



**Board of Trustees Minutes  
June 9, 2015**

**In Attendance:**

Dr. Susan Brady, Robin Hough, Sue Ann Bodily, Michael Payne, Kit Anderton, Rob Tudor, Ana Cabrera Moses, Ron Litteral, Jim Lipscomb, Chris Martinez, Celeste Edmunds-Brady, Tricia Waibel

**Not in Attendance:**

Trixie Buckingham, Tiffini Adams, Kristi Swett, Katie Ieremia, Devi Fournier

The meeting began at 6:30 p.m.

Meeting started with public comment:

Aaron Torres, Keith Donovan, Judith Z. and Walt Z. attending this part of the meeting. They are all neighbors that live in the neighborhood surrounding the school. They all expressed concerns with traffic speeds as well as traffic flow before and after school. This is also a problem on nights when performances are held at SPA. They also expressed that a good percentage of this issue is also due to Soccer practice that is held on school grounds. Erin Torres also expressed frustration after a Salt Lake City School District employee cut vines down that helped protect his property from headlights shining in his house during nighttime school events. Each member of the public was allowed 5 minutes to share concerns with the board.

May 12, 2015 meeting minutes were unanimously approved. The move to approve was made by Sue Ann and seconded by Kit.

Cassie Taylor presented an outline on her vision of the Music Department for next school year.

## SPA Music Department Progress Outline 2015-2016

### I. Faculty

*Objective: To foster a productive, effective, and cohesive learning environment for our students and to provide the Music Faculty with the resources and tools necessary to work as a team and to feel comfortable and confident in their positions.*

#### A. Unified educational objectives and standards 1. Essential outcomes

- a. Customized by class
- b. Department-wide
- c. Faculty discussions, general term-long outlines, and lesson plans to achieve objective

#### B. In-class observations (as required by Admin) 1. Assessment standards

#### C. Professional Development 1. Admin support

### II. Student Experience

*Objective: To identify our strengths as teachers, and of our classes, and to expand upon them. To identify our weaknesses as faculty members and a department, and modify our efforts to be more effective. To establish and develop an evaluation method for a high performance standard.*

#### A. Curriculum

##### 1. Department-wide standardized test

- a. pre and post data collection (?) 2. National standards

#### B. Performance Standards

##### 1. Standards will be established as a collective faculty and evaluated at

every performance, class-outcome performances included. C. Retention

##### 1. Collective Input, Admin and faculty

##### 2. Student Evaluations

##### 3. In-class Observations (as deemed by the Admin)

### III. Collaboration

*Objective: To provide our music students with the opportunity to collaborate together and to gain professional and employable experience. To provide aid and musical depth, when we are able, to the Dance and Theater departments' classes and performances.*

A. Inter-disciplinary

1. Piano collaborations in class

B. Department-wide

1. Conservatory juries and performances
2. Multi-disciplinary concerts

- a. fundraising opportunity

C. School-wide

1. Productions w/ live musicians
2. Opera
3. Class accompaniment assignments

- a. Choir, Dance, and Music Theater

D. Highland

1. Concert opportunities
2. Competitions

IV. Conservatory

*Objective: To cultivate a respected group of young musicians within the school who's members are recognized for their dedication and performance standards. To prepare Conservatory members for their post-SPA plans. To employ Conservatory members in recruiting and community-recognition efforts.*

A. Organized requirements and follow-through B. Higher standard of performance

C. College audition preparation

D. Professional opportunity awareness

E. Recruiting and Community Presence efforts F. School-wide image

V. Recruiting

*Objective: To grow the Music Department's student population by # for the 2016-2017 school year.*

A. What are the Admin and Board expectations? B. Places to Recruit

1. Highland High School

2. SLART

3. Highland Feeder Schools and the Granite School District

a. Assemblies and Parent/Teacher conferences 4. Federation, MTNA, UMEA, (Admin input)

C. Community performances and engagement

1. Conservatory performances and volunteer requirements

a. Utah Symphony

b. Kingsbury Hall

c. University of Utah

d. Westminster

e. Rose Wagner Theater

d. Community Partnerships

- Mundi Project

- The Gina Bachauer Competition - The Gifted School

VI. Development and Fundraising

*Objective: To provide funds for instruments, instrument repair, teaching tools, etc.*

A. Concerts

B. Music Department Gala C. Grant applications

D. Theme-based Campaigns

1. Holidays

2. Vocal and Piano performances

## **Financial Report**

- Laura Lee & Mandee presented the Monthly Scoreboard, Finance & Accounting Reports, Balance Sheets and the Budget Revenue & Expenditures Report.
- Jim motioned to Increase the Assistant Principal salary by \$12,000.00, for the 2015-16 school year. Ana seconded the motion. The motion was passed unanimously.
- Jim motioned to increase the Principal's salary to \$72,500.00 and Decrease the Principal working agreement by 21 days. These days will be credited as authorized leave days; and will be taken by the Principal during the 2015-16 school year and decrease the Principle salary \$65,700.00. Celeste seconded the motion. The motion was passed unanimously.
- Jim motioned that SPA will match up to 3% of any individual participating in the 401(K) retirement program. Rob seconded the motion. The motion passed unanimously.
  - These funds will vest in the account as follows:
    - 1% at the beginning of the second school year
    - 2% at the beginning of the third school year
    - 3% at the beginning of the forth school year
- Jim motioned to install a Sick Leave Bank, in which Staff can accumulate up to 10 sick leave days and Sick Leave Bank will pay out days in excess of 10 and at a rate of 30% of the then prevailing current daily salary rate. SueAnne seconded the motion. The motion passed unanimously.
- Jim motioned to have SPA engage Charter Solutions, for financial support in bookkeeping, financial compliance and financial advice for 2015-16 school year. Sue Ann seconded the motion. The motion passed unanimously.

## **Committee Reports**

### Assessment Committee:

- Principal Assessment will be going out soon. Board Members need to have assessment filled out and returned by Wednesday, June 18th.

### Marketing Committee:

- Ana gave a tutorial on Basecamp:
  - Basecamp is the engine for all project management communications

## **Administration Report**

### Principal Report:

- Dr. Brady presented 2015-16 Enrollment Report
  - 106 - 9th grade
  - 74 - 10th grade
  - 71 - 11th grade
  - 75 12th grade
  - 326 Total Enrollment
  
- Dr. Brady shared results of Student, Teacher and Parent Survey

The board meeting concluded at 9:17 P.M.