

St. Louis Catholic School

PTO Committees/Volunteer Opportunities

Cafeteria Decorating Committee

This committee does simple decorating of the cafeteria three to four times per year.

Cafeteria Help

Each school day, we need four cafeteria helpers to assist in preparing and serving the food as well as cleaning up the tables and dishes. To completely fill the schedule, we need 200 volunteers. The hours are 9:30 a.m. to 1:30 p.m. one day a month. *Note: We have found that cafeteria duty can be difficult for parents with a kindergartener or preschooler since the hours span both morning and afternoon.* There are several volunteers who share a day, each alternating every other month, one working and the other babysitting. Please note, if you do volunteer to take a shift, it is very important that you show up or locate a substitute. Workers are generally willing to trade shifts. If you are unable to find a substitute, please contact Tammi Wintz or Carla Prickel at 812-934-3310. Our cafeteria workers enable SLS to keep lunch costs affordable.

Box Tops for Education

Clip and collect Box Tops logos for this ongoing fundraiser. The school can redeem collected Box Tops logos for cash. For more information, we invite you to view the Box Tops for Education information sheet, located on the PTO webpage, or visit the [participating products list](#) on the Box Tops website.

Campbell's Labels for Education

Save your Campbell's labels for this ongoing fundraiser. The school can redeem collected labels for educational and athletic equipment. For more information on this program, contact the chairman of the in-service committee or see the [list of participating products](#) on the Labels for Education website.

Catholic Schools Week – Italian Night

Assist in planning and staffing this special week of events, which draws attention to the importance of Catholic School Education. We host this event in late January in conjunction with the annual Science Fair and Book Fair, and we contact families in early January to sign up to assist with this event. Need 150 volunteers to work about two hours each.

Enrichment

Assist chairman in researching possible programs, recruiting instructors, and preparing information package for student after-school activities. Need six volunteers.

Hospitality/Welcoming

Donate, prepare, and deliver meals (either a whole meal or a part) for families in need. Prepare and deliver baby and new student gifts. Help with open house for kindergarten. Assist the principal with introducing parents of prospective students to St. Louis School by giving tours of the school. Help with snacks and lunches for teachers' meetings. Need 22 volunteers.

In-School Service

Assist teachers with clerical duties, including making copies and laminating. Assist with cutting, counting, and organizing Campbell's Soup labels and General Mill's labels. Need 25 volunteers.

Library

Assist librarian with preparing books and magazines to be placed on the shelves, including covering books or entering them into the library system. Computer skills required. Volunteers will also help with Scholastic Book Fairs held at various times throughout the school year. Need 25 volunteers (one volunteer per school day for 1 – 3 hours).

Parties (Grades K – 4)

Help organize and staff parties for grades K, 1, 2, 3, and 4. The parties include Halloween, Christmas, Valentine's Day, and the End of the Year Carnival. Need six volunteers.

PTO Festival Booth

Help distribute letters and collect and organize prizes. Work in the booth on the day of the Parish Festival in September. Need 15 volunteers.

Recycling Committee

Help sort, count, and mail used printer cartridges and cell phones to companies that recycle them. Program provides cash to school. Need 6 volunteers.

Rummage Sale

The Rummage Sale is one of the major fundraising events for PTO. We regularly raise well over \$10,000 for PTO at this event, and it is extremely labor intensive. We ask each parent to donate time to 1) the enormous job of sorting, folding, and displaying the many items donated, or 2) working during the sale as a cashier. We need workers for day and evening, weekdays and weekends, before and during the sale. As the sale draws nearer, we will contact families for specific jobs and times.

St. Louis Trash Bag Sale

Prepare sales packets for students, process orders, pack and distribute merchandise, and collect money. The St. Louis Trash Bag Sale begins in the fall. It is one of the three major fundraisers for PTO. Need 35 volunteers.

Holiday Gifts

Assist with purchasing, packaging, and distributing gifts to the students for St. Nick's Day, Christmas, and Easter. Need 4 volunteers.

Spring Fundraiser

Help organize the spring fundraising event. Responsibilities may include assisting chairman in selection of vendor and merchandise, packing and distributing merchandise to students, and helping students collect money. Need 5 volunteers.

Super Sunday Bingo

We hold this event twice a year, in March and October. Super Sunday Bingo is a very important fundraiser to St. Louis Catholic School. Since its inception, the Bingo program has generated over \$3,600,000 to support our school. Annually, Bingo raises approximately \$500 per student. In order for this event to be a success, we need the help of every parent in as many ways as possible.

Teacher/Staff Christmas Gift Committee

Committee members solicit gift ideas from SLS faculty and staff, generate gift cards, create the Giving Tree bulletin board, and make themselves available during parent-teacher conferences to facilitate the gift card and/or contribution form distribution. Need 14 volunteers.

Weekly Bingo

Need kitchen helpers, floor helpers, and bakers. Kitchen helpers set up concessions and prepare and serve the food. Floor helpers clear tables and watch for bingos. Bakers either make cakes, pies, cookies, or brownies for bingo. All helpers and bakers only work one Thursday a month. Hours are flexible, and people are available to sub if you cannot make it a certain month.