

**Minutes of the  
July 20, 2015  
Regular Meeting of the  
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, July 20, 2015. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Joe Kucera, Director of Special Education Cherish Hermes, Executive Director of Business and Finance Brenda Poteet, Executive Director of Instructional Services Jennifer Crook, Principal Mike Kelly, and Principal Kim Coe met with the following trustees: John Palmer, Boyd Kent, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham. Jeff Garrett was absent. Rick Hines performed Secretarial duties in Jeff Garrett's absence.

**1. Call to Order**

President of the Board John Palmer called the meeting to order at 6:37 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

**2. Prayer**

The prayer was led by Jeff Bradburn.

**3. Pledge of Allegiance**

**4. China Spring ISD Mission, Vision, and Beliefs statements**

**A. MISSION STATEMENT**

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

**B. VISION STATEMENT**

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

**5. Public Comment**

There was no public comment.

**6. Approval of minutes from the regularly scheduled board meeting held on June 22, 2015 (Action Item)**

Holly Dunham moved and Jeff Bradburn seconded the motion to approve the minutes from regularly scheduled board meeting held on June 22, 2015. John Palmer, Boyd Kent, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

**7. Reports to the Board (Information Item)**

**A. Extra-curricular / student organizations**

**1. Band**

**B. Executive Director of Business and Finance Report**

**C. Executive Director of Instructional Services Report**

**D. Director of Special Education Report**

**E. Assistant Superintendent**

**F. Campus Principals**

**G. Superintendent**

**1. Resignation**

**2. Administration Building Update**

**3. Construction Report and Update**

Reports to Board were given by the following: Dr. Faulkner presented the Band Yearly Status Report to the board who expressed their appreciation of all the hard work done by the band parents and staff; Brenda Poteet, Executive Director of Business and Finance presented the Business and Finance Report; Jennifer Crook, Executive Director of Instructional Services, presented the Instructional Services Report which included STAAR and EOC results; Cherish Hermes presented the Special Education Report; Dr. Kucera presented the Assistant

Superintendent Report on the status of the Maintenance Department and the various district projects being completed this summer; Campus principals in attendance reported on campus successes; Dr. Faulkner highlighted other campus successes in the absence of the High School, Intermediate School and Annex Principals; Dr Faulkner also reported on staff resignations, gave an update on the administration building negotiations with TxDOT and new construction, and an update on the status of the district construction project in the punch list phase.

**8. Approval of district purchases of supplies and personal property (Action item)**

Jeff Bradburn moved and Boyd Kent seconded the motion to approve district purchases of supplies and personal property. John Palmer, Boyd Kent, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

**9. Consideration, discussion, and possible approval of the Campus Improvement Plans and the District Improvement Plan (Action Item)**

Dr. Faulkner highlighted the process by which the Campus and District Improvement Plans are updated each year. The copy of the High School Campus Plan that was included in the Board packet did not have changes marked for the board to review so President John Palmer requested that approval for that plan be delayed until the August Board Meeting. Boyd Kent moved and Holly Dunham seconded the motion to approve the Campus Improvement Plans for the Elementary, Intermediate and Middle Schools and the District Improvement Plan. John Palmer, Boyd Kent, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

**10. Consideration and discussion of a resolution created by MCC for the McLennan County Appraisal district (Information Item)**

Dr. Faulkner discussed the proposed resolution. The Board requested more information and requested that the resolution be added to the next board meeting as an action item.

**11. Consideration, discussion and possible approval of the student code of conduct for 15-16 school year (Action Item)**

Dr. Faulkner reviewed the student code of conduct and noted there were very few changes in the document from last year. Rick Hines moved and Jeff Bradburn seconded the motion to approve the student code of conduct for the 15-16 school year. John Palmer, Boyd Kent, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

**12. Consideration, discussion and possible approval of budget amendments to the 2015 – 2016 operating budget (Action Item)**

Boyd Kent moved and Michael Dill seconded the motion to approve the budget amendment to the 2015 – 2016 operating budget as presented. John Palmer, Boyd Kent, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

**13. Consideration, discussion, and possible action regarding a Resolution authorizing the sale of the following described property to J. Michael Clark, Builders, Inc. in the amount of \$350,000.00 under the terms and conditions of the sale as set forth that certain Real Estate Sales Contract attached to the Resolution as Exhibit A, and the Board's approval and consent for West ISD, as the former fiscal agent of the Education Co-op of Central Texas, to execute the proposed Real Estate Sale Contract, the deed, and other documents necessary to affect the conveyance of the property, all as set forth in said Resolution. (Action item)**

Rick Hines moved and Jeff Bradburn seconded the motion to the approve the action regarding a Resolution authorizing the sale of the Education Co-op of Central Texas building as set forth in the above Resolution. President John Palmer abstained from the voting. Boyd Kent, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

**14. Consideration, discussion, and possible approval of the contract between Linebarger Goggan Blair & Sampson, LLP and the district for Property Value Study Appeal Services. (Action item)**

Boyd Kent moved and Michael Dill seconded the motion to approve the contract between Linebarger Goggan Blair & Sampson, LLP and the district for Property Value Study Appeal Services for the 2015 Tax Year. John Palmer, Boyd Kent, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously

**15. Consideration, discussion, and possible approval of upgrading the intermediate school computer labs as part of our annual computer refresh program. (Action item)**

Holly Dunham moved and Rick Hines seconded the motion to approve upgrading of the intermediate school computer labs as part of an annual computer refresh program. John Palmer, Boyd Kent, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

**16. Consideration, discussion, and possible approval of our yearly Microsoft Windows and Office agreement for the 2015-2016 school year. (Action item)**

Holly Dunham moved and Boyd Kent seconded the motion to approve a yearly Microsoft Windows and Office agreement for the 2015-2016 school year. John Palmer, Boyd Kent, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

**17. Executive Session, Govt. Code 551.074 and 551.072**

**A. Report on employees hired as of June 23, 2015 (Information Item)**

The Board went into executive session at 8:05 p.m. pursuant to the following section of the Texas Open Meeting Act, Govt. Code 551.074 and 551.072.

The Board returned from executive session at 9:15 p.m. with no action taken.

**18. Action arising from Executive Session (Action Item)**

Dr. Faulkner reviewed the list of contracts extended by the district and accepted by Dr. Faulkner as authorized by the board at the June board meeting: Paula Hutchinson, Chris Marbut, Dana Price, Tabitha Martel, Deanna Estepp, Arianne Exline, Rachel Moreno. No board action taken.

**19. Long Range Planning and District Growth Discussion (Information Item)**

Dr. Faulkner and the board discussed future growth and plans for future campuses.

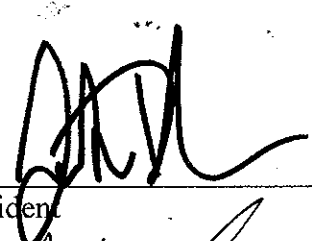
**20. Discussion of future agenda items for August's regular board meeting (Information Item)**

- Set Tax Rate
- Approve the Campus Improvement Plan for High School
- New employee reception at 5:30p.m. before board meeting
- 4-H Adjunct teacher approval

**21. Adjourn**

Jeff Bradburn moved and Michael Dill seconded the motion to adjourn the meeting. John Palmer, Boyd Kent, Rick Hines, Jeff Bradburn, Michael Dill, and Holly Dunham voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 9:40 p.m.

  
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President

  
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Secretary