ORANGEBURG COUNTY CONSOLIDATED SCHOOL DISTRICT THREE
Called Board Work Session
Date: January 25, 2018
Time: 6:00 PM
Location: District Office Board Room
1654 Camden Road
Holly Hill, SC 29059

Agenda

I. CALL TO ORDER/PRAYER FOR BOARD TRUSTEES

II. PUBLIC COMMENTS

A. For Information
   1. Curriculum and Instruction Update - Dr. Gibbs-Brown
      Dr. Conner
      Mrs. Lawton
      Mrs. Sanders

III. ADJOURNMENT

Mission Statement
The mission of Orangeburg County Consolidated School District Three is to provide a quality education through shared responsibility in a safe and supportive environment for all students to meet the challenges of a global society.
ORANGEBURG COUNTY CONSOLIDATED SCHOOL DISTRICT THREE
Called Board Work Session
1654 Camden Road
Holly Hill, SC 29059
January 25, 2018
6:00 PM

The Board of Trustees of Orangeburg County Consolidated School District Three met on Thursday, January 25, 2018 at 6:00 PM with the following persons present: Board Members Barbara Butler, Vernell Goodwin, Kenneth Hilliard, Betty Pelzer, Alice Pickney, Catherine Shuler, Dennis White, Superintendent Jesulon Gibbs-Brown, Associate Superintendent Marty Conner, Director of Human Resources Joann Lawton, Business Manager Gail Sanders, Board recording secretary Gloria Middleton, representatives from the Times and Democrat, Parent Sharon Wade.

In accordance with the SC Code of Law, 1976, Sections 90-4-9 (d) as amended, notice was given to the Times & Democrat and Holly Hill Observer/The Striper newspapers of the time, date and place of the meeting.

Superintendent Gibbs-Brown introduced the videographers from MEA Entertainment and stated that they were recording the work session for AdvancED.

CALL TO ORDER/PRAYER FOR BOARD TRUSTEES

Chair Vernell Goodwin called the meeting to order and Vice-Chair Dennis White led the prayer for Board Trustees. Mrs. Goodwin welcomed individuals attending the meeting.

PUBLIC COMMENTS

There were no comments.

FOR INFORMATION

Mrs. Goodwin explained that the work session would allow the Board to streamline the process and to discuss items that time normally would not permit during regular Board meetings. These sessions could also help bring new Board members up to date. She also said that the staff should be prepared to answer questions that the Board/audience may have.
Dr. Gibbs-Brown began the discussion regarding Curriculum and Instruction and gave an overview of the following items:

- What is Curriculum and Instruction?
- What is the role of the Curriculum and Instruction Department?
- What is the organization structure for Curriculum and Instruction in Orangeburg Three?
- What is the purpose of accreditation?

She explained the responsibilities of Administrators and spoke briefly about TAP - a program once used in the District to support teachers.

Dr. Gibbs-Brown also said that accreditation is a system of continuous improvement that holds us accountable (evaluates how well the District is doing), and is transparent (checks to see how we are using funds).

Mrs. Lawton (Human Resource) works with teacher quality and mentoring. Mrs. Sanders (Finance) makes sure funds are used appropriately - fiscal management. It takes everyone working together to make the best choices for students.

A copy of the Superintendent's Report - Questions and Answers About Curriculum and Instruction is included.

AdvancED binders were distributed. Items in the binders included:
- Accreditation Engagement Review
- Educational Practices – Reference Guide
- AdvancED Performance Standards for School System
- System Quality Factors
- AdvancED Performance Standards for Schools
- System Quality Factors Diagnostic

The District will know by February 2, 2018, the date that the AdvancED team will meet with Board members. A copy is a part of these minutes.

Dr. Conner presented specific information to include working with stakeholders, leading and managing curriculum and instruction programs/initiatives, assessment, compliance, regulations, developing curriculum and instruction systems/norms, and assessing results.
Other items include:

1. Review and Assess
2. Develop, create, modify, enhancement
3. Implement
4. Monitor

Curriculum and Instruction will have to fit in your model, the District and School Strategic plans. They must be aligned.

The Accountability Program is the big rock for this year. You have to have a system (expectation, guidelines and what is sustainable) in place every day.

We now have all schools offering the same electives, uniform grading scale, teacher-built templates for lesson plans, and learning guidelines for teaching/learning.

Dr. Conner explained:
- Core Curriculum and Instruction Framework
- Curriculum and Instruction System Enhancements
- College and Career Initiatives – High, Middle & Elementary Schools
- Curriculum and Instruction Core Program Initiatives

A copy of the Department of Curriculum and Instruction is included in these minutes.

The Office of Human Resource and Finance will present on a later date.

Board members were given the opportunity to ask questions and/or make comments.

Mrs. Betty Pelzer suggested that they get away from after school programs. Her concern is that teachers and students are usually tired at the end of the school day. Dr. Gibbs-Brown told the Board that you have to come up with other options, i.e., EES is using Sylvan Learning to do remediation during the day. Dr. Conner shared that he took advantage of working after school because he wanted to do it and could use the funds. He also said that working after school is voluntary, not mandatory.
She also asked if she visited a 3rd grade reading class in any school in the District, what should she expect to see. Dr. Conner said that teachers and students should be engaged in standard-based instruction, balanced literacy, and utilizing classroom library.

Ms. Butler commended Mrs. Goodwin for having the session. She acknowledged that it was very informative and that many questions were answered.

Rev. White's concern is that with all that we are doing, we still have not seen the results in our District's grade. He wanted to know how do you transfer all of this from paper to better grades? Dr. Conner responded that it could take 3-5 years before you see improvement. Teachers understand the programs better as they use them more, but the bar continues to rise.

Mrs. Shuler asked about credit recovery/graduation rate. She was told informed that credit recovery is still available for students who need it. Dr. Conner also said that student data is submitted to SDE yearly, and it is used to calculate graduation rate.

Mrs. Pickney asked about staff motivation/morale. Dr. Gibbs-Brown said that it is discouraging when teachers are giving all they have and do not see desired results. Motivation and staff morale are two areas you never stop working on.

Mr. Hilliard said his question was answered already. He wanted to know what he should expect to see when visiting classrooms. He acknowledged that the Aerospace and Volvo initiatives were great ideas.

Mrs. Goodwin said Board members need to know their purpose of being on the Board, make sacrifices and get involved.

Mrs. Goodwin asked when can students take the ACT and SAT. Dr. Conner said that students can take the ACT and SAT whenever they desire. The District only pays for students to take the tests when they are in the 11th grade.

**STEM LAB UPDATE**

Dr. Conner said that the orientation was in December 2017 and it was scheduled to begin January 5, 2018. Due to the winter storm in early January, it did not begin until the week of January 22, 2018. There will be an Open House.
January 25, 2018  Board of Trustees  Page 5

Dr. Gibbs-Brown reiterated that we received the physical equipment and technology to start the STEM Lab. The state paid PITSCO directly for these items. No funds flowed through the district. We did not receive any funds to hire personnel for the lab, so the teachers are managing the lab as they rotate through it.

There was a request for more honor classes.

Board Members were asked to remain over to take a picture after the meeting.

Mrs. Goodwin thanked everyone for coming and informed them that they plan to have work sessions every quarter.

The meeting was adjourned.

Submitted by

\[signature\]

Gloria Middleton, Recording Secretary

\[signature\]

Catherine Shuler, Secretary