

**REGULAR BOARD MINUTES  
BOARD OF TRUSTEES  
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO  
HANNAH-PAMPLICO ELEMENTARY/MIDDLE SCHOOL  
February 28, 2011  
7:10 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the Media Center at Hannah-Pamplico Elementary/Middle School of Florence County School District No. Two on Monday, February 28, 2011.

**Those present:**       **Mrs. Elleveen T. Poston**  
                              **Mr. Thadis D. Calcutt, Jr.**  
                              **Mr. Robert L. Carter**  
                              **Mrs. Mona Lisa M. Andrews**  
                              **Mr. Johnny R. Jenkins**  
                              **Mr. David Poston**

**Absent:**               **Mr. Lawrence S. Kennedy, Jr.**

**Call to Order**

Mrs. Elleveen T. Poston, called the meeting to order at 7:10 p.m. by welcoming the visitors. Mr. Robert L. Carter, served as secretary. Mr. Jenkins arrived at 7:40 p.m. for the meeting.

**Recognition of Visitors**

There were no special recognitions.

**Minutes**

A motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mr. Robert L. Carter to accept the January 24, 2011, minutes as written. The motion carried 5-0.

**Communication to the Board**

Mr. Sullivan presented as information to the Board the **Resolution - Town of Pamplico**. The resolution which was signed by Town of Pamplico Mayor Gene Gainey and the Town Council Members recognized February 28, 2011, as School Board Recognition Day. This resolution was devised by the South Carolina School Boards Association. It gives local governments an opportunity to acknowledge school boards for their hard work and commitment to the students, parents, staff, and community. A Board Recognition Dinner was also held in their honor at 6:00 p.m. in the Hannah-Pamplico Elementary/Middle School cafeteria. Mrs. Poston thanked the Town of Pamplico on behalf of the Board for their acknowledgment of their special day.

**Regular Board Meeting**  
**February 28, 2011**  
**Page Two**

Mr. Charles Hyman gave a brief overview of the **2011-2012 Calendar**. A motion was made by Mr. Robert L. Carter and seconded by Mr. David Poston to approve Draft C as the base calendar for the 2011-2012 school year. Mr. Hyman stated the current calendar does not include furlough days, but may have to be amended if the proviso is passed later by the State. He told the Board that the parent-teacher days have been added back. Also, new to the calendar is January 2, 2012, being a holiday. This day has been added to help push the graduation day back to Thursday, May 31, 2012. Mr. Hyman reminded the Board that our 2010-2011 Calendar was adopted by Florence County School District Five because of the collaborative effort of the Career and Technology Education (CATE) Program. The motion carried 5-0. The 2011-2012 Calendar committee members were Charles Hyman, Timothy Gibbs, Janice Drawdy, Ellen Poston, and Susan Allen. A copy of the 2011-2012 Calendar is on file in the Superintendent's office. A copy will be placed on the district's website. (*See the December 8, 2009, and January 25, 2010, Board Minutes*)

Mr. Sullivan presented a **Citizens' Meeting Update** to the Board. A revised announcement was printed in the newspaper on February 13, 2011. The revision included the new arrangement for the Annual Citizens' Budget Meeting. This meeting must be held prior to June thirtieth of each year based on the new local legislation passed by the General Assembly and signed by the Governor on February 2, 2011. The meeting will be posted in a local newspaper ten days prior to the date. The date has not been set. However, the Annual Election of Board of Trustees will be held on Thursday, March 31, 2011. Three board seats are currently open. The deadline to sign-up for board seats is Tuesday, March 1, 2011, at 4:30 p.m. in the District Administrative Office.

A motion was made by Mrs. Mona Lisa M. Andrews and seconded by Mr. Robert L. Carter to approve the following **Out-of-State/Overnight Field Trips**:

1. **Hannah-Pamplico High School Music Class** - The music class is requesting an out-of-state field trip from May 12-16, 2011, for the 2011 New York Tour. Ms. Deborah Floyd provided the Board with a copy of the itinerary. At this time, forty-five (45) students and eleven (11) chaperones will be going on this trip.
2. **Hannah-Pamplico High School Senior Trip** - They are requesting an out-of-state field trip to Orlando, Florida from April 15-18, 2011, for the 2011 Grad Nite Tour. This will be the seventeenth year this trip has been taken by the Senior Class. At this time, forty-three (43) students and four (4) chaperones will be going on this trip. Mr. H. M. Dixon provided the Board with a copy of the itinerary. Transportation is being provided by Lancaster Motor Coach Company, an approved company on the State Department's Motor Coach Association List.

The motion carried 5-0. Transportation is being provided for both trips by Lancaster Motor Coach Company, an approved company on the State Department's Motor Coach Association List. Additional information will be provided to the Board prior to these two trips. Copies of the documents for these two field trips are on file in the Superintendent's office.

**Regular Board Meeting**  
**February 28, 2011**  
**Page Three**

Mr. Sullivan presented the Board with an **SCSBA - State Meeting - Update/Sharing**. The meeting was held in Myrtle Beach on February 24-27, 2011, at the Embassy Suites, Kingston Plantation. Mrs. Elleveen T. Poston, Mr. Thadis D. Calcutt, Jr., and Mr. Robert L. Carter were able to attend the convention. Mr. Carter gave the Board a brief outline of the special interest workshop entitled, "Restructuring Education Funding." This workshop gave a proposal on how to restructure the state funds developed by SCSBA and S. C. Association of School Administrators (SCASA). Mr. William F. "Bick" Halligan, Esquire, Childs & Halligan, P.A., Dr. Harry Miley, Jr., President, Miley & Associates, Inc., and Moderator, Mr. Scott Price, SCSBA Legal Counsel presented this workshop. Mrs. Poston was able to attend the workshops, "Basic Parliamentary Procedures" and "Effective Teacher Evaluation, Supervision and Use of Data to Increase Students Achievement." Mrs. Poston commended our district for planning ahead on budgetary projects that other districts are just now trying to undertake. She stated the economy has caused many to look "outside of the box" in finding new ways to help our state budget. Mr. Sullivan also informed the Board that the state should look at the best of every proposal which, in turn, will help us to move forward for our students. Mr. Sullivan thanked the board attendees.

Mr. Sullivan provided the Board with an update on the **Surplus Vehicle - County Policy**. We have two vehicles that were purchased through Florence County. Mr. Sullivan informed the Board that if we needed to replace a vehicle in the future, he would recommend that the district swap it with the County and pay the reduced rate for the new vehicle. The Florence County Council at its regularly scheduled meeting on January 20, 2011, approved Resolution No. 06-2010/11 which will make revisions to the Surplus Vehicle and Motorized County Property policy. The policy defines the manner in which property will be declared surplus and the method by which departmental and agency requests for surplus property will be handled. The policy went into effect immediately. A copy of the resolution is on file in the Superintendent's office.

The **SCSBA - Advocacy Minute Update** was offered as information to the Board. Mr. Sullivan highlighted from the update the Charter School Bill (H.3241) and the upcoming SCSBA Meeting-Two Days at the Capital (2DAC) on March 16, 2011, at the State House in Columbia. Our board is assigned to attend on March 16, 2011. A copy of the newsletter is on file in the Superintendent's office.

Mr. Sullivan also presented to the Board the **Legislative Update**. He highlighted the following bullets from the update:

- resets the state salary schedule to reflect the fact that it has been "frozen" for the current fiscal year;
- directs the State Department of Education to develop a performance-based model for teacher salary increases to replace the STEP increase and report to the Chairs of Senate and House Education, Senate Finance and House Ways and Means Committee

**Regular Board Meeting**  
**February 28, 2011**  
**Page Four**

- relieves districts of the requirement to maintain local teacher salary supplements at the prior year level; and,
- adds a provision directing that at least 70 percent of districts' funds, including salaries of on-site principals, be directed to instruction categories in In\$ite.

Mr. Sullivan said if the Board has any questions pertaining to this information to please let him know and he would contact Ms. Debbie Elmore, SCSBA Director of Communications. A copy of the update is on file in the Superintendent's office.

A motion was made by Mr. Robert L. Carter and seconded by Mr. David Poston to approve the Hannah-Pamplico High School **SkillsUSA Leadership and Skills Conference**. They are requesting an overnight trip from March 31 - April 2, 2011, to the Carolina Center in Greenville, SC. Three chaperones will be accompanying the nineteen (19) students. The motion carried 5-0. Copies of the field trip documents are on file in the Superintendent's office.

**Report of the Superintendent**

Mr. Sullivan handed out a copy of the Cash Flow Sheet as of February 28, 2011, as a **Finance Update** to the Board. The sheet highlights the revenue (EFA, Other SDE funds, Fringe, Local Taxes, and Tier 3 Funds) and expenditure (Payroll, Payroll Taxes, and Account Payable) of the District. Mr. Sullivan stated that it does not show Federal funds, EIA funds and other state funds. At this time the district has a cash balance of \$1,176,299.01.

Mr. Sullivan presented as information to the Board the **Tax Information** from the **Auditor's Office**. The information included the Net of Homestead Exemption (Real Estate less the Homestead Exemption) and the 2010 Levy for Florence County. Mr. Sullivan highlighted the 200, 210, 220, and 230 Levy Information for the Pamplico District. This information is helpful in seeing how much taxes can be collected based on the assessment value of real estate property minus the homestead exemption in Florence County. A copy of the auditor's tax report is on file in the Superintendent's office.

Mr. Sullivan informed the Board about the **Tobacco Free Model Policy - Meeting Update**. South Carolina School Districts Adopting 100% Comprehensive "Tobacco Free" Model Policy will hold a Prevention Round Table Forum for School and Community Leaders on March 9, 2011, at the Pee Dee Education Center at Francis Marion University from 11:30 a.m. - 1:30 p.m. Mr. Sullivan stated that some of our students were getting involved in this initiative. Currently in our state, 29 of 86 school districts have implemented this policy. The South Carolina School Boards Association (SCSBA) is also actively involved in helping school districts to apply for grants to implement the 100% Comprehensive "Tobacco Free" Model Policy. (*See the June 22, 2009, & July 27, 2009, Board Minutes*)

**Regular Board Meeting**  
**February 28, 2011**  
**Page Five**

**Old Business**

Mr. Sullivan presented the Board with an update on the **ARRA Light Project - Progress Energy**. Since the energy retrofit project funded through the American Recovery and Reinvestment Act (ARRA) State Energy Program will expire on February 28, 2011 (the grant ending date was changed from January 31, 2011 to February 28, 2011), the district will have to submit an extension request form to allow completion of the approved scope of work. Mr. Sullivan informed the Board that the project is complete and has been paid in full, but it has not been inspected by the South Carolina Energy Office and this is the reason for the extension form. *(See the September 28, 2011, & October 26, 2009, Board Minutes)*

A motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mr. Johnny R. Jenkins to continue to uphold the **American Red Cross - Shelter Agreement** with Florence County School District Two. This agreement allows the American Red Cross to use the district's facilities (Hannah-Pamplico Elementary/Middle School and Hannah-Pamplico High School) as shelters for individuals, families, and communities in case a disaster was to strike. The motion carried 6-0. A copy of the agreement is on file in the Superintendent's office. *(See the May 24, 2010 & March 22, 2010, Board Minutes)*

Mr. Sullivan provided the meeting date to the Board for the **Sales Tax for School Improvements in Florence County**. The next meeting among the five school districts will be held at Florence County School District Two District Administrative Office on Thursday, March 3, 2011, at 6:30 p.m. Mr. Sullivan stated the following questions may be addressed with Mr. Ben Zeigler, Esquire with Haynsworth Sinkler Boyd, P.A. - Where do we go now? How do we perceive to meet with Legislation Delegation? How do we perceive meeting with County Council? How will the voting take place - the marketing? *(See January 24, 2011, Board Minutes)*

**New Business**

A motion was made by Mr. David Poston and seconded by Mr. Thadis D. Calcutt, Jr., to approve the **Administrative Staff Recommendations** for the 2011-2012 school year. Mr. Sullivan and Mrs. Poston commended the Administrative Staff for all they do for the District. Mrs. Poston also thanked Mrs. Carter, Mr. Richardson and his staff on behalf of the Board for the hospitality they received during the Board Meeting at Hannah-Pamplico Elementary/Middle School. The motion carried 6-0. A list of names of the Administrative Staff is on file in the Superintendent's office.

A motion was made by Mr. Robert L. Carter and seconded by Mr. David Poston to accept 1<sup>st</sup> reading an update to **Policy GBEB - Staff Conduct**. The editorial change was made at the recommendation of our District Attorney, Childs & Halligan, P.A. The motion carried 6-0. A copy of the policy is on file in the Superintendent's office.

**Regular Board Meeting**  
**February 28, 2011**  
**Page Six**

Mr. Sullivan gave the Board an overview of the role of the School Board in personnel. Mr. Sullivan addressed the Board concerning a workshop entitled, “0 Wins and 0 Losses - What Is the Board to Do about the Coach?” presented by Mr. Charles Boykin, Esquire, Shareholder with Boykin & Davis, LLC. The workshop addressed the Board’s role in personnel matters and addressed ways to respond to community concerns without creating liability for the district. Mr. Sullivan highlighted the following:

- Let your constituents understand that you cannot speak about situations that are pending before you as a Board member.
- As an individual, you have to recuse yourself. Any information you receive on the street must be passed on to the Superintendent. You must remember Board members are elected officials.
- If a teacher or staff member is doing something wrong, it will need to be investigated by the District Administration.

Mr. Sullivan also stressed and gave an example of how the “street committee” do not get sued, but the Board acting as individuals can be sued. He asked the Board to please continue to deal with matters as a group and not as individuals.

The following documents were mailed to the Board on **February 14, 2011**, as information.

- 1. Board Minutes - January 24, 2011 [Please Review]**
- 2. Announcement - Citizens’ Meeting Election**
- 3. Newsletter - SC School Improvement Council**
- 4. February 2011 - HPEM Activity Calendar**
- 5. February 2011 - HPHS Activity Calendar**
- 6. February 2011 - Out-of-District Travel**

Copies of these documents are available in the Superintendent’s office.

**Adjournment**

At 8:13 p.m., Mr. Robert L. Carter made the motion to adjourn. The motion was seconded by Mr. David Poston. The motion carried 6-0.

***In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.***

**Regular Board Meeting**  
**February 28, 2011**  
**Page Seven**

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 8:13 p.m.

---

Mrs. Elleveen T. Poston  
Board Chairman

---

Mr. Robert L. Carter  
Secretary