



Dear Parents,

County-wide, we will be using common terminology in order to operate within our district crisis management plans. This terminology is not a replacement of the existing plan but rather a classroom response enhancement for critical incidents, designed to provide consistent, clear, shared language and actions among all students, staff and first responders.

Our goal is to educate parents on the terminology as well. By doing so, all stakeholders can understand the response and status of the event. This terminology is relatively simple to train and drill.

Schools are required to conduct an emergency drill of some sort, monthly. Sometimes that is a simple fire drill while at other times the drill may be more elaborate as we attempt to do a better job of involving the local law enforcement in these drills.

As we conduct drills, we will attempt to replicate part of a situation and while we hope emergency situations are minimal to non-existent in our schools, it is important we do our best to prepare for the unexpected while still maintaining our educational focus.

Please know that in the case of a real emergency the schools and the district will communicate in several different ways.

The local radio stations

Text messaging emergency information to parents' cell phones.

To use this capability, parents need to allow Infinite Campus to send the information to their cell phones.

Here are the directions which will also appear on the parent portal:

Enter the Infinite Campus Parent Portal

Click on Contact Preferences under User Account in the left index.

Click the Text (SMS) box for each phone and type of notification on which you would like to receive text messages.

Reunification: The process of reunifying parents and their children following an emergency evacuation.

Reunification Locations by school:

Granger Elementary: Post Office

McKinnon Elementary: LDS Church

Thoman Ranch: Main Ranch House

Washington: Lutheran Church

GRHS: GR Rec Center

Jackson: Alliance Church

Harrison: Alliance Church

Monroe: Lincoln Middle School

Expedition Academy: Child Development Center

Truman: Catholic Church

Lincoln Middle School: Monroe Intermediate School

Please watch the videos located on this page to better understand our terminology.

Please visit the "I Love You Guys Foundation" website.

<http://iloveguys.org/index.html>

# IN AN EMERGENCY WHEN YOU HEAR IT. DO IT.

## LOCKDOWN! LOCKS, LIGHTS, OUT OF SIGHT.

### STUDENTS

Move away from sight  
Maintain silence  
Do not open the door

### TEACHER

Lock interior doors  
Turn out the lights  
Move away from sight  
Do not open the door  
Maintain silence  
Take attendance



## LOCKOUT! SECURE THE PERIMETER.

### STUDENTS

Return inside  
Business as usual

### TEACHER

Bring everyone indoors  
Lock perimeter doors  
Increase situational awareness  
Business as usual  
Take attendance



## EVACUATE! TO ANNOUNCED LOCATION.

### STUDENTS

Bring your phone  
Leave your stuff behind  
Follow instructions

### TEACHER

Lead evacuation to location  
Take attendance  
Notify if missing, extra or injured students



## SHELTER! HAZARD AND SAFETY STRATEGY.

### STUDENTS

Hazard	Safety Strategy
Tornado	Evacuate to shelter area
Hazmat	Seal the room
Earthquake	Drop, cover and hold
Tsunami	Get to high ground

### TEACHER

Lead safety strategy  
Take attendance

