty School  
 Anticipated Start Date: 08/09/16  
 Anticipated End Date: 05/26/17  
 Rate of Pay (includes benefits): \$12.22  
 # of Days (Not to Exceed): 180.00  
 Total Cost (Not to Exceed): \$2,200

Minutes, July 25, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-02 (Continued)

CLASSIFIED PERSONNEL (Continued)

III. CLASSIFIED SHORT TERM ASSIGNMENTS: (Continued)

Name: Ong, Chenleng  
Position #: 081137B006  
Hours/Day: 0.50  
Funding Source: 0790B  
Location: Beatty School  
Anticipated Start Date: 08/09/16  
Anticipated End Date: 05/26/17  
Rate of Pay (includes benefits): \$12.22  
# of Days (Not to Exceed): 180.00  
Total Cost (Not to Exceed): \$1,100

Name: Perkins, Janet  
Position #: 081137B022  
Hours/Day: 1.25  
Funding Source: 0790B  
Location: Beatty School  
Anticipated Start Date: 08/09/16  
Anticipated End Date: 05/26/17  
Rate of Pay (includes benefits): \$12.22  
# of Days (Not to Exceed): 180.00  
Total Cost (Not to Exceed): \$2,750

Name: Jenson, Sandra  
Position #: 081149E003  
Hours/Day: 0.75  
Funding Source: 039E  
Location: Emery School  
Anticipated Start Date: 08/09/16  
Anticipated End Date: 05/26/17  
Rate of Pay (includes benefits): \$12.22  
# of Days (Not to Exceed): 180.00  
Total Cost (Not to Exceed): \$1,650

Name: Jenson, Sandra  
Position #: 081137E007  
Hours/Day: 0.50  
Funding Source: 0395E  
Location: Emery School  
Anticipated Start Date: 08/09/16  
Anticipated End Date: 05/26/17  
Rate of Pay (includes benefits): \$12.22  
# of Days (Not to Exceed): 180.00  
Total Cost (Not to Exceed): \$1,100

Minutes, July 25, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-02 (Continued)

CLASSIFIED PERSONNEL (Continued)

III. CLASSIFIED SHORT TERM ASSIGNMENTS: (Continued)

Name: Replogle, Barbara  
 Position #: 081137E002  
 Hours/Day: 0.50  
 Funding Source: 0395E  
 Location: Emery School  
 Anticipated Start Date: 08/09/16  
 Anticipated End Date: 05/26/17  
 Rate of Pay (includes benefits): \$12.22  
 # of Days (Not to Exceed): 180.00  
 Total Cost (Not to Exceed): \$1,100

Name: Collinsworth, Deborah  
 Position #: 081149W003  
 Hours/Day: 0.50  
 Funding Source: 0395W  
 Location: Whitaker School  
 Anticipated Start Date: 08/09/16  
 Anticipated End Date: 05/26/17  
 Rate of Pay (includes benefits): \$12.22  
 # of Days (Not to Exceed): 180.00  
 Total Cost (Not to Exceed): \$1,100

Name: Collinsworth, Deborah  
 Position #: 081149W005  
 Hours/Day: 0.50  
 Funding Source: 0395W  
 Location: Whitaker School  
 Anticipated Start Date: 08/09/16  
 Anticipated End Date: 05/26/17  
 Rate of Pay (includes benefits): \$12.22  
 # of Days (Not to Exceed): 180.00  
 Total Cost (Not to Exceed): \$1,100

Name: Kinsall, Janean  
 Position #: 081137W018  
 Hours/Day: 0.50  
 Funding Source: 0395W  
 Location: Whitaker School  
 Anticipated Start Date: 08/09/16  
 Anticipated End Date: 05/26/17  
 Rate of Pay (includes benefits): \$12.22  
 # of Days (Not to Exceed): 180.00



Total Cost (Not to Exceed): \$1,100

Minutes, July 25, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-02 (Continued)

CLASSIFIED PERSONNEL (Continued)

III. CLASSIFIED SHORT TERM ASSIGNMENTS: (Continued)

Name: Kinsall, Janean  
Position #: 081137W015  
Hours/Day: 1.00  
Funding Source: 0395W  
Location: Whitaker School  
Anticipated Start Date: 08/09/16  
Anticipated End Date: 05/26/17  
Rate of Pay (includes benefits): \$12.22  
# of Days (Not to Exceed): 180.00  
Total Cost (Not to Exceed): \$2,200

Name: Lee, Silvina  
Position #: 081137W002  
Hours/Day: 1.00  
Funding Source: 0395W  
Location: Whitaker School  
Anticipated Start Date: 08/09/16  
Anticipated End Date: 05/26/17  
Rate of Pay (includes benefits): \$12.22  
# of Days (Not to Exceed): 180.00  
Total Cost (Not to Exceed): \$2,200

Name: Mallari, Ludivina  
Position #: 081137W005  
Hours/Day: 1.00  
Funding Source: 0395W  
Location: Whitaker School  
Anticipated Start Date: 08/09/16  
Anticipated End Date: 05/26/17  
Rate of Pay (includes benefits): \$12.22  
# of Days (Not to Exceed): 180.00  
Total Cost (Not to Exceed): \$2,200

Name: Ross, Melissa  
Position #: 081137W006  
Hours/Day: 1.00  
Funding Source: 0395W  
Location: Whitaker School  
Anticipated Start Date: 08/09/16  
Anticipated End Date: 05/26/17

Rate of Pay (includes benefits): \$12.22  
 # of Days (Not to Exceed): 180.00  
 Total Cost (Not to Exceed): \$2,200

Minutes, July 25, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-02 (Continued)

CLASSIFIED PERSONNEL (Continued)

III. CLASSIFIED SHORT TERM ASSIGNMENTS: (Continued)

Name: Ross, Melissa  
 Position #: 081137W007  
 Hours/Day: 0.50  
 Funding Source: 0395W  
 Location: Whitaker School  
 Anticipated Start Date: 08/09/16  
 Anticipated End Date: 05/26/17  
 Rate of Pay (includes benefits): \$12.22  
 # of Days (Not to Exceed): 180.00  
 Total Cost (Not to Exceed): \$1,100

Name: Open/Vacant  
 Position #: 081137W017  
 Hours/Day: 0.50  
 Funding Source: 0395W  
 Location: Whitaker School  
 Anticipated Start Date: 08/09/16  
 Anticipated End Date: 05/26/17  
 Rate of Pay (includes benefits): \$12.22  
 # of Days (Not to Exceed): 180.00  
 Total Cost (Not to Exceed): \$1,100

Name: Open/Vacant  
 Position #: 081137W019  
 Hours/Day: 1.00  
 Funding Source: 0395W  
 Location: Whitaker School  
 Anticipated Start Date: 08/09/16  
 Anticipated End Date: 05/26/17  
 Rate of Pay (includes benefits): \$12.22  
 # of Days (Not to Exceed): 180.00  
 Total Cost (Not to Exceed): \$2,200

Name: Lee, Harvey  
 Position (Job Classification): Instructional Asst.  
 II Special Education  
 Position #: 081124W005  
 Hours/Day: 4.00

Funding Source: 0790W  
 Location: Whitaker School  
 Anticipated Start Date: 08/09/16  
 Anticipated End Date: 05/26/17  
 Rate of Pay (includes benefits): \$19.98  
 # of Days (Not to Exceed): 184.00  
 Total Cost (Not to Exceed): \$14,705

Minutes, July 25, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-02 (Continued)

CLASSIFIED PERSONNEL (Continued)

III. CLASSIFIED SHORT TERM ASSIGNMENTS: (Continued)

Name: Diaz, Amy  
 Position (Job Classification): Instructional Asst.  
 I (AVID)  
 Position #: 081121J005  
 Hours/Day: 8.00  
 Funding Source: 3010J  
 Location: BPJH  
 Anticipated Start Date: 08/05/16  
 Anticipated End Date: 05/26/17  
 Rate of Pay (includes benefits): \$19.98  
 # of Days (Not to Exceed): 38.00  
 Total Cost (Not to Exceed): \$6,074

Name: Gupta, Ritu  
 Position (Job Classification): Instructional Asst.  
 I (AVID)  
 Position #: 081121J002  
 Hours/Day: 8.00  
 Funding Source: 3010J  
 Location: BPJH  
 Anticipated Start Date: 08/05/16  
 Anticipated End Date: 05/26/17  
 Rate of Pay (includes benefits): \$19.98  
 # of Days (Not to Exceed): 38.00  
 Total Cost (Not to Exceed): \$6,074

Name: Open/Vacant  
 Position (Job Classification): Instructional Asst.  
 I (AVID)  
 Position #: 081121J002  
 Hours/Day: 8.00  
 Funding Source: 3010J  
 Location: BPJH  
 Anticipated Start Date: 08/05/16  
 Anticipated End Date: 05/26/17  
 Rate of Pay (includes benefits): \$19.98

# of Days (Not to Exceed): 38.00  
 Total Cost (Not to Exceed): \$6,074

Minutes, July 25, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-02 (Continued)

CLASSIFIED PERSONNEL (Continued)

III. CLASSIFIED SHORT TERM ASSIGNMENTS: (Continued)

Name: Open/Vacant  
 Position (Job Classification): Instructional Asst.  
 I (AVID)  
 Position #: 081121J002  
 Hours/Day: 8.00  
 Funding Source: 3010J  
 Location: BPJH  
 Anticipated Start Date: 08/05/16  
 Anticipated End Date: 05/26/17  
 Rate of Pay (includes benefits): \$19.98  
 # of Days (Not to Exceed): 38.00  
 Total Cost (Not to Exceed): \$6,074

IV. SEPARATIONS:

The following classified substitutes will not be returning for the 2016-17 school year. The separation date is effective July 26, 2016.

ID# 0800001863	ID# 0800002113
ID# 0800002158	ID# 0800002237

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit G.

November 9-12, 2016 - "ACSA 2016 Leadership Summit" - R. Miramontes

.04 INTER-DISTRICT TRANSFERS, 2016-2017

Agenda Exhibit H.

Permits granted to date: In: 104  
 Out: 177

.05 BUSINESS SERVICES REPORT

Agenda Exhibit I.

- a. Purchase Orders dated 07/12/16-07/25/16 were approved in the total amount of \$810,941.35

Minutes, July 25, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 228

Agenda Exhibit J.

Contract #: 17-32  
Contractor: Discovery Education  
Site Dept. Manager: R. Miramontes  
New Contract/Amendment: New

Description of Services: Access to digital textbook platform known as Discovery Education Science Techbook, including professional development.

Contract Period: August 1, 2016 - July 31, 2019  
Funding Source: IMFRP Unrestricted  
Total Expenditure: Not to Exceed \$32,400

Contract #: 17-33  
Contractor: Paul Sanchez  
Site Dept. Manager: M. Mukanos  
New Contract/Amendment: New (Annual)

Description of Services: Provide Child Welfare and Attendance Director and Homeless Coordinator with consultation services regarding residency verification, truancy, and disciplinary issues.

Contract Period: August 1, 2016 - June 30, 2017  
Funding Source: District Discretionary  
Total Expenditure: Not to Exceed \$19,360

Contract #: 17-34  
Contractor: Digital Networks Group  
Site Dept. Manager: R. Miramontes  
New Contract/Amendment: New

Description of Services: Labor and cabling for technology upgrades to two classrooms at Emery and Pendleton.

Contract Period: July 26, 2016 - August 8, 2016  
 Funding Source: 2014 Bond Fund  
 Total Expenditure: Not to Exceed \$14,996

Contract #: 17-35  
 Contractor: Digital Networks Group  
 Site Dept. Manager: R. Miramontes  
 New Contract/Amendment: New

Minutes, July 25, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 228

Description of Services: Reinstallation, testing and calibration of wireless access points at Beatty (upon completion of construction process).

Contract Period: July 26, 2016 - August 8, 2016  
 Funding Source: 2014 Bond Fund  
 Total Expenditure: Not to Exceed \$5,438

.07 APPROVAL OF CABINET ADMINISTRATORS EMPLOYMENT CONTRACT AMENDMENTS

Agenda Exhibit K.

Buena Park School District Governing Board Policy 4151, 4251, and 4351 provide in part that "In order to secure and retain staff committed to student learning, the Governing Board recognizes the importance of an attractive compensation package which includes salaries, health benefits and other amenities."

Recently, as its July 11, 2016 Governing Board meeting, the Governing Board authorized realigned salary schedules for the District classified and certificated administrators. Subsequently, the Governing Board has evaluated employment contract provisions for the District's Cabinet level Administrators (Superintendent, and Assistant Superintendents), not included in the realignment action. In review, the President and Governing Board have considered proposed contract modifications which will serve the interest of the District to recruit and retain highly qualified staff.

To ensure both a competitive compensation package, it is proposed that effective July 1, 2016 the following contract and salary schedule amendments be adopted by the Governing Board for the following contract management

positions:

- Extend the Assistant Superintendent, Administrative Services employment contract to June 30, 2018
- Extend the Assistant Superintendent, Educational Services employment contract to June 30, 2018
- Revise the Assistant Superintendent salary schedule to provide for a Step 6 at a 4.5% increment. Incumbents will be eligible to move to Step 6 in accordance with current salary placement and longevity in the District.
- Extend the Superintendent's employment contract to June 30, 2019

Minutes, July 25, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.07 APPROVAL OF CABINET ADMINISTRATORS EMPLOYMENT CONTRACT AMENDMENTS (Continued)

- Provide the Superintendent a supplemental retirement benefit under the following terms and conditions:

403(b) Tax Sheltered Account - Superintendent shall be eligible to participate in a 403(b) tax sheltered account, as elected by the Superintendent, in accordance with applicable federal and state laws, rules and regulations. The District shall fund such account as specified herein, with a matching contribution equal to the Superintendent's contribution of up to \$500, as designated via payroll deduction, not to exceed the maximum amount in any single year as provided in law.

Such retirement account shall be in addition to and separate from any State retirement plan in which the Superintendent is entitled to participate. District contributions to the account shall be made on a monthly basis. The Superintendent shall only make one such election in any calendar year and such election shall remain in effect until revoked. The benefits specified herein shall be solely for the benefit of the Superintendent and shall be fully vested at the time when such contributions are made and shall otherwise be governed by the nature of the 403(b) plan selected by the Superintendent, and:

457(b) Deferred Compensation Plan - District shall provide Superintendent with a retirement plan and fund such plan as specified herein, with a monthly contribution to the plan in an amount of \$500.

Such retirement plan shall be in addition to and separate from any State retirement plan in which the Superintendent is entitled to participate. District contributions to the plan shall be made by the District on a monthly basis. The retirement benefits specified herein shall be solely for the benefit of the Superintendent and shall be fully vested at the time when such contributions are made and shall otherwise be governed by the nature of the retirement plan selected by the Superintendent.

Minutes, July 25, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.07 APPROVAL OF CABINET ADMINISTRATORS EMPLOYMENT CONTRACT AMENDMENTS (Continued)

The anticipated cost for this proposal for 2016-17 is approximately \$23,000, and will be funded from the General Fund. Contract extensions are excluded from the estimate as these positions are permanent positions and the current compensation package is anticipated to be a continuing personnel expense in future years.

The president of the Governing Board recommends that the Governing Board approve the proposed employment contract modifications for designated contract employees.

.08 APPROVAL AND ADOPTION OF REVISED DISTRICT SALARY SCHEDULES IN ACCORDANCE WITH CALIFORNIA CODE OF REGULATIONS (CCR) SECTION 570.5

Agenda Exhibit L.

California Code of Regulations (CCR), Section 570.5, requires Governing Board approval and adoption of detailed schedules for all positions in the District on publicly available schedules.

District salary schedules have been in effect since July 1, 2016, or prior. The attached schedules reflect Board-approved changes to salary step and column amounts.

The one exception, which does reflect an hour rate of pay increase, is the "Classified Hourly & Substitute Schedule," which reflects an increase from \$10 per hour to \$11 per hour. This increase, effective January 1



2017, is made in compliance with AB10, a 2013 amendment to section 1182.12 of the California Labor Code, which provides for an increase in the State minimum wage amount to \$11 per hour, effective January 1, 2017.

The revisions reflect appropriate step and column amounts for approved changes effective for the current school year, 2016-17.

All salary schedules are provided for the Governing Board's consideration for approval and adoption and will subsequently be made publicly available in accordance with CCR, Section 570.5.

Minutes, July 25, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.08 APPROVAL AND ADOPTION OF REVISED DISTRICT SALARY SCHEDULES IN ACCORDANCE WITH CALIFORNIA CODE OF REGULATIONS (CCR) SECTION 570.5 (Continued)

Schedules have been revised to comply with CCR, Section 570.5. The publishing and availability of salary schedules has no financial impact to the District.

The increase in the hourly rate of pay for playground supervisors and substitute playground supervisors is expected to result in an additional cost of \$14,329 for the period of January 1, 2017 through the end of the fiscal year, June 30, 2017.

It is recommended that the Governing Board adopt the revised salary schedules to conform with the provisions of CCR Section 570.5 and Section 1182.12 of the California Labor Code.

.09 APPROVAL TO SUBMIT A PAID LUNCH EQUITY EXEMPTION REQUEST TO MAINTAIN CURRENT MEAL PRICES

Agenda Exhibit M.

Per regulation 7 CFR 210.14(e), participants in the National School Lunch Program are required, on an annual basis, to ensure that full pay student meal prices are priced sufficiently so that the cost of these meals are not directly or indirectly subsidized by the Federal government.

For 2016-17, school food authorities (SFAs), including school districts, who charge less than \$2.78 for a paid

lunch are required to increase their meal prices. The Buena Park School District currently charges a fee of \$2.00 for student lunches and per the calculations, prices must be raised to \$2.55 for fiscal year 2016-17. (Note: Breakfast meal prices are unaffected as they are covered under an alternative procedure, commonly referred to as Provision 2, which requires schools to serve meals to all participating children at no charge but with schools receiving meal reimbursement based on claiming percentages.) As an alternative to raising prices, the District could elect to make a general fund contribution to the Child Nutrition Fund totaling \$51,165.

Minutes, July 25, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.09 APPROVAL TO SUBMIT A PAID LUNCH EQUITY EXEMPTION REQUEST TO MAINTAIN CURRENT MEAL PRICES (Continued)

In lieu of raising meal prices and/or making a general fund contribution, the District can opt to seek a one-year exemption to a meal price increase from the California Department of Education (CDE). If the "paid lunch equity exemption" request is approved, the District would not have to increase meal prices in 2016-17 but would be required to raise prices in the following year or to seek another exemption.

The District has requested from CDE, the applicable penalties for non-compliance. The response has been vague. The most definitive response received is that penalties for non-compliance are reviewed on a case by case basis with penalties ranging up to forfeitures of Federal and State meal reimbursements.

Should the request for an exemption be denied, staff will recommend that lunch meal prices be increased in \$.25 increments to mitigate delays in the lunch line that may be caused in providing appropriate change for meal purchases. A survey of Orange County school districts revealed that our District's current lunch price of \$2.00 to be the second lowest in the County. Lunch prices ranged from a low of \$1.50 (Garden Grove Unified School District) to \$4.00 (Huntington Beach Elementary School District).

There are no financial implications in submitting an

exemption request.

Administration requests approval to submit the paid lunch equity exemption so as not to raise meal prices for one year, fiscal year 2016-17.

.10 BOARD POLICY 6173 EDUCATION FOR HOMELESS CHILDREN

Agenda Exhibit N.

Minutes, July 25, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.11 2016-2017 STUDENT TEACHING ASSIGNMENTS: BIOLA UNIVERSITY

Agenda Exhibit O.

2016-2017 Student Teaching Assignments  
Biola University

Term: August 22 - October 14, 2016  
Stipend: \$150 per Master Teacher

Student Teacher: Kelsi Krabbendam  
Master Teacher: Roxann Bogart  
Grade: 6  
School: Beatty

Student Teacher: Michelle Kim  
Master Teacher: Esther Lee  
Grade: 4  
School: Beatty

Student Teacher: Taylor Lowinger  
Master Teacher: Christy Njust  
Grade: 5  
School: Emery

Student Teacher: Amanda Smith  
Master Teacher: Steve Little  
Grade: 6

School: Emery

Student Teacher: Brianne Irons  
 Master Teacher: Jeanne Krucli  
 Grade: 3  
 School: Pendleton

Student Teacher: Mary Knudson  
 Master Teacher: Kristin Sherman  
 Grade: 3  
 School: Pendleton

Student Teacher: Daniel Kim  
 Master Teacher: Heather Robson  
 Grade: 3  
 School: Whitaker

Minutes, July 25, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.12 2016-2017 STUDENT TEACHING ASSIGNMENTS: BIOLA UNIVERSITY  
(RATIFICATION)

Agenda Exhibit P.

2016-2017 Student Teaching Assignments  
 Biola University (Ratification)

Term: March 28 - May 26, 2016  
 Stipend: \$150 per Master Teacher

Student Teacher: Jasmine Lee  
 Master Teacher: Leslie Milch  
 Grade: K  
 School: Gilbert

.13 2016-2017 STUDENT TEACHING ASSIGNMENTS: CALIFORNIA STATE  
UNIVERSITY, FULLERTON

Agenda Exhibit Q.

2016-2017 Student Teaching Assignments  
 California State University, Fullerton

Term: August 9 - December 13, 2016  
 Stipend: \$250 per Master Teacher

Student Teacher: Kevin Silva  
 Master Teacher: Vanessa Gomez  
 Grade: 8 - History/Social Science  
 School: BPJH

VIII. BOARD COMMENTS

Mr. Chambers toured Whitaker School to observe the newly painted murals and the paint and asphalt work at Emery School.

Mr. Hamblen accompanied Superintendent Magnuson on a walk-through of the Buena Park Junior High School classrooms being modernized.

Mrs. Jensen and Mrs. Michel attended the Corey Kid Connection Battle of the Books event on July 25.

Mrs. Smith also viewed the newly painted murals at Whitaker School.

Minutes, July 25, 2016 (Continued)

IX. INFORMATION/CORRESPONDENCE

.01 Information/Correspondence

Mrs. Michel reported receiving a confidential report "Dealing with Asbestos in Orange County Public Schools" from the Grand Jury. Mr. Magnuson reported that all Orange County school districts received the report and that staff is working with the Orange County Department of Education to draft a uniform response to the Grand Jury.

.02 Major Topics for Governing Board

Agenda Exhibit R.

.03 School Site Activity Calendar

Agenda Exhibit S.

X. ADJOURNMENT

At 6:50 p.m., Mrs. Jensen made the motion, seconded by Mrs. Smith, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

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 President

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Clerk

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Member

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Member

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Member