

August 15, 2013

The Red Lion Area School District Board of Directors met on the above date at 7:36 P.M. in the Red Lion Area Education Center with Mr. Chris Seitz, President, presiding. Present were Directors: Mr. John Blevins, Mr. James Clark, Mrs. Christine Crone, Mr. Jeffrey Fix, Mrs. Cynthia Herbert, Mr. Edward Miller, Mr. Stephen Simpson, and Mrs. Linda Smith. Administrators: Dr. Scott Deisley, Ms. Krista Antonis, Mr. Mark Shue, Mr. Kevin Peters, Mrs. Amy Glusco, Mrs. Laura Fitz, Mrs. Mary Smith, Mr. Jeffrey Bryan. Business Manager/Board Secretary: Mr. Terry Robinson

Board members, administrators and audience recited the Pledge of Allegiance to the American Flag.

Mr. Seitz announced that an executive session regarding personnel matters was conducted prior to the meeting.

By motion of Mrs. Smith, seconded by Mrs. Herbert, and by unanimous roll call vote, the minutes of the July 15, 2013 meeting were approved.

Mrs. Tonja Wheeler, Assistant Business Manager, and Mrs. Erin Griffin, Tax/Food Service Secretary, did an overview of the food service plans and goals for the 2013-2014 school year.

Mrs. Glusco, Mr. Peters, and Mr. Shue discussed changes at their respective levels for the upcoming year.

Board Members/Committee Reports:

Mrs. Smith	Lincoln Intermediate Unit Board
Mr. Blevins	York County School of Technology Board
Mr. Seitz	Building and Grounds Committee

Mr. Ken Phillips, representing RBC Capital Markets, presented a refinancing plan for the General Obligation Bonds Series of 2005A and 2009. A parameters resolution will be presented at the September 19, 2013 meeting to refinance the 2009 issue and a portion of the 2005A issue.

Dr. Deisley reviewed changes to the 2013-2014 Faculty Handbook.

There was no public comment or other items brought before the board.

By motion of Mr. Fix, seconded by Mr. Simpson, and by unanimous roll call vote, the following personnel items were approved:

A. The following retirements:

Professional

1. KENDRA MCCABE as a full-time learning support teacher at Red Lion Area Senior High School effective immediately. She has been with the district 23 years.

Support Staff

1. JUDY HEINDEL as a full-time health room assistant at Clearview Elementary School effective September 6, 2013. She has been with the district 10 years.

2. TAMMY K. STOUGH as full-time cafeteria manager at Red Lion Area Junior High School effective August 23, 2013. She has been with the district 9 years.

Ratify

3. PEGGY STEWART as a part-time cafeteria/study hall assistant at Red Lion Area Junior High School effective the end of the 2012-13 school year. She has been with the district 8 years.

B. The following resignations:

Support Staff

1. LYNETTE E. FISHER as full-time building secretary at Pleasant View Elementary School effective on or before August 23, 2013.
2. JENNIFER ECKMAN as a part-time building assistant at Pleasant View Elementary School effective immediately.
3. BETTY J. LEHR as a part-time cafeteria worker at Red Lion Area Senior High School effective immediately.
4. MELISSA L. HOYLE as full-time executive secretary at the Education Center effective August 23, 2013.

Ratify

5. CRYSTAL BORNMAN as part-time cafeteria worker at Larry J. Macaluso Elementary School effective June 6, 2013.

Extra-Curricular

1. KIRK RUFF as junior high/junior varsity football coach (7) effective immediately.
2. JAMI M. ZELGER as basketball cheerleading co-advisor (50%) effective immediately.

C. The following substitute teachers:

The list of substitute teacher names were added to the Substitute Teacher List effective for the 2013-14 school year.

D. The following guest teacher substitutes:

The list of guest teacher names were added to the Substitute Teacher List effective for the 2013-14 school year.

E. The following support staff substitutes:

1. KATHLEEN ILYES, 1854 Ebony Drive, York, PA 17402, Building Assistant, Clerical, Personal Assistant

2. JUDY HEINDEL, 339 Winners Circle Drive, Red Lion, PA 17356, Health Room Nursing Assistant and Clerical
3. HEIDI QUERRY, 4735 Fake Road, York, PA 17406, Building Assistant, Cafeteria/Study Hall, Personal Assistant, Cafeteria, Clerical
4. LOLITA J. BORTNER, 1132 Delta Road, Red Lion, PA 17356, Cafeteria and Clerical
5. GLENDA E. DELLINGER, 3039 Faith Lane, Red Lion, PA 17356, Health Room Nursing Assistant and Clerical
6. TERRI L. KLINEFELTER, 215 Kendale Road, Red Lion, PA 17356, Cafeteria

F. The following changes to positions:

Professional

1. One (1) full-time English teacher to one (1) part-time (50%) English teacher and part-time (50%) instructional coach.

Support Staff

1. One (1) classroom assistant position, 4.75 hours per day to one (1) personal assistant paraprofessional position, 3 hours per day.

Support Staff Clarification

1. One (1) part-time personal assistant paraprofessional, 4.75 hours per day during the school term, to one (1) full-time personal assistant paraprofessional, 6 hours per day personal during the school term, for the 2013-14 school year. KATHI LEIGHT will remain in this position.

G. The following position was created:

Professional

One (1) Instructional Coach position.

H. The following change to appointments:

Senior High Department Representatives

1. The previously approved Senior High School Business Department Head appointment was changed to the Senior High Business Department Representative. SHERRY CLEARY will remain in this position.
2. The previously approved Senior High School Math Department Head appointment was changed to the Senior High Math Department Representative. DAVID HIVELEY will remain in this position.

3. The previously approved Senior High School Guidance Department Head appointment was changed to the Senior High Guidance Department Representative. KATHY MOSER will remain in this position.

- I. The following correction to elimination of position:

Support Staff

The correction of the elimination of one full-time executive secretary to the assistant superintendent position, to the elimination of one full-time administrative secretary to the Supervisor of Curriculum & Instruction position, was approved. This is due to the change of the position for the executive secretary to the assistant superintendent and Melissa Hoyle's transfer into that position.

- J. The following request for an extension for a leave of absence without pay:

Professional

1. JILL A. BUHLER, elementary guidance counselor at Locust Grove Elementary School, from the end of the 2012-13 school year through September 27, 2013.

- K. The following request for an extension for a leave of absence without pay:

Professional

1. KATHLEEN B. BOWSER, grade 1 teacher at Pleasant View Elementary School, from the end of the first marking period of the 2013-14 school year to the end of the 2013-14 school year.

- L. The following transfers:

Support Staff

1. CASSANDRA L. CRUSSE, 4140 Woodlyn Terrance, York, PA 17402 from full-time personal assistant paraprofessional at Pleasant View Elementary School, 6 hours per day, during the school term to part-time reading remediation paraprofessional, 4.75 hours per day, during the school term at the rate established for the position effective August 21, 2013. This is due to the resignation of Kelly Smith. (Present placement: Red Lion Area Junior High School)
2. REBECCA J. INNERST, 2484 Innerst Road, Red Lion, PA 17356 from par-time classroom assistant at North Hopewell-Winterstown Elementary School, 4.75 hours per day, during the school term to full-time building assistant, 5.5 hours per day, during the school term at the rate established for the position effective August 21, 2013. This is due to the retirement of Karen Jacoby. (Present placement: Windsor Manor Elementary School)
3. TRACI G. RIDDLE, 223 Larty Drive, Red Lion, PA 17356 from part-time building assistant at Locust Grove Elementary School, 4.75 hours per day, during the school term to full-time administrative elementary secretary, 8 hours per day, 215 days per year at

the rate established for the position effective August 19, 2013. This is due to the resignation of Lynette Fisher. (Present placement: Larry J. Macaluso Elementary School)

4. JILL L. JOHN, 144 First Avenue, Red Lion, PA 17356 from part-time cafeteria worker at Red Lion Area Senior High School, 3.5 hours per day, during the school term to part-time cafeteria worker, 4.5 hours per day, during the school term at the rate established for the position effective August 21, 2013. This is due to the resignation of Beverly Hershner. (Present placement: Red Lion Area Senior High School)
5. HOWARD E. CLEVER, 650 Gebhart Road, Windsor, PA 17366 from part-time cafeteria worker at Larry J. Macaluso Elementary School, 3.5 hours per day, during the school term to part-time cafeteria worker at Larry J. Macaluso Elementary School, 4.5 hours per day, during the school term at the rate established for the position effective August 21, 2013. This is due to the resignation of Cleopatra Dillard. (Present placement: Larry J. Macaluso Elementary School)

M. The following appointments:

Administrative

1. KATHERINE L. HEINTZELMAN, 603 Merchants Square, Lancaster, PA 17601 as Director of Human Resources at the agreed upon salary for the position effective August 19, 2013. This is a twelve month position and is due to the resignation of Troy Fisher.

Professional

1. JILL S. KLING, 10 Poplar Lane, Mount Wolf, PA 17347 as a part-time (50%) regular professional English teacher at Red Lion Area Senior High School and part-time (50%) instructional coach on step 6 of the salary scale with a Master's Degree plus 30 credits and nine years of credited experience at the negotiated salary for the position beginning August 21, 2013. This is due to the resignation of Rebecca Thiigs.
2. RYAN C. SMALL, 580 Gary Drive, Dallastown, PA 17313 as a part-time temporary professional English teacher at Red Lion Area Senior High School on step 1 of the salary scale with a Bachelor's Degree and 0 years of credited experience at the negotiated salary for the position (pro-rated) beginning August 21, 2013, pending receipt of PA teaching certificate and current Acts 34, 151, and FBI fingerprint clearances. This is due to the transfer of Kimberly Allen to a full-time position.
3. GREGORY W. LEE, 31 Ridgeview Road, Seven Valleys, PA 17360 as a full-time substitute English teacher at Red Lion Area Senior High School on step 1 of the salary scale with a Bachelor's Degree and 0 years of credited experience at the negotiated salary for the position (pro-rated), beginning August 21, 2013 through November 11, 2013, pending receipt of current Acts 34, 151, and FBI fingerprint clearances. This is due to the family medical leave of Martha Yoder.

Support Staff

1. DEBRA A. BROWN, 7481 Reynolds Mill Road, Seven Valleys, PA 17360 as a full-time cafeteria manager, union exempt, 7 hours per day, during the school year plus 2 weeks summer camps at the rate established for the position effective August 20, 2013 pending receipt of current Acts 34, 151, and FBI fingerprint clearances. This is due to the retirement of Mary Tolley. (Present placement: Red Lion Area Senior High School)
2. KRISTEN M. RAYNOR, 53 Maidstone Avenue, Felton, PA 17322 as a part-time cafeteria worker, 3.5 hours per day, during the school term at the rate established for the position effective August 21, 2013. This is due to the transfer of Howard Clever. (Present placement: Larry J. Macaluso Elementary School.)

Extra-Curricular

1. JEFFREY K. MENTZER, 1240 Cranberry Lane West, York, PA 17402 as junior high/junior varsity football coach (7) at the negotiated salary for the position effective for the 2013-14 school year.
2. ERIC F. NAZARENUS, 239 Sunset Circle, Red Lion, PA 17356 as junior high/junior varsity football coach (7) (50% split position) at the negotiated salary for the position effective for the 2013-14 school year.
3. MICHAEL W. JANSEN, 930 Burkholder Road, Red Lion, PA 17356 as an unpaid soccer coach effective immediately.
4. MICAH J. WORKINGER, 900 Placid Drive, York, PA 7402 as an unpaid junior high football volunteer (7) effective immediately.

Athletic Intern

1. JAKE C. BENEKE, 404 Bayshore Drive, Ocean City, MD 21842 as an unpaid athletic intern for the 2013-14 school year.
2. JACOB G. ROUPE, 952 Mt. Olivet Church Road, Fawn Grove, PA 17321 as an unpaid athletic intern for the 2013-14 school year.

York Adams Tax Bureau/Tax Collection Committee Representative

TONJA WHEELER, Assistant Business Manager, was appointed to complete the one year term as the Red Lion Area School District representative to the York Adams Tax Bureau's Board of Directors and the York County's Tax Collection Committee ending December 31, 2013.

Lincoln Benefit Trust Alternate Board Trustee

ERIN IRVING, teacher at Larry J. Macaluso Elementary School, was appointed as a Lincoln Benefit Trust alternate representative for Cindy Norton, who represents the teaching staff.

By motion of Mrs. Herbert, seconded by Mrs. Crone, and by unanimous roll call vote, the following conference attendance requests and building and grounds requests were approved:

Conference Attendance

Ratify

- A. KRISTA ANTONIS to attend "JKM: Safe Crisis Management" in Atlantic City, New Jersey from Thursday August 1, 2013 through Friday, August 2, 2013 and "Teachscape Train the Trainer" in Lancaster, PA on Monday, August 12, 2013.

Building and Grounds

- A. The Red Lion Football Booster Club to use the North Hopewell-Winterstown Elementary School field and the Locust Grove Elementary School field on Tuesday, August 20, 2013 and Saturday, November 2, 2013 from 5:00 p.m. to 9:00 p.m. for Red Lion Youth Football. Also the Red Lion Area Senior High School practice field on Tuesday, August 20, 2013 from 5:00 p.m. to 9:00 p.m. for Red Lion Youth Football.
- B. The Pleasant View Elementary School P.T.O. to use the Pleasant View Elementary School cafeteria and all purpose room on Thursday, September 26, 2013 from 6:00 p.m. to 8:00 p.m. for Book Bingo. A custodian will be on duty for security purposes. Also the Pleasant View Elementary School LGI room on Friday, December 6, 2013 from 9:00 a.m to 9:00 p.m. for a book fair. A custodian will be on duty for security purposes.
- C. The Red Lion Recreation Commission to use the Red Lion Area Junior High School field #10 on Saturday, October 12, 2013 from 1:00 p.m. to 4:00 p.m. for a lacrosse clinic.
- D. The Chanceford Township Recreation Commission to use the Clearview Elementary School gymnasium on Mondays and Thursdays, September 5, 2013 through May 22, 2014 from 7:30 p.m. to 9:00 p.m. for volleyball. A custodian will be on duty for security purposes.
- E. The Red Lion Cheerleading Booster Club to use the Red Lion Area Senior High School cafeteria on Tuesday, September 24, 2013 from 5:00 p.m. to 6:00 p.m. for a fundraiser drop-off. Also the Red Lion Area Senior High School cafeteria on Tuesday, October 22, 2013 from 5:00 p.m. to 6:00 p.m. for a fundraiser pick-up. Also the Red Lion Area Senior High School cafeteria on Monday, November 25, 2013 from 5:00 p.m. to 6:00 p.m. for a fundraiser pick-up. A custodian will be on duty for security purposes.
- F. The Red Lion Recreation Commission to use the Red Lion Area Junior High School baseball field on Saturdays, August 17, 2013 through November 2, 2013 from 9:00 a.m. to 6:00 p.m. for fall baseball. Also the Red Lion Area Junior High School baseball field on Sundays, August 18, 2013 through November 3, 2013 from 12:00 p.m. to 6:00 p.m. for fall baseball.
- G. The Red Lion Cheerleading Booster Club to use the Red Lion Area Junior High School cafetorium on Sunday, November 10, 2013 from 1:00 p.m. to 6:00 p.m. for a football cheerleading banquet. A custodian will be on duty for security purposes.
- H. The North Hopewell-Winterstown Elementary P.T.O. to use the North Hopewell-Winterstown Elementary School library on Wednesdays, August 28, 2013 through October 23, 2013 and

January 22, 2014 through April 23, 2014 from 6:00 p.m. to 8:00 p.m. for P.T.O. meetings. A custodian will be on duty for security purposes.

- I. The Girl Scouts of America to use the Larry J. Macaluso Elementary School classroom on Monday, August 19, 2013 from 6:00 p.m. to 8:00 p.m. for Girl Scout recruitment. A custodian will be on duty for security purposes.

Ratify

- J. The Red Lion Athletics Department to use the Red Lion Area Senior High School auditorium on Monday, July 31, 2013 from 6:00 p.m. to 7:00 p.m. for a football parent meeting.
- K. The Red Lion Football Booster Club to use the Red Lion Area Senior High School practice football field on Tuesday, August 6, 2013 and Thursday, August 8, 2013 from 5:00 to 9:00 p.m. for Red Lion Youth Football.
- L. The Red Lion Recreation Commission to use the Red Lion Area Junior High School baseball field from Monday, August 12, 2013 through Friday, August 16, 2013 for fall baseball.

By motion of Mr. Blevins, seconded by Mrs. Crone, and by unanimous roll call vote, the following other business items and finance items and reports were approved:

Other Business

- A. Approval of 2013-14 Red Lion Bus Company List of Approved Drivers

The 2013-14 Red Lion Bus Company list of drivers was approved for the 2013-14 school year.

- B. Approval of 2013-14 School Express List of Approved Drivers

The 2013-14 School Express list of drivers was approved for the 2013-14 school year.

- C. Approval of 2013-14 Red Lion Bus Company Equipment

The Red Lion Bus Company equipment was approved for the 2013-14 school year.

- D. Approval of 2013-14 School Express Equipment

The School Express equipment was approved for the 2013-14 school year.

- E. Salary Adjustment

The salary for TIMOTHY SMITH, assistant elementary principal at Larry J. Macaluso Elementary School, was adjusted effective September 2, 2013.

F. Action on Student DisciplineRatify

The July 31, 2013 student discipline action regarding an 11th grade student at Red Lion Area Senior High School was approved.

G. Approval of 2013-14 Faculty Handbook

The 2013-14 Faculty Handbook was approved

H. Approval of Driver Education Fee

The Driver's Education fee (driving portion only) was increased from \$250.00 to \$300.00. An additional \$50.00 fee will be charged for the in-class instruction when scheduled outside of the regular school day.

I. Approval of Graduation Requirements

The graduation requirements were approved effective for the class of 2014.

Finance

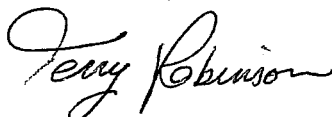
A. Expenditures:

1. Treasurer's Report
2. Budget Transfers
3. School Depositories Report
4. Cafeteria expenditures in the amount of \$47,478.74
5. General Fund expenditures in the amount of \$1,664,871.31
6. Construction Fund bills in the amount of \$432.16
6. Junior High Allied Finance Report
7. Senior High Allied Finance Report

Copies of these reports are included in the minute book.

The meeting adjourned at 8:44 P.M.

Respectfully submitted,



TERRY L. ROBINSON
School Board Secretary