



BUENA PARK SCHOOL DISTRICT

BOARD BITS

Highlights of the Regular Meeting
of October 28, 2013

GOVERNING BOARD TOUR OF SCHOOLS

Governing Board members accompanied Mr. Magnuson, Mr. Tsunozumi, Mr. Anderson and Mr. Perez on the annual Governing Board Tour of Schools to review site conditions and summer deferred and continuing maintenance projects at all District sites. In addition, Paul Bunton and Scott Harper from BCA Architects joined the tour to review their findings and recommendations for facility enhancements if the Board decides to pursue an obligation bond.

PRESENTATION

In an effort to give back to the community and support local schools, Esterline Power Systems has entered into a partnership with Buena Park Junior High. Esterline executives' John Palmer, John Danley and Frannie Donoghue presented a \$6,000 check to Buena Park Junior High for classroom and instructional purposes. On hand to accept the check were BPJH Principal Luisa Rogers and Science Department Chair Emily Bruhns.

JOB DESCRIPTION

Under direction of the Assistant Superintendent, Administrative Services, the Administrative Secretary/Student Records Specialist-Administrative Services will perform complex and specialized secretarial and clerical functions; provide administrative support to the Assistant Superintendent, Administrative Services; plan, coordinate and provide services related to data collection, analysis and submission of attendance and student longitudinal data; organize and coordinate staff activities of the administrator's office; and perform other related work as required.

This position requires two years of responsible executive or administrative secretarial experience, including one year in a lead or supervisory capacity and two years experience working with Aeries (or similar) student information system and/or CALPADS; the equivalent to the completion of the twelfth grade, supplemented by training or course work in business office management, organization and supervision, and related technical skill areas. Associates degree or higher preferred.

GOVERNING BOARD SELF-EVALUATION FINDINGS

On October 24, 2011, the Governing Board adopted Resolution #11-11 to provide specific goals for the Governing Board. At its meeting of September 9, 2013 an ad hoc sub committee was formed to conduct and develop information for the Governing Board's evaluation of progress toward the goals established in Resolution #11-11. The Subcommittee adopted evaluation findings and recommendations for proposed 2013-14 Governing Board goals and is requesting the full Board to adopt their findings and recommendations.

BOARD POLICY

The Governing Board approved the revisions to Board Policy 4158/4258/4358 Employee Security.

<p>COMPREHENSIVE SCHOOL SITE SAFETY PLANS</p>	<p>Education Code Section 32280 et.seq., provides requirements for comprehensive school site safety plans. In establishing such requirements, the California Legislature noted that it is its intent that all California public schools, in cooperation with local law enforcement agencies, community leaders, parents, pupils, teachers, administrators, and other persons who may be interested in the prevention of campus crime and violence develop a comprehensive school safety plan that addresses the safety concerns identified through a systematic planning process. Further, Education Code Section 32286 specifies timelines for an annual review, update, and reporting of the key elements of the plan by each school site council or school safety planning committee. Each School Site Committee is required to approve their respective plans prior to Governing Board acceptance.</p>
<p>CONTRACT/SERVICE AGREEMENT(S)</p>	<p>The Governing Board approved the following contract/service agreements:</p> <ul style="list-style-type: none"> • OCDE will provide PBIS Leadership Training to support district-wide PBIS implementation • NOC Regional Occupational Program will provide appropriately credentialed personnel to teach home economics at BPJH • Cal State University, Long Beach will provide student teachers to BPSD • OCDE will provide the Inside the Outdoors Program at Irvine Regional Park to Gilbert students on 11/6/13 • OCDE will provide the Inside the Outdoors Field Program to 3rd grade students at the Shipley Nature Center on 11/13/13 • Fieldman, Rolapp & Associates will provide services as an independent financial advisor related to possible G.O. Bond issuance • Piper Jaffray & Co., will provide Bond Underwriting services for possible G.O. Bond issuance.
<p>SURPLUS ITEMS</p>	<p>Per Board Policy 3270 which provides that if “the property is worth no more than \$2,500, the Governing Board may designate any District employee to sell the property without advertising,” staff has determined that numerous identified items are surplus and requested that they be disposed of in accordance with Board policy.</p>
<p>GIFT ACCEPTANCE</p>	<p>The Governing Board accepted the following gifts on behalf of the Buena Park School District:</p> <ul style="list-style-type: none"> • Esterline Power Systems donated \$6,000 and new Dell laptop computers valued at \$2,000 to Buena Park Junior High for classroom use. • American Paper Products donated 200 toilet paper cores to the GATE Enrichment and ASES classes for arts and crafts.



Wishing everyone a fun and safe Halloween.